BUSINESS 001
INTRODUCTION TO BUSINESS
(UC/CSU) 3.00 UNITS
0393 lec 7:25am-8:50am M W ALDERETE, F J E3 457
3217 lec 3:30pm-4:40pm M ALDERETE, F J F7 111
3220 lec 3:30pm-4:40pm W RAMIREZ, L E *F7 110
6021 lec 3:30pm-4:40pm T FRASER, B A *SGEC 117
*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

Evening Classes
3021 lec 6:50pm-10:00pm M W STAFF F7 203
3219 lec 6:50pm-10:00pm M RAMIREZ, L E F7 119
3221 lec 6:50pm-10:00pm W MATSUMOTO, K F7 111

BUSINESS 015
BUSINESS STATISTICS
(UC/CSU) 3.00 UNITS
Prerequisite: Mathematics 125.
Evening Classes
3218 lec 6:50pm-10:00pm M ZAND, S F7 119
3219 lec 6:50pm-10:00pm M RAMIREZ, L E F7 224
3221 lec 6:50pm-10:00pm W MATSUMOTO, K F7 111

CHEMISTRY 051
FUNDAMENTALS OF CHEMISTRY I
(UC) 5.00 UNITS
Prerequisite: Math 115.

Evening Classes
3233 lec 5:05pm-7:10pm M W KHOURY, J T E8 101
& lab 6:50pm-10:00pm T STAFF H8 119

CHEMISTRY 055
INTRODUCTORY GENERAL CHEMISTRY
(UC/CSU) 4.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: Satisfactory completion of MATH 115.

Chemistry
CHEMISTRY 051
FUNDAMENTALS OF CHEMISTRY I
(UC) 5.00 UNITS
Prerequisite: Math 115.

Evening Classes
3233 lec 5:05pm-7:10pm M W KHOURY, J T E8 101
& lab 6:50pm-10:00pm T STAFF H8 119

CHEMISTRY 055
INTRODUCTORY GENERAL CHEMISTRY
(UC/CSU) 4.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: Satisfactory completion of MATH 115.

Evening Classes
3233 lec 5:05pm-7:10pm M W KHOURY, J T E8 101
& lab 6:50pm-10:00pm T STAFF H8 119

CHEMISTRY 101
GENERAL CHEMISTRY I
(UC/CSU) 5.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: MATH 125 and satisfactory completion of CHEM 65 or acceptable level of skill as demonstrated in the Chemistry Placement Process.

Evening Classes
3235 lec 5:15pm-6:40pm M W JABALAMELI, A F7 117
& lab 6:50pm-8:20pm M W JABALAMELI, A H8 101
3236 lec 5:15pm-6:40pm W GHAZARIAN, V K5 102
& lab 6:50pm-8:20pm W GHAZARIAN, V H8 101
4738 lec 5:15pm-6:40pm T Th STAFF E8 102
& lab 6:50pm-8:20pm T Th STAFF H8 101

CHEMISTRY 102
GENERAL CHEMISTRY II
(UC/CSU) 5.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: Satisfactory completion of CHEM 101.

Evening Classes
3237 lec 5:15pm-6:40pm M W STAFF H8 103
& lab 6:50pm-8:20pm M W STAFF H8 103

CHEMISTRY 211
ORGANIC CHEMISTRY FOR SCIENCE MAJORS I
(UC/CSU) 5.00 UNITS
(IGETC AREA 5A)
Prerequisite: Satisfactory completion of CHEM 101.

Evening Classes
3239 lec 5:05pm-6:20pm M W STAFF E8 102
& lab 6:50pm-8:20pm M W STAFF H8 103

CHEMISTRY 212
ORGANIC CHEMISTRY FOR SCIENCE MAJORS II
(UC/CSU) 5.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: Satisfactory completion of CHEM 211.

Evening Classes
3240 lec 5:15pm-6:40pm T Th WANG, M F7 117
& lab 6:50pm-8:20pm T Th WANG, M H8 103

CHEMISTRY 221
BIOCHEMISTRY FOR SCIENCE MAJORS
(UC/CSU) 5.00 UNITS
(IGETC AREA 5A, 5C)
Prerequisite: Satisfactory completion of CHEM 211.

Evening Classes
3241 lec 5:05pm-6:20pm M W STAFF E8 102
& lab 6:50pm-8:20pm M W STAFF H8 103

CHEMISTRY 222
BIOCHEMISTRY FOR SCIENCE MAJORS
(UC/CSU) 5.00 UNITS
(UC credit limit: Chemistry 70 combined with 211 and 221: maximum credit two courses.) Prerequisite: Satisfactory completion of CHEM 211.

Evening Classes
3242 lec 5:15pm-6:40pm T Th WANG, M F7 117
& lab 6:50pm-8:20pm T Th WANG, M H8 103

Evening Classes
3243 lec 5:05pm-6:20pm M W STAFF E8 102
& lab 6:50pm-8:20pm M W STAFF H8 103

Evening Classes
3244 lec 5:15pm-6:40pm M W STAFF E8 102
& lab 6:50pm-8:20pm M W STAFF H8 103
Chicano Studies

CHICANO STUDIES 002
THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY
(UC/CSU) 3.00 UNITS

0430 lec 7:25am-8:50am M W MOCTEZUMA, R E3 507
0431 lec 12:10pm-1:35pm M W LOPEZ, F E3 511
0432 lec 1:45pm-3:10pm T Th URITA-LOPEZ, H E3 517
0433 lec 9:00am-10:25am M W LOPEZ, F E3 507
0434 lec 10:35am-12:00pm T Th LOPEZ, F E3 507
3258 lec 3:30pm-6:40pm M BERMUDEZ, N E3 507
6071 lec 9:00am-10:25am T Th VALLES, R *SGEC 113

Evening Classes
6081 lec 6:50pm-10:00pm T MUNAR, J L *SGEC 125

Note: Chicano Studies 7 and Chicano Studies 8 can either be taken in sequence or independently.

CHICANO STUDIES 003
SOCIOLOGY AND PSYCHOLOGY OF THE LATIN AMERICAN
(UC/CSU) 3.00 UNITS

0461 lec 9:00am-10:25am T Th FLORES, R E3 507

CHICANO STUDIES 007
THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I
(UC/CSU) 3.00 UNITS

0432 lec 10:35am-12:00pm M W ROMO, M R E3 511
0433 lec 12:10pm-1:35pm M W GUTIERREZ, G E3 517
0440 lec 9:00am-10:25am M W MONZON, A E3 507
3253 lec 3:30pm-6:40pm M GUTIERREZ, H E3 517
3254 lec 6:50pm-10:00pm M BERMUDEZ, N E3 517
8066 lec 9:00am-10:25am M W CHAVEZ, L *SGEC 108
8080 lec 9:00am-10:25am T Th STAFF *SGEC 118
8120 lec 9:00am-10:25am S GONZALEZ, O O *SGEC 107

Evening Classes
3252 lec 6:50pm-10:00pm M BRICENO, G E3 507
3257 lec 6:50pm-10:00pm Th MARTINEZ, J A E3 517
6077 lec 6:50pm-10:00pm T JIMENEZ, J *SGEC 118

Note: Knowledge of spoken Spanish and ability to read it.

