

The East Los Angeles College / Santa Monica College's Respiratory Therapy Program Application

****RT Program Use Only****

Date Received: _____

Cumulative GPA: _____

Science GPA: _____

Academic Year Applying for: **Fall** _____ Check the desired home campus for the Associate Degree* **ELAC** **SMC**
 If selected, you will take your first year's courses at the above selected campus and upon program completion, will apply for your Associate Degree from the selected campus.
 Please note that "general education" degree requirements may be slightly different at each campus.

Please type the following information clearly:

Applicant Name: _____
Last First M.I.

Street Address: _____

City, State, Zip Code _____

LACCD/SMC Email: _____

Personal Email: _____

Date of Birth: _____
 ELAC - _____
 SMC - _____

Student ID #: _____

Cell Phone: _____

Alt. Phone: _____

SSN. #: _____
(Valid SSN Required ONLY for Clinical Placement Background check)

NOTES: Official communication will **ONLY** be sent via your college-assigned email address. The student is responsible for notifying both campuses if any of your contact information changes. **Failure to provide a college-issued email address will result in the application not being processed further.** Individuals who are accepted into the ELAC/SMC Respiratory Therapy Program must complete a criminal background check and possess a negative drug test **BEFORE** clinical placement.

Have you ever attended another Respiratory Therapy Program that included placement in a clinical facility? Yes No

If yes, when/where: _____ Are you eligible to return to this program? Yes No

If **No**, can you provide a letter that explains why you are not eligible to return: Yes No

Program Director Contact Information: _____

Program Prerequisite Courses (must ALL be completed with a C or better*)**

	Institution/City/State	Course # and Title	Sem/Year/Units	Grade
1. Human Anatomy w/ Lab (4**)				
2. Human Physiology w/ Lab *(4**)				
3. Chemistry Intro w/ Lab (4-5**)				
4. Intermediate Algebra or Higher***				
5. Reading and Composition (3**)***				
6. Microbiology Intro w/Lab *(4-5**)				
7. RT 101 (Intro to RT) (2**)***				
8. Communication 101 or 121 (3**)***				

* Microbiology must be completed within the last 7 years of the date of the application.

** Semester Units: Please see an academic counselor on your home campus if you are trying to use courses taken in the quarter system for equivalency conversion.

*** Any outside coursework must be approved for transfer and / or degree suitability by the counseling department of the desired home campus PRIOR to submission.

*** Advisory: English, Intermediate Algebra, RT-101 and Communication SHOULD be taken prior to program admission; however, they are NOT an application requirement for either campus.

List **ALL** Colleges Attended in Chronological Order:

College (Name and Location):	*RT Program Use Only * Transcripts Received ✓
1.	
2.	
3.	
4.	
5.	
6.	

NOTE: For the RT application, a photocopy of an official transcript is OK for each college attended and must be attached to the application. Applications will not be considered unless all transcripts are attached. Upon admission to the program, official transcripts **MUST BE MAILED** to the Admissions and Records Department of the home campus from all colleges previously attended or attending. Transcripts become property of the college.

Please mark your answer to the following questions (required for accreditation, state, and federal reporting):

1. Gender: Male Female
2. Are you a U.S. citizen? Yes No
 - a. If no, are you in the U.S. as a Permanent Resident? Yes No; Document # _____
 - b. If no, are you in the U.S. on a Visa? Yes No
 - c. Type of Visa? _____ Visa # _____
 - d. If no to all of the above, please explain your status: _____
3. Are you lawfully eligible to work in the U.S.? Yes No
4. Are you currently employed? Yes No
5. Approximate Hourly Wage \$ _____ and Number Hours Worked / Week? _____ **(Optional)**
6. Are you a U.S. Veteran or Active Duty Service Member? Yes No
7. Are you a qualifying spouse of the above (#6)? Yes No
8. Are you a single parent? Yes No
 - a. Will you require assistance with child care if accepted? Yes No
9. Are you a first generation college student? Yes No
10. a. Where did you attend High School? _____

Full Name of School	City	State	Zip Code
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- b. Did you receive a High School Diploma? Yes No Graduation Date: _____
- c. If no HS Diploma, do you have a GED? Yes No
11. Highest level of education completed: AA/ AS Degree Bachelors Graduate
12. Language/s Spoken / Read /Written: _____

I certify that the answers I have given in this document are true and correct and I have not withheld any facts or circumstances. I understand that all answers given on this document, and in the application process, are subject to verification and that should I be admitted to the ELAC/SMC Respiratory Therapy Program, any falsification, misrepresentation, or omission of facts are sufficient reason for dismissal upon discovery at any time during the program.

