### EAST LOS ANGELES COLLEGE  
**ACADEMIC SENATE**  
**MINUTES**  
**Tuesday, September 22, 2015**

| PRESENT | Kinesiology, Pauletta Daw  
Life Sciences, Lupe Garcia  
Math, Viviana Castellon  
Media Arts & Technologies, Jean Stapleton  
Music, Lucy Nargizyan  
Nursing, Lurelean Gaines  
Philosophy, Michael Sigman  
President, Alex Immerblum
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| Adjunct Rep, Randy Adsit  
Anthro/Geog/Geol, Julie Bernard  
Architecture, Jim Kawahara  
Art, Surana Singh  
Automotive Tech, Adrian Banuelos  
Business Admin, Babak Kholliesi  
CAOT, Karen Cross  
CF&ES, Alicia Mendiola  
Chemistry, James Ross  
Chicano Studies, Eddie Flores  
Child Development Center, Marcia Cagigas  
Communication Studies, Nader Haddad  
Counseling, Alicia Perez  
Curriculum Chair, Steve Wardinski  
Dance, Rick Crawford  
Engineering & Technologies, Kamy Khashayar  
English, Luis Orozco
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| ABSENT | Psychology, Sherrie Davey  
Social Sciences, Jeffrey Hernandez  
Theatre Arts, Lisa Hashimoto-Stone
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| Admin of Justice, Mel Stevenson  
Allied Health, Kevin Booth  
Modern Languages, Sara Maga  
Library, Erika Montenegro
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| ALTERNATES | Modern Languages, Robert Liu  
Theatre Arts, Jessica Hansen
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| Communications Studies, J. Edward Stevenson  
Chicano Studies, Mary Romo  
CF&ES, Linda Wilbur
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| GUESTS | English, Alex Solis  
OIEA, Amanda Ryan-Romo
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| Psychology, Cathy Cleveland

### I. CALL TO ORDER:  
A. Immerblum, President, called the meeting to order at 12:10 p.m.

### II. APPROVAL OF AGENDA:  
M/S/P (L. Gaines/R. Adsit) to approve the agenda.

### III. APPROVAL OF MINUTES:  
M/S/P (L. Gaines/R. Adsit) to approve the minutes for September 8, 2015, with changes (F. Distance Learning, “look into the possibility of” a single LMS; “OEI worked out the contract with the vendor”; “EPSC and DL Committee voted to adopt Canvas”, all on page 5).

### IV. PUBLIC FORUM/ANNOUNCEMENTS:

a. A. Ryan-Romo announced that TracDat was currently not working and that it is incompatible with Chrome. Firefox is being checked for compatibility. It may take two to three weeks to correct. Because her email access has been interrupted with her move to Corporate Center, she asked that we send e-mails to R. Crawford or Su Song if anyone needs assistance with SLO’s.
b. J. Bernard stated that the Constitution and Bylaws Committee would be meeting October 2, 2015, from 12 pm – 3 pm. All interested faculty are invited to attend.

c. J. Stevenson, Campus Engagement Specialist, announced University Day on Wednesday, September 23, 2015, at the ELAC Garden, from 8:30 am – 9:45 am. The purpose of University Day is for faculty to meet with university representatives. Breakfast for faculty will be provided. Near the swim stadium, 50-60 universities will be present for students to explore and learn about their campuses. College gear is encouraged.

He continued that students would be making presentations in classrooms for 3-4 minutes regarding transfer in weeks 4-6 of the semester. The target population is the 6:50 pm classes at East and South Gate.

d. M. Romo announced that, in collaboration between Academic Affairs and Chicana/o Studies Department, a new documentary screening of Searching for Posada--ART and Revolutions would be presented on Wednesday, September 30, 2015, from 12:30 pm – 1:30 pm, at the S2 Recital Hall.

e. J. Kawahara mentioned that the Art Department is having an Opening Reception on Tuesday, September 22, 6 to 8 p.m. for the Juried Student Art Exhibition.

f. Ruben Arenas, Dean of OIEA, announced the "reformed" (refined membership and purpose) Strategic Planning Committee would be meeting on the fourth Tuesday of each month, from 2 to 4 pm. All interested faculty are welcome to attend after the Senate meeting.

V. ACTION/DISCUSSION ITEMS:

A. Curriculum Recommendations:

1. Courses and programs: S. Wardinski announced that the deadline for degree revisions from 18 to 21 units is December 2015.

   Unanimously moved.