CHICANO STUDIES 008
THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II
(UC/CSU) 3.00 UNITS

0441 lec 9:00am-10:25am M W MONZON, A E3 425
0442 lec 7:25am-8:50am M W MONZON, A E3 517
0445 lec 7:25am-8:50am M W GUTIERREZ, G E3 517
0456 lec 9:00am-10:25am T Th LOPEZ, F E3 507
0457 lec 10:35am-12:00am M W LOPEZ, F E3 507
8112 lec 10:35am-12:00am M W ZEPEDA, A *SGEC 102

Evening Classes
3250 lec 6:50pm-10:00pm W STAFF E3 511

CHICANO STUDIES 019
HISTORY OF MEXICO
(UC/CSU) 3.00 UNITS

0443 lec 7:25am-8:50am T Th GUTIERREZ, G E3 521
0449 lec 9:00am-10:25am M W GUTIERREZ, G E3 517

CHICANO STUDIES 020
THE MEXICAN-AMERICAN IN CALIFORNIA
(UC/CSU) 3.00 UNITS

0458 lec 9:00am-10:25am T Th GUTIERREZ, G E3 521

Note: Credit given for only one of Chicano Studies 24 or Psychology 24.

CHICANO STUDIES 024
SCHOLASTIC AND PERSONAL DEVELOPMENT
(UC/CSU) 3.00 UNITS

0450 lec 10:35am-12:00pm T Th FLORES, R E E3 517
0454 lec 9:00am-10:25am T Th FLORES, R E E3 408

CHICANO STUDIES 031
THE CENTRAL AMERICAN EXPERIENCE
(UC/CSU) 3.00 UNITS

0440 lec 9:00am-10:25am T Th MONZON, A E3 517

CHICANO STUDIES 032
INTRODUCTION TO CENTRAL AMERICAN STUDIES
(UC/CSU) 3.00 UNITS

0436 lec 10:35am-12:00pm M W MONZON, A E3 521

CHICANO STUDIES 037
MEXICAN CIVILIZATION
(UC/CSU) 3.00 UNITS

Note: Credit given for only one of Chicano Studies 42 or Spanish 12.

Evening Classes
3256 lec 6:50pm-10:00pm Th HERNANDEZ, J G E3 511

CHICANO STUDIES 044
MEXICAN CIVILIZATION
(UC/CSU) 3.00 UNITS

Note: Credit given for only one of Chicano Studies 42 or Spanish 16.

0434 lec 9:00am-10:25am M W ROMO, M R E3 511
1752 lec 9:00am-10:25am M W ELISALDEZ, R L E3 517
3255 lec 3:30pm-6:40pm M W ROMO, M R E3 511
3262 lec 3:30pm-6:40pm T Th ROMO, M R E3 517
4715 lec 12:10pm-3:15pm M W STAFF E3 511
6089 lec 3:30pm-6:40pm Th CARREON, G L *SGEC 125

Evening Classes
3254 lec 6:50pm-10:00pm M BERMUDEZ, N E3 511

CHICANO STUDIES 047
THE MEXICAN-AMERICAN WOMAN IN SOCIETY
(UC/CSU) 3.00 UNITS

0453 lec 10:35am-12:00pm T Th BERMUDEZ, N E3 331

Evening Classes
3254 lec 6:50pm-10:00pm M BERMUDEZ, N E3 511

CHICANO STUDIES 050
GENDER AND SEXUALITY IN CHICANO/LATINO COMMUNITIES
(UC/CSU) 3.00 UNITS Rpt 1

0446 lec 1:45pm-3:10pm T Th MOCTEZUMA, R E3 507
0464 lec 7:25am-8:50am T Th MOCTEZUMA, R E3 511

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CHICANO STUDIES 056
MEXICAN-AMERICAN ARTS IN AMERICAN CULTURE

Section 1696 is limited to the Deloro students only.

Evening Classes

0459 lec 9:00am-12:10pm F FLORES, R E E3 507
0609 lec 9:00am-12:10pm M MELCHOR, L *SGEC 123
0460 lec 9:00am-12:10pm W WARD, S A E3 517
0461 lec 9:00am-12:10pm Th PRICE, G L F7 113
#1864 lec 9:00am-4:25pm S STAFF F7 207
#1873 lec 9:00am-3:30pm S CHELSTROM, A F7 113

Note: An approximate fee of up to $50.00 for First Aid and CPR certificate is required.

Section 0461 is limited to the Deloro students only.

CHILD DEVELOPMENT 002
EARLY CHILDHOOD: PRINCIPLES AND PRACTICES

CHICANO STUDIES 058
CHICANA YOUTH AND GANGS

SECTION 1696 IS LIMITED TO THE DELORO STUDENTS ONLY

Evening Classes

0462 lec 9:00am-12:10pm T RIVERA, M E3 517
0463 lec 9:00am-12:10pm Th OLIVAREZ, L A F7 113
0464 lec 9:00am-12:10pm F OLIVAREZ, L A F7 113

Note: A $15 materials fee is required for all CD 3, 4 and 15.

Note: An approximate fee of up to $50.00 for First Aid and CPR certificate is required.

Section 0463 is limited to the Deloro students only.

CHILD DEVELOPMENT 003
CREATIVE EXPERIENCES FOR CHILDREN I

CHICANO STUDIES 057
CHICANAS AND CHICANOS IN FILM

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

Chicano Studies

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

Child Development

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.
CHILD DEVELOPMENT 011
CHILD, FAMILY AND COMMUNITY
(CSU) 3.00 UNITS

#1855 lec 9:00am-3:30pm S STAFF F7 111
#8 Week Class - Starts 4/16/2016, Ends 6/4/2016
3292 lec 3:30pm-6:40pm W GONZALEZ, E F7 113
3297 lec 3:30pm-6:40pm T NORMAN, M V E3 257
5061 3:10 hrs TBA THOMPSON, B ON LINE
5062 3:10 hrs TBA THOMPSON, B ON LINE
5068 3:10 hrs TBA BASS KEER, W ON LINE
8052 lec 9:00am-12:10pm Th STAFF *SGEC 125
*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

CHILD DEVELOPMENT 022
PRACTICUM IN CHILD DEVELOPMENT I
(CSU) 4.00 UNITS

Prerequisite: All of the following: Child Development 1, 2, 3, 4, 10, 11 and 34.
Note: Tuberculosis clearance is required.

