East Los Angeles College
Policy for Naming of Buildings

All college buildings shall have a letter/number designation that will be used consistently for everyday functions, such as the Schedule of Classes.

The college may name a building to provide a description of its general uses. Naming a building for such purposes shall include the following steps:

1. Building users will present up to three possible names to the Facilities Planning Subcommittee (FPSC).
2. FPSC shall solicit input from the campus community on the proposed building names, such as through a forum or survey.
3. FPSC will forward one name to ELAC Shared Governance Council (ESGC).
4. ESGC will make a recommendation to the college president.
5. The college president will make the final decision on the naming of a building.

Finally, to the extent possible, this policy will be followed before the college president recommends to the Board the naming of a building (or part of a building) in recognition of an individual or corporate entity.