Signature of Applicant

Date Submitted

The East Los Angeles College / Santa Monica College Respiratory Therapy Program Application Instructions

The annual application period for the ELAC / SMC RT Program will run from the start of the fall semester through the end of the spring semester. If the Program maximum cohort number has not yet been reached at that time, the application period may be extended. Once accepted, the RT Program will begin in the fall semester of 2021. Students who are in the process of completing the last of the prerequisite requirements may submit an application to the program, provided they demonstrate proof of enrollment in all outstanding classes **at the time of submission**. Any applicant who does not satisfactorily complete (by providing an updated transcript as verification) any remaining prerequisite class (es) will **NOT** be considered for admission. Applications will **NOT** be accepted or will be returned if they do not meet the submission requirements listed previously.

Admission to the program is based on the number of available clinical spaces as designated by CoARC, the program accreditation organization. Currently, the program capacity is limited to sixty-two (62) spaces annually. Once the number of applications exceeds the program maximum capacity, **ALL** non-priority applications will be placed into a blind lottery draw; admitted applicants will be selected by a college administrator and Program key personnel under the guidelines established by the Office of the Chancellor of the California Community colleges. The names of the selected students will be placed on a list according to their lottery number until all names have been selected.

This program provides priority placement for veterans, active duty service members and their respective spouses under the Jobs for Veterans Act. Completed applications from U.S. active duty personnel, veterans or those people who have had a veteran's rights transferred to them will receive priority for each fall cohort and will not be placed into the lottery. **Documentation of an honorable discharge (DD-214) of the veteran or active duty status is required in order to receive priority services for themselves or their spouses.**

The first five (5) students on the lottery list will be offered a position of alternate. Any alternate who is not selected for admission to the Program will be given priority registration in the next available cohort. Applicants who were not selected for the current cohort year may elect to continue to wait for consideration in the next cohort year; however, applicants are **SOLELY** responsible for ensuring that all of their courses meet current College and Program prerequisite and degree requirements in place at the time of reapplication.

Applications must be submitted with **photocopies** of all **official** transcripts from every college attended **ONLY** if courses are being used for transfer credit. **ANY** outside coursework must **FIRST** be verified by the respective counseling department of the requested home campus as to transferability and degree satisfaction **BEFORE** the application may be submitted; this verification **MUST** be included with the application. Any outside (transfer) coursework deemed not transferrable or suitable to satisfy the AS degree requirements of the selected home campus must either be completed or in progress before the application can be submitted.

Applications are accepted at the locations listed below (based on the desired campus of attendance). Applications mailed/delivered to the incorrect campus will **NOT** be forwarded. Please be sure to submit your application to the correct campus and have all official transcripts mailed **DIRECTLY** to the college **Admissions and Records office** of either SMC or ELAC. Hand-carried official transcripts of any kind will **NOT** be accepted by either college.

Note: Transcripts must be included with the application when submitted. Transcripts issued by institutions outside of the United States will require formal evaluation prior to submission (See each school's website for more information). Please print out **ONLY** the first 2 pages of this form for submission.

For applicants interested in starting the program at East Los Angeles College:

Applications should be mailed to this address:

East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099

ATTN: Respiratory Therapy Program Office, C2-126A

Hand-delivered applications are to be brought to the College Mailroom, located in G1-116, addressed to the RT Program.

For applicants interested in starting the program at Santa Monica College:

Santa Monica College applications may **ONLY** be mailed to this address:

Santa Monica College

1900 Pico Blvd

Santa Monica, CA 90405

ATTN: Health Sciences, Respiratory Therapy Program Office

SMC applications delivered in person may **ONLY** be submitted to this address *******

Santa Monica College Bundy Campus

3rd Floor Health Sciences Office

3171 S. Bundy Dr.

Los Angeles, CA 90066

*****applications mailed to this address will be returned to sender by the US Postal Service**