Evening Classes
6070 lec 4:00pm-6:05pm W RIVAS, M R *SGEC 110
& lab 8:00am-11:10am T Th RIVAS, M R *SGEC 110
*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

CHILD DEVELOPMENT 023
PRACTICUM IN CHILD DEVELOPMENT II
(CSU) 4.00 UNITS

Prerequisite: Child Development 22 and 42.
Note: To qualify for this course, you must be working at an approved site. Application must be made to the department (ADD CARD ONLY). The Child, Family and Education Department maintains a list of approval sites. Students work can be evaluated only if done at an approved site. If a site placement is needed, you must leave open Tuesday and Thursday or Monday and Wednesday, 9:00 - 12:00 open.

Evening Classes
3294 lec 4:00pm-6:05pm W BENAVIDES, J R F7 116
& lab 8:00am-11:10am T Th JIMENEZ, L I ELAC TBA
3295 lec 6:30pm-8:35pm W BENJAMIN, M D F7 120
& lab 8:30am-11:40am M W BENJAMIN, M D F7 120
3296 lec 6:30pm-8:35pm W BENAVIDES, J R F7 116
& lab 8:00am-11:10am M W JIMENEZ, L I ELAC TBA

CHILD DEVELOPMENT 030
INFANT AND TODDLER STUDIES I
(CSU) 3.00 UNITS

Prerequisite: Child Development 1.
Note: Tuberculosis clearance may be required.

0470 lec 10:35am-12:00pm T Th WILBUR, L S F7 116
3280 lec 3:30pm-6:40pm T SORIANO, M F7 116
5063 3:10 hrs TBA THOMPSON, B ON LINE
For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

#8069 lec 8:00am-2:30pm S SORIANO, M *SGEC 110
#8 Week Class - Starts 4/16/2016, Ends 6/4/2016
*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

CHILD DEVELOPMENT 031
INFANT AND TODDLER STUDIES II (CSU) 3.00 UNITS

0478 lec 12:10pm-3:20pm Th STAFF F7 115
0480 lec 9:00am-12:10pm T THOMPSON, B F7 115
#1852 lec 8:00am-2:30pm S STAFF F7 203
#8 Week Class - Starts 4/16/2016, Ends 6/4/2016
3291 lec 3:30pm-6:40pm M MANNING, K M F7 120
Evening Classes
3290 lec 6:50pm-10:00pm Th STAFF F7 115

CHILD DEVELOPMENT 036
LITERATURE FOR EARLY CHILDHOOD
(CSU) 1.00 UNITS

Note: Credit given for only one of Child Development 36 or English 236.
1807 lec 9:00am-11:20am S WILBUR, L S F7 120
(7 Week Class - Starts 2/20/2016, Ends 4/9/2016)

CHILD DEVELOPMENT 037
LITERATURE FOR SCHOOL AGE CHILDREN
(CSU) 2.00 UNITS

Advisory: Child Development 36.
1808 lec 11:30am-4:35pm S WILBUR, L S F7 120
(7 Week Class - Starts 2/20/2016, Ends 4/9/2016)

CHILD DEVELOPMENT 038
ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I
(CSU) 3.00 UNITS

Prerequisite: All of the following: Child Development 1, 2, 3, 10, 11, and 4.
1853 lec 9:00am-3:30pm S URIBE, M F7 110
#8 Week Class - Starts 4/16/2016, Ends 6/4/2016
Evening Classes
3285 lec 6:50pm-10:00pm Th URIBE, M F7 116
<table>
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<tbody>
<tr>
<td>CHILD DEVELOPMENT 039</td>
<td>ADMINISTRATION &amp; SUPERVISION OF EARLY CHILDHOOD PROGRAMS II</td>
<td>(CSU) 3.00 UNITS</td>
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<tr>
<td>3297 lec</td>
<td>6:50pm-10:00pm W STAFF</td>
<td>F7 113</td>
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<td>CHILD DEVELOPMENT 042</td>
<td>TEACHING IN A DIVERSE SOCIETY</td>
<td>(CSU) 3.00 UNITS</td>
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<tr>
<td>0476 lec</td>
<td>12:20pm-3:30pm F RIVAS, M R</td>
<td>F7 115</td>
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<tr>
<td>8104 lec</td>
<td>9:00am-12:10pm M RIVAS, M R</td>
<td>*SGEC 110</td>
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*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

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<th>Prerequisite/Special Notes</th>
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<tbody>
<tr>
<td>CHILD DEVELOPMENT 044</td>
<td>EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS</td>
<td>(CSU) 3.00 UNITS</td>
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<tr>
<td>3303 lec</td>
<td>6:50pm-10:00pm Th HUEZO, C</td>
<td>F7 110</td>
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<tr>
<td>3309 lec</td>
<td>6:50pm-10:00pm T STAFF</td>
<td>F7 116</td>
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<tr>
<td>6016 lec</td>
<td>6:50pm-10:00pm M STAFF</td>
<td>*SGEC 110</td>
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*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

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<th>Prerequisite/Special Notes</th>
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<tr>
<td>CHILD DEVELOPMENT 045</td>
<td>PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS</td>
<td>(CSU) 3.00 UNITS</td>
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<tr>
<td>1829 lec</td>
<td>9:00am-11:20am S STAFF</td>
<td>F7 111</td>
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(7 Week Class - Starts 2/20/2016, Ends 4/9/2016)

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<th>Prerequisite/Special Notes</th>
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<tbody>
<tr>
<td>CHILD DEVELOPMENT 046</td>
<td>INTRODUCTION TO FAMILY CHILD CARE II</td>
<td>(CSU) 1.00 UNITS</td>
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<tr>
<td>1818 lec</td>
<td>11:30am-4:35pm S STAFF</td>
<td>F7 111</td>
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<tbody>
<tr>
<td>CHILD DEVELOPMENT 047</td>
<td>DEVELOPMENTAL PROFILES: PRE-BIRTH THROUGH AGE EIGHT</td>
<td>(CSU) 2.00 UNITS</td>
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<tr>
<td>1859 lec</td>
<td>5:45pm-10:00pm F CASTANEDA, D</td>
<td>F7 110</td>
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(8 Week Class - Starts 4/15/2016, Ends 6/3/2016)

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<tbody>
<tr>
<td>CHILD DEVELOPMENT 048</td>
<td>CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING</td>
<td>(CSU) 2.00 UNITS</td>
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<tr>
<td>1827 lec</td>
<td>9:00am-2:05pm S NORMAN, M V</td>
<td>F7 110</td>
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(7 Week Class - Starts 2/20/2016, Ends 4/9/2016)