2. Voting for Vacancy for Cluster C: Comm. Studies, English, Media Arts and Technologies, Modern Languages, and Theater Arts: One person, Alex Solis, has submitted documentation stating interest in participating in Cluster C.

   M/S/P (R. Adsit/L. Gaines) to approve by acclamation Alex Solis’s appointment to the Curriculum Committee representing Cluster C.

B. Approval of PRVC Bylaws:

J. Hernandez pointed out the changes made to the PRVC Bylaws, including the membership addition for administration, the VP of Academic Services, and the addition of two department chairs. Page 2 in Section E has identified a separate Viability sub-committee, and Section F identifies that the Viability Committee should be faculty driven, and all bargaining units should be represented.

   M/S/P (J. Hernandez/ R. Adsit) to approve the PRVC Bylaws.

C. Learning Assessment Committee (LAC) Recommendations:

1. Regarding SLO policy and guidelines:

   L. Garcia stated that the Life Sciences Department wants to suggest the addition of “or by course” to the additional statements on the bottom of page 2. She stated that the department disaggregates by class and then comes together to review the data. A. Immerblum reviewed the SLO cycle and the LAC policy recommendations. J. Hernandez stated that A. Ryan-Romo had
asked about consensus at the previous meeting, and, according to Robert’s Rules of Order, a consensus is equal to a vote. He continued that disaggregation by section is minimal, and by students was okay; but disaggregation by course is not in keeping with what is expected of us according to accreditation standards. S. Wardinski stated that disaggregation by course is actually aggregating.

R. Liu was concerned with the timeline that requires assessment results be provided in week 16, which is just before finals. This would insinuate that the final could not be part of the SLO process. He suggested that week 17 or 18 could be identified on the timeline to allow faculty to use their finals as part of the assessment process. He asked if the timeline was a recommendation or could it be suggestion. S. Davey disagreed. J. Hernandez stated that the policy and guidelines originated in LAC, so both should be accepted together. S. Wardinski continued that with the current timeline, the CLO’s could not be used/made part of at the time of finals. R. Adsit commented that since there were many issues being discussed, he suggested voting on the policy and guidelines in sections.

M/S/P (R. Adsit/E. Flores) for the Senate to accept the SLO policy #1-4.

Discussion: S. Wardinski commented that most changes occur fall to fall. A. Ryan-Romo commented that changes implemented are normally active in the spring semester.


Discussion: L. Garcia stated that sections are being disaggregated; the process was slow because questions were being reviewed individually. It was noted that a course is not the same as a section, although all agreed to the policy at the last meeting. L. Garcia stated that breaking down the information the way Life Sciences did it, allowed for trends to be identified. S. Davey stated that it was not atypical to review all information. Although one review does not preclude the other, there needs to be disaggregation on course and section.

M. Romo supported the position of the Life Science department, stating that the senate asked for senators to get the opinions from their departments. She continued that some consideration should be given to departments offering one course that is the section, as well. J. Hernandez stated that the current motion is based on accreditation for disaggregation; and accreditation requires disaggregation. He continued that the hope is for faculty to disaggregate by student or the aspect of students. Disaggregating by section is required. R. Adsit asked how many had received word that aggregation by student, follows the disaggregation by section. A. Immerblum called for the vote.

M/S/Withdrawn (R. Adsit/V. Castellon) to accept the timeline, allowing departments flexibility.

Discussion: J. Ross did not believe that this timeline was a good idea. A. Ryan-Romo suggested that the timeline presented may have been from a previous draft. The motion was withdrawn by R. Adsit. J. Hernandez suggested that any revisions to the timeline be sent to A. Ryan-Romo, R. Crawford, or Su Song.

2. SLO platform: eLumen

M/S/P (J. Hernandez/R. Adsit) (opposed: S. Wardinski) to accept eLumen as future SLO platform.
Discussion: J. Hernandez commented that he attended the demonstration on eLumen and could not find any cause for the Senate not to support it and believes that this software will work for East. P. Daw is also in support of eLumen and it works well with Canvas. Other universities and community colleges are satisfied with eLumen.

D. Approval of ESL/Basic Skills 2015-16 Expenditure Plan (time-sensitive matter):
Vi Ly, Dean of Academic Affairs and previous Co-Chair of the Student Success Committee stated that the report for this budget was due last minute, as it is every year. She explained that there are two parts of the report: 1) the data that the State tracks for English and math courses; and, 2) how the money will be spent. A goal for this grant is for English and math students to have a seamless support between student services and academic programs. The budget, which is roughly $431,000, has been used on student success, advisement, and tutoring. This year the plan is to focus on collaboration with 3SP moneys (advisement) and use most of the budget on professional development and tutoring. She continued that using the budget to pay for tutors, not adjunct faculty, will save money and allow for more students being tutored.

