EAST LOS ANGELES COLLEGE
Off-Site Committee Meeting
Minutes
November 2, 2007

Present: Dean Rios, Ms. G. Lopez, Mr. J. Ortiz (Recorder), Ms. Peralta, Ms. Morales-Guerra, J. P. Harris, Dean Perez
Guest: Ms. J. Benavides

A scheduled meeting of the Off-Site Committee was called to order at 1:05 pm by Dean Rios in the Presidents Conference Room.

SGEC Permanent Site
- Letter of intent was sent about acquiring the property next to HON Furniture Company to purchase the 17-acre land for $31 million.
- Leasing one building (100,000 square feet) for $600,000 to store ELAC, District, and donated equipment.
- Hopefully by July of 2008, we will complete acquiring the property, as well as the environmental study.
- From the $54 million of the bond money for the permanent site, we will be left with $23 million to retrofit the property.
- On the current South Gate site we extended the lease to 2012.
- If need be, there will be a switch with the LAUSD Adult Education facilities on the property we are purchasing.
- The other tenants will need to remain on the property because of the leases currently in place, but we will be getting the money from those leases.

Off-Site Course Offerings
- Off-Site education starting this spring
- Wilson High School one course offering
- Handout for Bravo Medical Magnet Linked with County USC Medical six (6) course offerings
- Roosevelt, Jordan, and Lincoln starting courses there
- Problems before
  - Reputation with classes not being cancelled
    - So now there is only one person in touch methodically with the instructor and doing an orientation
    - Syllabus checklist
  - Student would not come to class anymore and the instructor would give them a fail.
    - Working with Admissions checking for discrepancies and working with Outreach and Recruitment to do follow-up on if students are not attending then we can drop them so each course has 100% recruitment.
- Handouts curriculum for accreditation, Checklist (contacts, roster, etc).
- Re-establish relationships
- Promote Career Pathways
Voc-Ed and regular students that need to work while going to Higher Education.

Getting a credential after getting a BA in the fifth year in reality takes six or seven years. Having students start with high school in the community college as a way to qualify for opportunities on that students might not be aware of,

Got grant for Child Development.

Parking
- Termination letter of lease that the parking at the back of the South Gate facility would become unavailable starting November 23, 2007.
- Options:
  - The property can support 80 to 100 parking spaces at the front and back of the Firestone property we are purchasing
    - Problems:
      - Truck traffic may interfere with student access to the parking lot
      - Need a signal by Calden.
      - Jaywalking students who may cross the street instead of walking to the signals at Alameda or Santa Fe.
  - Asking the owners to extend the back lot closer to Southern St.
  - Parking under the Power lines on Southern.
    - Red taped with Water and Power who own that land
      - Using simple gravel and no fence.
      - But it is farther away than the Firestone/Santa Fe property we are leasing.
  - Using a Catholic school St. Helens one night a week

Financial Aid
- Handout was given out at the meeting showing Financial Aid awards and the number of applications turned in.
- One fifth with entire number of financial aid applications was awarded to South Gate students.

Staffing
- Full-time classified staff members were transferring for matriculation, EOP&S, Counseling departments at South Gate.

Shuttle count
- Handout with count of passengers per trip was distributed.
  - More passengers in the morning.
- Concern for the facts that trips start at South Gate as opposed to Main Campus.
  - There are more services at the main campus and that’s where we want to make it easier for the students to take more classes.
  - If there are changes made to the shuttle schedule, they need to occur at the beginning of the semester and not during the semester.
  - We project that 60 to 80 cars are taken off the road per day because the shuttle is in place.
Items from the Floor

- On meeting minutes distributed to the participants, a correction was made 6, F. $31 million is not for restoring but it is the actual cost of the Firestone property.
- On the purchase Tony Michelman/Real Estate, and Jacobs were involved.
- We will have a follow up covering non-credit tutoring.

Next Meeting
Wednesday, January 23, 2008; 12:30 pm South Gate

Adjournment
The meeting was adjourned at 2:00 pm.