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<th>Prerequisite/Special Notes</th>
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<tbody>
<tr>
<td>CHILD DEVELOPMENT 049</td>
<td>COOPERATIVE EDUCATION - CHILD DEVELOPMENT</td>
<td>(CSU) 3.00 UNITS</td>
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<tr>
<td>9011 lec</td>
<td>3:10 hrs TBA STAFF</td>
<td>F7 116</td>
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Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed)
<table>
<thead>
<tr>
<th>CRN</th>
<th>Type</th>
<th>Title</th>
<th>Instructor</th>
<th>Time</th>
<th>Days</th>
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<tbody>
<tr>
<td>0279</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>HADDAD, N I</td>
<td>1:45pm-3:10pm</td>
<td>Th</td>
<td>E3 553</td>
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<tr>
<td>0280</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>HALE, D R</td>
<td>9:00am-10:25am</td>
<td>M W</td>
<td>E3 508</td>
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<tr>
<td>0281</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>ATHA, T L</td>
<td>12:10pm-2:30pm</td>
<td>M W</td>
<td>E3 508</td>
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<tr>
<td>0282</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>ANDERSON, M V</td>
<td>10:35am-12:00pm</td>
<td>M W</td>
<td>E3 559</td>
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<td>0283</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>SMITH, R L</td>
<td>9:00am-12:10pm</td>
<td>T</td>
<td>E3 559</td>
</tr>
<tr>
<td>0284</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>JOHNSON, R S</td>
<td>1:55pm-5:05pm</td>
<td>F</td>
<td>E3 557</td>
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<tr>
<td>0285</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>KASNETSIS, M E</td>
<td>1:45pm-3:10pm</td>
<td>M W</td>
<td>E3 557</td>
</tr>
<tr>
<td>0286</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>MILLER, T E</td>
<td>3:10pm-4:50pm</td>
<td>M W</td>
<td>E3 557</td>
</tr>
<tr>
<td>0287</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>GUN, D</td>
<td>7:25am-8:50am</td>
<td>M W</td>
<td>E3 553</td>
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<tr>
<td>1742</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>JOHNSON, R S</td>
<td>9:00am-12:10pm</td>
<td>W</td>
<td>G8 131</td>
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<tr>
<td>1745</td>
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<td>COMMUNICATION STUDIES 101 (PUBLIC SPEAKING)</td>
<td>PELLEGRINI, V</td>
<td>10:35am-12:00pm</td>
<td>TTh</td>
<td>E3 308</td>
</tr>
<tr>
<td>4121</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 190 (COMMUNICATION STUDIES)</td>
<td>MILLER, T E</td>
<td>7:30pm-9:00pm</td>
<td>M W</td>
<td>E3 959</td>
</tr>
<tr>
<td>4122</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 190 (COMMUNICATION STUDIES)</td>
<td>SEMICHY, J A</td>
<td>10:35am-12:00pm</td>
<td>TTh</td>
<td>E3 508</td>
</tr>
<tr>
<td>4123</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 190 (COMMUNICATION STUDIES)</td>
<td>NAVARRO, A E</td>
<td>3:15pm-5:15pm</td>
<td>M W</td>
<td>E3 557</td>
</tr>
<tr>
<td>4124</td>
<td>lec</td>
<td>COMMUNICATION STUDIES 190 (COMMUNICATION STUDIES)</td>
<td>SMITH, R L</td>
<td>3:20pm-4:45pm</td>
<td>M W</td>
<td>E3 557</td>
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<td>4125</td>
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<td>COMMUNICATION STUDIES 190 (COMMUNICATION STUDIES)</td>
<td>TAYLOR, W D</td>
<td>12:10pm-1:35pm</td>
<td>TTh</td>
<td>E3 553</td>
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</table>

**Section # 5520 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, M V
- **Location:** HY BRID
- **CRN:** 5520
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5521 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, M V
- **Location:** HY BRID
- **CRN:** 5521
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5522 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, M V
- **Location:** HY BRID
- **CRN:** 5522
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5523 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, M V
- **Location:** HY BRID
- **CRN:** 5523
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5524 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, M V
- **Location:** HY BRID
- **CRN:** 5524
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5525 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, J
- **Location:** HY BRID
- **CRN:** 5525
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5526 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** ANDERSON, J
- **Location:** HY BRID
- **CRN:** 5526
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5527 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5527
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5528 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5528
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5529 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5529
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5530 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5530
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5531 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5531
- **Time:** 3:10 hrs
- **Days:** TBA

**Section # 5532 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 101
- **Instructor:** SMITH, R L
- **Location:** HY BRID
- **CRN:** 5532
- **Time:** 3:10 hrs
- **Days:** TBA

---

**COMMISSION STUDIES 104 ARGUMENTATION AND DEBATE** (UC:CSU) 3.00 UNITS

**Section # 5540 Hybrid Class:**
- **Course Title:** COMMUNICATION STUDIES 104 ARGUMENTATION AND DEBATE
- **Instructor:** MC KAY, W C
- **Location:** HY BRID
- **CRN:** 5540
- **Time:** 3:10 hrs
- **Days:** TBA

**COMMISSION STUDIES 107 SPEECH FORENSICS - INDIVIDUAL EVENTS** (CSU) 2.00 UNITS

**COMMISSION STUDIES 110 INTERPERSONAL COMMUNICATION** (UC:CSU) 3.00 UNITS

**COMMISSION STUDIES 115 SMALL GROUP COMMUNICATION** (UC:CSU) 3.00 UNITS

**COMMISSION STUDIES 130 INTRODUCTION TO ORAL INTERPRETATION OF LITERATURE** (UC:CSU) 3.00 UNITS

**COMMISSION STUDIES 150 COMMUNICATION AND NEW MEDIA** (UC:CSU) 3.00 UNITS
The following online/hybrid beginning course will provide training in proper keyboard techniques and use of the computer. Microsoft Word 2013 will be used to produce letters, envelopes, tables, memorandums, and reports. Almost all of the course is conducted online; however, some on-campus activities will be required as part of the class such as a technique check, official timed writings, and the final exam. The dates and times will be flexible and individual appointments can be made.

This course will teach keyboarding by touch and the fundamentals of Word 2013. Enrolling students are expected to have access to a PC with Internet and email capabilities. For students without a home computer, the course can be taken at the South Gate Educational Center (Room SG-122), 2340 Firestone Blvd., South Gate, CA 90280, or for those students closer to ELAC’s main campus, in the computer lab located in E7-418 (during scheduled hours). Orientation sessions will be held at the following times for students (enrolled or adding) to learn what the course is about and how it will be conducted.

Tuesday, Feb. 9, 2016, 7:00 p.m. – 8:00 p.m.
South Gate Campus, Rm. SG-122

Wednesday, Feb. 10, 2016, 12:00 p.m. – 1:00 p.m.
ELAC Campus, E7-418

Saturday, Feb. 13, 2016, 11:00 a.m. – 12:00 p.m.
ELAC Campus, E7-418

If you cannot attend one of these scheduled orientation sessions, contact the instructor, Elaine Shibata, at shibatey@elac.edu or call (323) 265-8954 for additional information.

