A scheduled meeting of the Off-Site Committee was called to order by Dean Rios, held in the Tech Building, Room 442.

**Shuttle**

- Shuttle runs Monday through Thursday with 8 daily routes back and forth from South Gate to East Los Angeles College
- Though we had not initially considered the shuttle for the summer in the contract we are now looking to amend the contract because of the many calls and inquiries in response to shuttle service accessibility and advantage for taking classes at both campuses in summer
- Submitted bids for fall although thus far experiencing a good working relationship with current service
- Questions and comments were brought up concerning usage statistics, cost, creating a campaign to promote and advertise on the ELAC campus as well as South Gate, other stops for student riders such as to a parking area, regulations, legal aspects, parents with children in childcare able to ride with parent, insurance issues, company liability, as well as suggestion for an insert to be published in the Schedule of Classes in the future

**Tutorial**

- Administration is committing to increase tutorial services
- Tutorial Program exists presently for English and math tutoring
- Looking at various models from ELAC Learning Center and other schools as successful model sources

**Firestone Property**

- Discussed visit/trip to warehouse location
- Presently the property is leased with intention to purchase
- Won the lease due to issues concerning eminent domain that was brought to their attention concerning leasing it out elsewhere
- Environmental study underway
Partnership with City of South Gate

- Strong interest to collaborate and brainstorm
- Development with retail and housing in the area to come
- Partnership is advantageous to both parties

Off-Site Educational Issues

- Political issues arose about conditional use but ELAC Administrators were told it was not a concern by Rosemead
- The off-site space at Rosemead would be to maximize space available to transfer classes during peak construction
- Swing space plan: 15 classrooms, 40/45 persons per classroom, 2 computer labs, & small library
- Community data based on need through an analysis was collected to have a more strategic guide for course offerings
- Data showed immigrant Asian need for entry level English and ESL as well as higher level math
- Also identified Community Service Program popular and Chinese classes desirable
- Mt. Sac classes were offered in Alhambra which led to the discussion about changes coming with off-site courses offered and enforcing districts staying in own area because local school has first right of refusal
- Schools have authority for maintaining service area

Items from the Floor

- South Gate computer lab will be moving in furniture during summer
- 10 PE classes will be offered at South Gate Park
- SGEC getting bids on rugs

Next Meeting
Friday, June 22, 2007 at 1:00 p.m.

Adjournment
The meeting was adjourned