Off-Site Committee Meeting

MINUTES
Friday, October 6, 2006
At 10:00 a.m.
E1 – PCR Room

Present: Al Rios, Barbara Moore, David Beaulieu, Maribel Soriano, Gabriel Castro, Richard Moyer, Lucy Peralta, Julio C. Ortiz (Recorder), Leonore X. Perez, Suzette Morales-Guerra, Renee Martinez

Al Rios called the meeting to order at 10:10 a.m.

1. **Parking Lot**: Southern and Calden, 150 cars, Board meeting Nov. 1st, reviewed by DWP pending approval month of November
   a. Early January bids on paving.
      i. Cost $400,000 to $500,000
   b. The back lot will be developed into condominiums.
   c. Back lot currently renting for $3,000 per month.

2. **New Deputy assigned to SG.**
   a. 2 to 10 pm M – Th.
   b. Started month of October.

3. **Technology**
   a. Five (5) new computers for admissions.
   b. Seventy PC’s for Academic.
   c. 5 HP 2 Mac’s for Faculty.
   d. Two Smart classrooms for South Gate.
   e. Working on getting network access for each classroom.
   f. ACE (Academic Computing Environment) project connecting South Gate to the main campus.
      i. Video on Demand.
      ii. Student e-mail.
      iii. Instructor environment/Portal.
      iv. Centralized printing solution.
      v. Central storage.

4. **Food Shop**: Plan for a Husky junction-like place at South Gate.
   a. Student Center coffee shop place
   b. Point brought up by Beaulieu adding an eating space outside.

5. **New full-time faculty** introduced.
   a. Maribel Soriano.
      i. One class taught at main campus the rest at South Gate

6. **Shuttle service** going from South Gate to Main Campus and Dante Williams
   a. Dante Williams School will be looked at when the leasing gets cleared out, but right now looking for South Gate.
7. **University day** Wednesday, October 4 CALSOAP coordinated.
   a. Two – three times a year.
      i. USC, Cal State, universities.
      ii. Cal state application workshops and UC application workshops.

8. **ELAC met with LAUSD.**
   a. Adult division to explore in working together.
   b. Present were Adrian Mullen Ass. Dean of Non-Credit and community service, Kenisha Miller, Gina Chelstrom, and Al Rios.
   c. Issues brought up were unprepared students in literacy, basic skills.
   d. They LAUSD asked to see how we do testing and agreed that they could take the basic skills issue.
   e. VP Martinez said that since we are in competition in vocational and basic skills and ESL we will be getting equivalent FTES, Beaulieue D. brought up that it would be 50% percent of FTES, from the Scot bill (SB361 effective first of October’06), but VP Martinez said that it would be near the to 3000 per student where as regular FTES we get around $3,600 since some of the money we get is taken out for maintenance.
   f. Another issue is that LAUSD has wanted and still wants to have adult education taught at community college.
   g. Rios A. brought up that if we work together we can fix some of the overlap and if administration is willing maybe we can take it to the next step.

9. Lynwood unified school district
   a. Contacted South Gate site for partnering with us and since Compton College is part of El Camino now they sent a letter to see if they can be helped by ELAC.
   b. We can use a state-of-the-art campus such as labs.
   c. Moore, B. brought up that some of the Lynwood district student’s parents might push them to and the student might not be mature enough for them to be in a class that the material requires akin to “life experience. Moyer, R responded by stating that administration has barred high school student from such courses such as Psychology.
   Rios A. and Beaulieu D. brought up a positive view in that ELAC gets an advance student that would matriculate to this college.

10. **Student Services**
    a. **Financial Aid.**
       i. Down on student applicants.
       ii. Steady on number of money given to Students
       iii. More students were accepted, than before same as the main campus.
       iv. 6,000 enrolled and checked out for their family contribution all are qualified only a little over 3,000 have applied for the FAFSA. Martinez, R. mentioned that the student’s family might not be able or willing to continue the process.
       Perez, L. has worked in Financial Aid and that there is no follow through, the student does not know how the process works and that she brought up this issue on the Student Success Committee and a faculty member mentioned that faculty would also like to be educated on the process on what happens when a student submits their application. Also an issue with citizenship and the Financial Aid department has and continues to assure that immigration is not an issue.
v. Suggestions for workshops for publicizing money available for students to faculty so they can publicize this to the students.

vi. EdExpress South Gate Financial Aid technician has to hand carry data to main campus that is connected to the department of education.
   1. One time funding for EdExpress and document imaging.

vii. ATB test if no GED or High School diploma Suzette brought up that one of the stumbling blocks for getting financial aid, it is in three parts and they need to pass all three, and that there is no centralized place to find out if a student has passed it from other colleges, but there is talk to have a centralized more streamlined ATB test.

11. **Off-Site education**

12. **Follow-up items**
   b. To start with English since Math is in the process of program review and as soon as they are done then we can bring up full-time faculty for South Gate.

13. **Property on proposed site.**
   a. The drawings/plans are still being searched since the current owners do not have the plans.
   b. Drawings/plans search at L.A. County, meanwhile for the proposed Tetra are beginning an estimate of cost on issues of the plan and EIR.
   c. All environmental issues would be handled by District since
   d. John Picard is writing a white paper and that the committee would like to see it to help us share with others the concepts he has brought to us.

14. **Items from the floor.**

Next meeting Wednesday, November 1st at 3pm E1-PCR
   Friday, December 1, at 1 pm South Gate

Motion to adjourn