5072
2:05 hrs TBA SHIBATA, E Y ON LINE
& 3:10 hrs TBA SHIBATA, E Y ON LINE
For up-to-date information on this and other online courses, please check the website, https://www.online.elac.edu.

Evening Classes
3327 lec 6:50pm-7:55pm M W DE LA TORRE, J A E7 415
& lab 7:55pm-9:20pm M W DE LA TORRE, J A E7 415

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 002
COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS II
(CSU) 3.00 UNITS
Advisory: CAOT 1 or 62.

This course provides a thorough training in keying business and personal letters, tables, memorandums, and reports on computers using word processing software. Emphasis is placed on keyboarding techniques, improving speed and accuracy on timed writings, and developing proofreading skills.

Note: Enrolling students should be able to key 30 words a minute.

Note: Word 2013 used for assignments.

0512 lec 7:55am-9:00am T Th HSIAO, R L E7 415
& lab 9:00am-10:25am T Th HSIAO, R L E7 415

Evening Classes
3329 lec 6:50pm-7:55pm T Th MORIARTY, C I E7 406
& lab 7:55pm-9:20pm T Th MORIARTY, C I E7 406

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 003
COMPUTER KEYBOARDING III
(CSU) 3.00 UNITS
Advisory: CAOT 2.

This course provides advanced training in creating decision-making production assignments. Medical and legal office applications are introduced, along with designing and creating office forms and publications for various industries. Continued emphasis is placed on skill building, language arts exercises, speed and accuracy.

Note: Entering student should be able to key 40 words per minute.

Note: First semester students should take CAOT 2.

0514 lec 7:55am-9:00am T Th HSIAO, R L E7 406
& lab 9:00am-10:25am T Th HSIAO, R L E7 406

Evening Classes
3330 lec 6:50pm-7:55pm T Th MORIARTY, C I E7 406
& lab 7:55pm-9:20pm T Th MORIARTY, C I E7 406

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 009
COMPUTER KEYBOARDING IMPROVEMENT
(CSU) 1.00 UNITS
Advisory: CAOT 1 or CAOT 62.

This course is designed to improve keyboarding speed and accuracy through timed writings, corrective drills, and production using PCs and special software.

Note: This is not a beginning course; ability to key 30 gross words per minute is suggested.

0516 lec 10:35am-12:00pm M W SHIBATA, E Y E7 406

Evening Classes
6023 lab 6:50pm-10:00pm Th SWICEGOOD, M K *SGEC 123

*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 023
LEGAL OFFICE PROCEDURES I
5.00 UNITS
Advisory: CAOT 2 and 23.

This course covers law offices procedures for the legal secretary including discussion of different kinds of law practices; legal office staff and technology used in today’s law firm; development of legal vocabulary and legal correspondence; the history of law and of the court structure; codes and court rules; and preparation of civil lawsuit pleadings from initial filing to trial.

Evening Classes
3338 lec 6:50pm-9:20pm T Th BEAUDINE, E G E7 418

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 024
LEGAL OFFICE PROCEDURES II
5.00 UNITS
Advisory: CAOT 2 and 23.

This course covers law office procedures for the legal secretary, including procedures for federal court filings; preparation of declarations of marriage and prenuptial agreements; discussion and processing of adoption forms and of Last Wills and Testaments; identifying criminal law practice procedures; library search of statutes and codes; development of writing citations; review of Latin terminology; review of resume and how to prepare for an interview.

Evening Classes
3331 lec 6:50pm-9:20pm T Th BEAUDINE, E G E7 418

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 031
BUSINESS ENGLISH
(CSU) 3.00 UNITS

Introductory course of English fundamentals including grammar, punctuation, sentence structure, and writing.

0517 lec 10:35am-12:00pm T Th MAHRENHOLZ, A M E7 406

Evening Classes
3332 lec 6:50pm-10:00pm M SHIOTA, J Y E7 418

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 032
BUSINESS COMMUNICATIONS
(CSU) 3.00 UNITS
Advisory: CAOT 31, and CAOT 1 or 62.

Principles of business writing, stressing logical thought and critical evaluation of communication. Topics include the writing of all types of business letters, memos, and reports.

0518 lec 9:00am-10:25am M W MAHRENHOLZ, A M E7 406
4701 lec 9:00am-12:10pm F MAHRENHOLZ, A M E7 416