M/S/P (J. Hernandez/L. Hashimoto-Stone) to accept the BSI/ESL 2015-16 Expenditure Plan.

Discussion: S. Wardinski asked if any thought of funding professional development. V. Ly responded that $102,000 has been set aside for professional development, but she was unsure how the money would be spent. She continued that a professional development coordinator should be funded by the campus not an SFP grant. R. Adsit commented that the target dates were incorrect (wrong year). He continued that, as noted, a goal for this grant is to shorten English requirements to make it easier for students to transfer or graduate, but this approach did not make sense to him since students were needing more help with their English skills. A. Immerblum interjected that data suggests that more courses in English and math do not equate to more learning and have the negative impact of students taking more time to graduate, transfer, and succeed. S. Wardinski confirmed this idea that more courses do not necessarily help the students. A. Immerblum stated that in the English Department, since English 21 and English 26 were similar, they are piloting a condensed version of both classes combined.

E. Recommendation to participate in OEI and adopt Canvas

M/S/P (J. Hernandez/P. Daw) (Opposed: S. Wardinski) that the Academic Senate recommends East Los Angeles College participate in the Online Education Initiative (OEI) and adopt Canvas as its sole Learning Management System (LMS), thereby replacing Etudes and Moodle, based on the following implementation cycle:

- October 2015 – start 3-month implementation (OEI – cohort #1),
- November 2015 – train faculty on Canvas through fall 2016
- January 2016 – start running Canvas parallel with Etudes/Moodle through fall 2016
- December 2016 – complete full conversion
- January 2017 – retire Etudes/Moodle; Canvas will be sole LMS

Discussion: S. Wardinski asked a succession of questions: How will training take place? How will faculty be trained? How often will training be offered? P. Daw responded that the timeline was within the motion and that there was no reason why faculty would be unable to get trained. Trainings would take place on campus, at Corporate Center, and if needed, with one-on-one trainings. Trainings would begin November 2015 and continue through fall 2016. Full implementation of Canvas would begin fall 2017. L. Orozco stated that since the English Department currently uses Moodle, all faculty will need to be retrained in Canvas. A. Immerblum responded that some English faculty are excited about using Canvas. P. Daw stated that faculty at Pasadena City College claimed that it was user friendly. The total training needed is about 10 hours. J. Hernandez stated that the Senate has approved the process, Canvas is user friendly, and
that it is much easier for students and faculty to use. B. Khollesi asked if faculty could participate in OEI without participating in Canvas. P. Daw responded that we cannot. R. Adsit asked how many course management systems could be transferred. P. Daw stated that every LMS was different. Canvas has video, rubrics, and enhanced features. B. Khollesi asked for clarification regarding the cost for Moodle because Just because we pay for it does not necessarily mean that it is free. P. Daw stated that a server must be available. There is no remote access. B. Khollesi claimed that Moodle is free. P. Daw responded that reliability is needed for an LMS; Canvas has a 99.9% reliability while Moodle is not as reliable. M. Romo stated her concern of support services while training on Canvas without the TLC office or a professional development coordinator. She suggested Distance Learning add training into their Annual Update. J. Hernandez stated that District Academic Senate (DAS) looks on this LMS as a cost savings. P. Daw stated that budgets for training requests would normally go through the professional development coordinator but President Martinez has assured her that he would find the money for training.

M/S/P (S. Wardinski/L. Gaines) moved to extend the meeting by 10 minutes.

F. 2014-15 Committee Self-Evaluation

M/S/P (E. Flores/S. Wardinski) to approve/adopt the 2014-15 Senate Committee Self-Evaluation, with the additions of the SLO’s and OEI and Canvas.

Discussion: A. Ryan-Romo commented that there was no mention of the SLO support advancements of the SLO process under the goals and accomplishments. P. Daw pointed out that OEI and Canvas were also absent from the document.

F. 2016-2017 Annual Update Plans (AUP)

M/S/P (J. Hernandez/E. Flores) to accept the 2016-2017 Academic Senate Annual Update Plan (AUP).

VI. ADJOURNMENT: The meeting was adjourned at 1:40 p.m. The next full meeting of the Academic Senate is scheduled for September 22, 2015.

Respectfully submitted,

Marcia P. Cagigas, Secretary

Our MISSION
East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.