### EAST LOS ANGELES COLLEGE
#### ACADEMIC SENATE
#### MINUTES
#### Tuesday, November 24, 2015

| PRESENT | Libraries, Erika Montenegro  
|         | Life Sciences, Lupe Garcia  
|         | Math, Viviana Castellon  
|         | Media Arts & Technologies, Jean Stapleton  
|         | Music, Lucy Nargizyan  
|         | Nursing, Lurelean Gaines  
|         | President, Alex Immerblum  
|         | Psychology, Sherrie Davey  
|         | Social Sciences, Jeffrey Hernandez  
|         | Theatre Arts, Lisa Hashimoto-Stone |
|         | Counseling, Alicia Perez  
|         | Curriculum Chair, Steve Wardinski  
|         | Dance, Rick Crawford  
|         | Engineering & Technologies, Kamy Khashayar |
|         | English, Luis Orozco  
|         | Library, Erika Montenegro  
|         | Life Sciences, Lupe Garcia  
|         | Math, Viviana Castellon  
|         | Media Arts & Technologies, Jean Stapleton  
|         | Music, Lucy Nargizyan  
|         | Nursing, Lurelean Gaines  
|         | President, Alex Immerblum  
|         | Psychology, Sherrie Davey  
|         | Social Sciences, Jeffrey Hernandez  
|         | Theatre Arts, Lisa Hashimoto-Stone |
|         | Counseling, Alicia Perez  
|         | Curriculum Chair, Steve Wardinski  
|         | Dance, Rick Crawford  
|         | Engineering & Technologies, Kamy Khashayar |
|         | English, Luis Orozco  
|         | Kinesiology, Paulette Daw  
|         | Modern Languages, Sara Maga  
|         | Noncredit, Dennis Villacorte  
|         | Past President  
|         | Philosophy, Michael Sigman  
|         | Physics, Marina Papenkova  
|         | Administration, Janet Cavanaugh  
|         | Modern Languages, Robert Liu |
|         | Accreditation, Barbara Dunsheath  
|         | Social Science, Carlos Ramirez  
|         | Student Equity Coordinator, Beatriz Tapia  
|         | OEIA Dean, Ruben Arenas  
|         | Psychology, Cathy Cleveland  
|         | SLO, Amanda Ryan-Romo  
|         | Theatre, Michael “Kaz” Kasnetsis  
|         | Nursing, Dorothy Roane |

### I. CALL TO ORDER:
A. Immerblum, President, called the meeting to order at 12:17 p.m.

### II. APPROVAL OF AGENDA:
M/S/P (L. Gaines / L. Hashimoto-Stone) to approve the agenda.

### III. APPROVAL OF MINUTES:
M/S/P (L. Gaines / S. Wardinski) to approve the minutes for November 7, 2015.

### IV. PUBLIC FORUM/ANNOUNCEMENTS:

A. K. Khashayar, co-chair of the Graduation Committee, is asking for three more faculty members to actively participate on the Graduation Committee. He also announced that there are currently two nominations for speaker for graduation 2016.

B. A. Immerblum informed the senators that the announcement for a full time, ISA Professional Development Coordinator was almost ready for posting.
V. ACTION/DISCUSSION ITEMS:

A. Curriculum Recommendations:
   A. Courses and programs: S. Wardinski reviewed course and program changes. Passed by acclamation.

   Added noticing item: Cluster A vacancies: There is a vacancy on the Curriculum Committee for Cluster A. A. Immerblum will send out an email to the department chairs and senators from Cluster A announcing the vacancy and how interested faculty may become candidates for the vote at the subsequent Senate meeting.

B. Learning Assessment Committee (LAC) recommendations to improve the CLO process (previously noticed):
   LAC is looking for Senate support to improve the current CLO process. Based on the approval of the motion, at the next Senate meeting Amanda Ryan-Romo will
   1) provide a list of courses that will meet the criteria of the 6-step CLO Assessment cycle;
   2) request for action from those disciplines units that did not meet this criteria (deans will be included in this step);
   3) start a moratorium on submitting new CLO’s or revising current CLOs from December 12, 2015, through May 31, 2016, except for new courses, in order to manage the transition from TracDat to eLumen. Changes to the CLO process would take effect in fall 2016; and
   4) ensure that the assessment methods be compatible with the CLO’s. In cases where the assessment method is not compatible with the CLO, the course will be found out of compliance.

   M/S/P (J. Hernandez / L. Gaines) to approve the Learning Assessment Committee’s recommendations on taking a new direction.

C. Student Equity Plan-Revise (electronically noticed):
   Beatriz Tapia, Student Equity Coordinator, reviewed the history of the Student Equity Plan and the changes made to the requirements, including the identification of new groups: gender, low-income students, veterans, current and former foster youth, and students with disabilities. This revised plan was approved by the East Shared Governance Committee (ESGC), and the Academic Senate approved the previous Student Equity Plan. Professional development is written throughout the document within all the objectives.

   M/S/P (J. Hernandez / S. Wardinski) to approve the Student Equity Plan – Revise.

D. Probationary Faculty Hiring Issues:
   1. Approval of a spring HPC process with timeline (previously noticed)
      Discussions included concerns from the Library and Counseling Departments regarding current requests that were not approved. Approving a spring HPC gives the campus a chance to meet its FON and opens up the opportunity for non-income generating departments to get new hires. The preliminary timeline is:

      February 19, 2016 – Chairs submit petition to HPC
      March 4, 2016 – HPC makes recommendations to the Senate
      March 8, 2016 – Senate approval

      M/S/P (S. Wardinski / J. Hernandez) to create a spring HPC process that includes a parallel to the fall HPC process with a preliminary timeline.

   2. Revisions to the Probationary Position Request form and HPC rubric (noticing)
      Discussions included the revised HPC position request form and the issue of HPC prioritizing not just the individual rankings but a method for prioritizing that views all requests together to understand the fiscal impact the hires could have on the campus. Challenges to the current process are centered, mostly, on the nonrevenue-generating departments, specifically Child Development Center, Library, and Counseling, and how to prioritize them when FTES ratios won’t work but prioritizing by student-faculty ratio would be a better indicator of the needs of the department. These departments are needed to support students. Global approach will empower the HPC to view prioritization differently to balance out needs from various
programs, recognizing the importance of supporting all departments and services on campus. Dean Arenas assured the Senate that the proposed HPC recommendation would be driven by the faculty, not the administrators.

E. Petition to move the discipline of International Trade from Anthropology/Geography/Geology to Computers Applications and Office Technology (CAOT) (noticed)

VI. ADJOURNMENT: The meeting was adjourned at 1:35 p.m. The next full meeting of the Academic Senate is scheduled for December 8, 2015.

Respectfully submitted,

Marcia P. Cagigas, Secretary

Our MISSION
East Los Angeles College empowers students to achieve their educational goals, to expand their individual potential, and to successfully pursue their aspirations for a better future for themselves, their community, and the world.