Evening Classes
3343 lec 6:50pm-10:00pm T FRISE, D P E7 416
<table>
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<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tr>
<td>033</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 033 RECORDS MANAGEMENT AND FILING</td>
<td>2.00</td>
<td>12:10pm-2:15pm W</td>
<td>STAFF</td>
<td>E7 416</td>
<td>SWICEGOOD, M K</td>
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<td></td>
<td>&amp; lab 2:15pm-3:20pm W</td>
<td>STAFF</td>
<td>E7 416</td>
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<td>SWICEGOOD, M K</td>
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<td>Evening Classes</td>
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<td>SWICEGOOD, M K</td>
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<tr>
<td>034</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 034 BUSINESS TERMINOLOGY</td>
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<td>(CSU) 2.00 UNITS</td>
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<td>035</td>
<td>CONCEPTS IN INFORMATION SYSTEMS (UC/CSU) 3.00 UNITS</td>
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<td></td>
<td>Introduction to the basic concepts of the information system, including coverage of the components of the microcomputer and software. Note: CAOT 35 has been articulated with CSULA to be equivalent to CIS 100.</td>
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<td>10:35am-12:00pm M W</td>
<td>MAHRENHOLZ, A M</td>
<td>E7 416</td>
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<td>9:00am-12:10pm S</td>
<td>TAN, K</td>
<td>E7 406</td>
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<tr>
<td>036</td>
<td>3:10 hrs TBA CROSS, K</td>
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<td>For up-to-date information on this and other online courses, please check the website, <a href="http://www.online.elac.edu">http://www.online.elac.edu</a>.</td>
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<td>048</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 048 CUSTOMER SERVICE</td>
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<td>(CSU) 3.00 UNITS</td>
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<td>This course is designed to raise awareness, prompt thinking, give step-by-step suggestions for improvement, and provide a reference for information on how an organization can deliver service excellence. Emphasis will be placed on communication, diversity, technology, and customer loyalty issues.</td>
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<td>10:35am-12:00pm M W</td>
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<td>9:00am-12:10pm S</td>
<td>TAN, K</td>
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<td>049</td>
<td>3:10 hrs TBA CROSS, K</td>
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<td>For up-to-date information on this and other online courses, please check the website, <a href="http://www.online.elac.edu">http://www.online.elac.edu</a>.</td>
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<td>062</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 062 PERSONAL COMPUTER KEYBOARDING</td>
<td>2.00</td>
<td>10:35am-11:40am M</td>
<td>SHIBATA, E Y</td>
<td>E7 406</td>
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<td></td>
<td>&amp; lab 11:40am-12:00pm M</td>
<td>SHIBATA, E Y</td>
<td>E7 406</td>
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<td></td>
<td>&amp; lab 10:35am-12:00pm W</td>
<td>SHIBATA, E Y</td>
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<tr>
<td>063</td>
<td>6:50pm-7:55pm Th</td>
<td>SWICEGOOD, M K</td>
<td>*SGEC 123</td>
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<td></td>
<td>&amp; lab 7:55pm-10:00pm Th</td>
<td>SWICEGOOD, M K</td>
<td>*SGEC 123</td>
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<td></td>
<td>*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280</td>
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<tr>
<td>082</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE</td>
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<td>Advisory: CAOT 1 or 62. This course provides hands-on training in the introduction to the basic concepts and functions of the Microsoft Office Suite including Word (word processing), Excel (spreadsheet), Access (database), and PowerPoint (presentation graphics). Note: CAOT 82 plus CAOT 35 have been articulated with CSULA to be equivalent to CIS 100.</td>
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<td>10:35am-11:40am T Th</td>
<td>CROSS, K</td>
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<td>&amp; lab 11:40am-12:00pm T Th</td>
<td>CROSS, K</td>
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<td>085</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 085 MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET</td>
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<td>Advisory: CAOT 1 or 62. This course teaches office spreadsheet applications using the PC and a spreadsheet program. Students learn to create, edit, format and print worksheets. Emphasis is on preparing computerized worksheets by inserting formulas and functions to analyze data and simplifying office accounting procedures. Note: Excel 2013 used for assignments.</td>
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<td>6:50pm-8:55pm W</td>
<td>FRISE, D P</td>
<td>E7 406</td>
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<td>&amp; 8:55pm-10:00pm W</td>
<td>FRISE, D P</td>
<td>E7 406</td>
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<tr>
<td></td>
<td>&amp; 2:05 hrs TBA FRISE, D P</td>
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<td>For up-to-date information on this and other online courses, please check the website, <a href="http://www.online.elac.edu">http://www.online.elac.edu</a>.</td>
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<td>086</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE</td>
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<td>Advisory: CAOT 1 or 62. This course teaches the fundamentals of database creation and management. Students learn to create, edit, format, and print database objects, including tables, forms, reports, queries, and macros. Creating and using PivotTables and PivotCharts and sharing database information with other software applications are also covered. Note: Access 2013 used for assignments.</td>
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<td></td>
<td>12:10pm-2:15pm M</td>
<td>MAHRENHOLZ, A M</td>
<td>E7 406</td>
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<td>&amp; lab 2:15pm-3:20pm</td>
<td>MAHRENHOLZ, A M</td>
<td>E7 406</td>
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<td>MAHRENHOLZ, A M</td>
<td>E7 406</td>
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<tr>
<td>087</td>
<td>COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 092 MICROCOMPUTER WINDOWS APPLICATION</td>
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<td>(CSU) 2.00 UNITS</td>
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<td>Advisory: CAOT 1 or 62. This course provides an in-depth study of a Windows operating system, Windows. Covers the Windows environment, the Windows desktop, folder and file management, personal information management and communication, developing a personal work environment, and customizing the computer using the control panel.</td>
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<td>8:00am-9:30am M</td>
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<td>&amp; lab 9:30am-10:25am</td>
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<td>(8 Week Class - Starts 2/8/2016, Ends 3/30/2016)</td>
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</table>
**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 097**  
**INTERNET FOR BUSINESS**  
**3.00 UNITS**

This course provides an overview of the Internet. Students learn to use electronic mail, file transfer protocol, search engines, and Internet browsers. Additionally, students learn to design and create Web pages utilizing HTML.

**0529**  
lec 12:10pm-2:15pm W  
FRISE, D P  
E7 404  
& lab 2:15pm-3:20pm W  
FRISE, D P  
E7 404  
& lab 2:05hrs TBA  
FRISE, D P  
E7 404

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 111**  
**MICROCOMPUTER OFFICE APPLICATIONS: ELECTRONIC COMMUNICATIONS**  
**3.00 UNITS**

Advisory: CAOT 82.

This course emphasizes the use of Microsoft Outlook for e-mail, calendar, and scheduling, and managing contacts. This course also provides a brief introduction to the use of Microsoft Windows speech recognition feature.

**1861**  
lec 8:00am-9:30am M W  
BAITY, B K  
E7 404  
& lab 9:30am-10:25am M W  
BAITY, B K  
E7 404  
(9 Week Class - Starts 4/11/2016, Ends 6/6/2016)

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 133**  
**HOW TO SUCCEED IN AN ONLINE COURSE**  
**1.00 UNITS**

This course is intended for students wishing to enroll for the first time in an online class. It covers the basic navigation of the online environment including how to post to forums, take quizzes, submit assignments, and other common online skills focusing on, but not limited to, etudes, as well as the soft skills needed to be successful in an online environment.

**#5305**  
4:15 hrs TBA  
CROSS, K  
ON LINE  
(4 Week Class - Starts 2/8/2016, Ends 3/6/2016)

**#5410**  
4:15 hrs TBA  
CROSS, K  
ON LINE  
(4 Week Class - Starts 3/7/2016, Ends 4/10/2016)

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 140**  
**TECHNOLOGY FOR THE VIRTUAL OFFICE**  
**2.00 UNITS**

This course is designed to teach the fundamental use of nontraditional office devices and online technologies. Using Tablet PC, Cell Phone, and PDA hand-held devices, students learn to use utilities, adjust settings, and enter, edit, and retrieve information. Office uses of scanners, wireless devices, Voice over Internet Protocol (VoIP) technology, blogs, online social networks, synchronization, and content aggregators are covered.

**Evening Classes**

**3396**  
lec 6:50pm-8:55pm W  
MEDINA, L  
E7 416  
& lab 8:55pm-10:05pm W  
MEDINA, L  
E7 416

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 145**  
**EPORTFOLIO**  
**3.00 UNITS**

Advisory: CAOT 1 or 62.

This course is a basic first course in planning and designing an electronic portfolio that can be used throughout the student’s program of study in any field. Students should be comfortable using a computer and have experience using Microsoft Word and the Internet. Students digitally store resumes, cover letters, images of projects or activities, narration, and hobbies, etc., and upload to the Internet. No prior Web design experience is necessary to complete the course. This electronic portfolio can be used in job search to promote the skills and accomplishments of students.

**#5306**  
2:05 hrs TBA  
HSIAO, R L  
ON LINE  
(8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

**#5408**  
1:50 hrs TBA  
HSIAO, R L  
ON LINE  
(9 Week Class - Starts 4/11/2016, Ends 6/6/2016)

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 151**  
**MOBILE APPS FOR ACADEMIC SUCCESS**  
**3.00 UNITS**

Note: This course is designed to teach the fundamental use of mobile apps for academic success. Students learn how to acquire and use mobile apps. Mobile apps for productivity, including communicating, collaborating, sharing, learning, Note-taking, studying, scheduling, and managing time are covered.

**0520**  
lec 12:10pm-2:15pm M  
MEDINA, L  
E7 416  
(8 Week Class - Starts 4/11/2016, Ends 6/6/2016)

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 152**  
**MOBILE APPS FOR BUSINESS**  
**3.00 UNITS**

Note: This course is designed to teach the fundamental use of mobile applications for business and provides a foundation for building mobile apps in popular platforms. Students learn about general mobility concerns, available platforms and devices, market share, possibilities for mobile business apps, as well as how to acquire, install, and use existing mobile apps. Mobile apps for marketing and productivity are covered.

**0522**  
lec 9:00am-10:25am T Th  
MAHRENHOLZ, A M  
E7 416

**COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 153**  
**SOCIAL MEDIA**  
**3.00 UNITS**

This course is designed for those interested in understanding and using the power of social media. Students learn to use social media to promote and expand their online presence while developing meaningful relationships. Students learn to choose social media sites to find people in target markets, engage users, and build valuable relationships that can lead to sales and job opportunities. Topics covered include creating and building a fan base, web marketing, and building traffic to websites and business.

**0521**  
lec 9:00am-10:25am M W  
MEDINA, L  
E7 416

**LOGISTICS**

**LOGISTICS 101**  
**TECHNOLOGY IN GLOBAL LOGISTICS**  
**3.00 UNITS**

This course introduces the technology that is used within global logistics. The emphasis is on state-of-the-art technologies and practices found within the mobile workforce and dynamic worksite environments that enable global commerce. Topics include handheld devices used in sales, inventory, and real-time tracking, GIS (Geographic Information Systems) used in distribution, GPS (Global Positioning Satellites) used in transportation, an introduction to global value networks, and a survey of global supply chain logistics careers.

**1816**  
lec 9:20am-10:25am T Th  
GARCIA, D D  
E7 404  
(9 Week Class - Starts 4/11/2016, Ends 6/6/2016)

**LOGISTICS 102**  
**TECHNOLOGY IN GLOBAL TRANSPORTATION**  
**3.00 UNITS**

This course introduces the technology used within global logistics, with an emphasis on the operation of global supply chain logistics careers. Students learn to choose the right technology for business and to build a global supply chain logistics careers. Topics include global logistics practices found within the mobile workforce and dynamic worksite environments that enable global commerce. Topics include handheld devices used in sales, inventory, and real-time tracking, GIS (Geographic Information Systems) used in distribution, GPS (Global Positioning Satellites) used in transportation, an introduction to global value networks, and a survey of global supply chain logistics careers.

**1817**  
lec 1:50pm-2:55pm T Th  
MURPHY, S N  
E7 404  
(9 Week Class - Starts 5/23/2016, Ends 5/13/2016)

**#6041**  
lec 6:50pm-8:55pm T  
MEDINA, L  
*SGEC 121  
(8 Week Class - Starts 4/11/2016, Ends 6/3/2016)

*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280
LOGISTICS 102
CONCEPTS IN GLOBAL LOGISTICS
(CSU) 2.00 UNITS
This course introduces the concepts, terminology, and practices found within the government regulations and commercial operations of global supply chains logistics, which are applicable throughout the manufacturing, distribution, wholesale, retail, and various transportation industries.
#1928 lec 10:35am-12:00pm T Th GARCIA, D D E7 404
& lec 1:05 hrs TBA GARCIA, D D E7 404
#(8 Week Class - Starts 2/8/2016, Ends 3/30/2016)
#1875 8:20am-10:25am T Th GARCIA, D D E7 404
##5499 3:50 hrs TBA GARCIA, D D ON LINE

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

LOGISTICS 103
INVENTORY IN GLOBAL LOGISTICS
(CSU) 2.00 UNITS
This course introduces basic records and inventory management principles, practices, and software applications that support global supply chain logistics. The course teaches standard inventory concepts, procedures, and technologies that are used to maintain Records Information Management systems that sustain global manufacturers, distribution centers, wholesale suppliers, retail networks, and transportation industries.
#1160 lec 10:35am-12:40pm T Th GARCIA, D D E7 404
#(8 Week Class - Starts 2/8/2016, Ends 3/30/2016)

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

LOGISTICS 104
LOGISTICS: CORNERSTONE ESSENTIALS
(CSU) 3.00 UNITS
Introduces the fundamental knowledge, skills, and competencies to accomplish the critical workplace activities that are common to all logistics facilities across a global supply chain. Successful completion of this course will prepare students to sit for the MSSC Certified Logistics Associate (CLA) National Logistics Certification Exam.
Note: This course can also be taken concurrently with Logistics 105.
Evening Classes
0511 lec 6:50pm-10:00pm M GARCIA, D D E7 404
0511 lec 6:50pm-10:00pm T Th GARCIA, D D E7 404
0511 lec 6:50pm-10:00pm W GARCIA, D D E7 404

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

LOGISTICS 105
GREEN LOGISTICS AND GIS TECHNOLOGY
(CSU) 3.00 UNITS
Introduces environmentally sustainable concepts, technology, and ‘Green’ sustainable logistics practices within transportation geography, along with mid-technical level material handling competencies. Successful completion of this course will prepare students to sit for the MSSC Certified Logistics Technician (CLT) National Logistics Certification Exam.
Note: This course can be taken concurrently with Logistics 104.
Evening Classes
0513 lec 6:50pm-10:00pm W GARCIA, D D E7 404

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

LOGISTICS 106
LEADERSHIP IN LOGISTICS
(CSU) 3.00 UNITS
This course is designed to provide 21st Century leadership skills and theories in a logistics environment. This course introduces the logistics environment, leading vs. managing, the key elements of leadership, the intertwine relationship between traditional and behavioral leadership theories, influencing, communicating, coaching, mentoring, conflict resolution, team logistics leadership, ethics and diversity, and developing a logistics leadership culture.
0523 lec 10:35am-12:00pm M W MEDINA, L E7 404
5299 3:10 hrs TBA MEDINA, L E7 404
5299 For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

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### ELAC Spring 2016 Schedule of Classes

**Computer Science-Information Technology**

**Computer Science-Information Technology 200**
**MICROCOMPUTERS IN BUSINESS**
(CSU) 3.00 UNITS
Prerequisite: CO SCI 201.
0547 lec 1:45pm-3:10pm M W ENOMOTO, J Y E7 405
5079 3:10 hrs TBA S, S ON LINE

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**Computer Science-Information Technology 201**
**INTRODUCTION TO COMPUTER INFORMATION SYSTEMS**
(UC:CSU) 3.00 UNITS
0543 lec 1:45pm-4:55pm S BEPPU, L J E7 405
0544 lec 9:00am-10:25am M W SHERAN, H J E7 405
0545 lec 10:35am-12:00pm M W SU, S E7 405
0546 lec 9:00am-12:10pm S RAMIREZ, L V E7 317
0548 lec 10:35am-12:00pm T Th SHERAN, H J E7 405
0549 lec 9:00am-10:25am T Th KERVAHN, W G E7 405
0551 lec 1:45pm-3:10pm M W AGUILAR, A T E7 315
0552 lec 12:10pm-3:20pm Th ENOMOTO, J Y E7 315
3365 lec 3:30pm-6:40pm Th GUPTA, V S E7 314
3367 lec 1:00pm-4:10pm W SANCHEZ, V E7 317
5060 3:10 hrs TBA S, S ON LINE
5061 3:10 hrs TBA ENOMOTO, J Y ON LINE
5062 3:10 hrs TBA SHERAN, H J ON LINE
5063 3:10 hrs TBA SHERAN, H J ON LINE
5064 3:10 hrs TBA S, S ON LINE
5080 3:10 hrs TBA S, S ON LINE
5081 3:10 hrs TBA ENOMOTO, J Y ON LINE
5082 3:10 hrs TBA SHERAN, H J ON LINE
5083 3:10 hrs TBA SHERAN, H J ON LINE
5084 3:10 hrs TBA S, S ON LINE
5085 3:10 hrs TBA SHERAN, H J ON LINE
5086 3:10 hrs TBA SHERAN, H J ON LINE

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**Computer Science-Information Technology 208**
**BEGINNING VISUAL BASIC PROGRAMMING**
(UC:CSU) 3.00 UNITS
0550 lec 9:00am-11:05am S DANIEL BERHE, S K E7 314
& lab 11:05am-1:10pm S DANIEL BERHE, S K E7 314
5085 2:05 hrs TBA SHERAN, H J ON LINE
& 2:05 hrs TBA SHERAN, H J ON LINE

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**Computer Science-Information Technology 233**
**MICROCOMPUTER DATABASE PROGRAMMING**
(CSU) 3.00 UNITS
Prerequisite: CO SCI 201.
Evening Classes
3355 lec 6:50pm-10:00pm T SEETAO, D E7 405
3360 lec 6:50pm-10:00pm M ENOMOTO, J Y E7 314
3361 lec 6:50pm-10:00pm W ENOMOTO, J Y E7 405
3363 lec 6:50pm-10:00pm Th GABRIEL, T D E7 405
6037 lec 6:50pm-10:00pm W MENDOZA, G E7 317

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

**Computer Science-Information Technology 234**
**OPERATING SYSTEMS**
(CSU) 3.00 UNITS
Prerequisite: CO SCI 201.
Evening Classes
3368 lec 5:50pm-7:55pm M MACIAS, M A E7 317
& lab 7:55pm-10:00pm M MACIAS, M A E7 317

**Computer Science-Information Technology 237**
**INTRODUCTION TO COMPUTER NETWORKS**
(CSU) 3.00 UNITS
Note: Including Internet.
0542 lec 9:00am-12:10pm S HOUSTON, M R E7 405

For up-to-date information on this and other online courses, please check the website, http://www.online.elac.edu.

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• Green text color indicates added classes or corrections •
• Red Strikethrough indicates cancelled classes •

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### Cooperative Education, Occupational

Cooperative Education Instructor: Michelle D. Benjamin (323) 415-5094
Prerequisite: Employment related to Occupational Major: Must be enrolled in at least 7 units (includes Co-op Ed).

**WHAT IS Cooperative Work Experience Education?**

This program allows students to earn college units for they're on the job learning experience. (CWE) combines on the job experience with regular classroom instruction. It is designed to expand skills and knowledge and to improve self-understanding by integrating classroom study with planned supervised work experience. (SEE COLLEGE CATALOG FOR FURTHER INFORMATION)

**COOPERATIVE EDUCATION - WORK EXPERIENCE IN YOUR MAJOR - 3 - 4 UNITS**

15 TO 19 HOURS PER WEEK OF WORK EXPERIENCE  3 UNITS

20 OR MORE HOURS PER WEEK OF WORK EXPERIENCE  4 UNITS

1. MUST attend only ONE mandatory class meeting during FIRST TWO WEEKS of semester: 12:00-1:00pm Wed in F7 116 or 5:30pm-6:30pm in F7 120.

2. Attend third and fourth week class meetings to set work goals.

3. Meet individually once more with instructor to finalize work goals.

**ADMINISTRATION OF JUSTICE 931**

**COOPERATIVE EDUCATION - ADMINISTRATION OF JUSTICE**

(CSU) 3.00 UNITS

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

9003 lec 3:10 hrs TBA POSNER, W D C2 124B

**CHILD DEVELOPMENT 931**

**COOPERATIVE EDUCATION - CHILD DEVELOPMENT**

(CSU) 3.00 UNITS

Note: Requires 15 to 19 hours per week; paid employment related to the occupational major and enrollment in at least 7 units (which include Co-op Ed).

9011 lec 12:10pm-1:00pm T W BENJAMIN, M D F7 116

& lec 2:10 hrs TBA BENJAMIN, M D F7 116

### Counseling

**COUNSELING 001**

**INTRODUCTION TO COLLEGE**

(CSU) 1.00 UNITS

1621 lec 9:00am-11:00am T STAFF F7 207

(7 Week Class - Starts 2/8/2016, Ends 3/30/2016)

1622 lec 9:00am-11:00am F STAFF F7 219

(7 Week Class - Starts 2/8/2016, Ends 3/30/2016)

1623 lec 12:00pm-2:15pm F STAFF F7 220

(7 Week Class - Starts 2/8/2016, Ends 3/30/2016)

These classes are recommended for F-1 visa students.

### Freshman Counseling

**COUNSELING 004**

**CAREER PLANNING**

(CSU) 1.00 UNITS

1826 lec 1:15pm-3:20pm T HUANG, J H E3 521

(6 Week Class - Starts 2/8/2016, Ends 3/30/2016)

1817 lec 8:30am-11:20am F STAFF *SGEC 123

(7 Week Class - Starts 2/8/2016, Ends 3/30/2016)

*South Gate Educational Center, 2340 Firestone Blvd., South Gate, CA 90280

**COUNSELING 020**

**POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING**

(UC:CSU) 3.00 UNITS

This course is designed to provide students with information regarding educational and professional careers. It describes the scope of a post-secondary education.

1111 lec 1:45pm-3:30pm T Th STAFF E3 425

1112 lec 2:50pm-4:15pm M W STAFF E3 431

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[ELAC Spring 2016]

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