EAST LOS ANGELES COLLEGE

Off-Site Committee Meeting

Minutes

November 9, 2005

Present: Dean A. Rios, Ms. E. Ortiz, Mr. R. J. Arias, Ms. G. Lopez, Ms. C. Rodriguez, Roni Inouye (Recorder)

Absent: President Moreno, Ms. S. Morales-Guerra, Mr. D. Beaulieu, Mr. R. Miramontes, Mr. S. Wardinski, Vice President R. Martinez, Vice President Moyer, Ms. B. Moore, Mr. J. Ortiz, Dean J. Allred

A scheduled meeting of the Off-Site Committee was called to order at 12:25 p.m. by C. Rodriguez, Committee Chair in the President’s Conference at the Main campus.

The Minutes of the October 26, 2005 meeting were approved as distributed. M/S/P – Arias/Rios.

Committee Discussion

The Off-site Committee was to be a place for teachers to address the concerns at South Gate Educational Center and other locations. Most recently, much of the time has been spent on obtaining a new facility for South Gate so the focus of the Off-site Committee has moved from the initial goals originally set forth.

Previously a survey was compiled and completed by the instructors. When was the last time a survey was done by the students? We will review the old Student Survey and compile questions for a new one. Students should be asked what they would like to see at the new school facility. What new programs and course offerings do they want at South Gate? Would they continue at South Gate or transfer to ELAC main campus?
Is there a suggestion box for the students and where is it? Should it be placed in an area that is more widely used by the students; rather than in the main hallway? It was mentioned that the Suggestion Box should be placed in the Student Center where there are more students who would be able to spend more time on their comments.

How is the scheduling of classes done for South Gate? Enrollment data is necessary to figure out what classes are needed each semester. There are many variables that factor into the diversity of the classes which will allow for the most growth each semester. It was stated that freeway access is a big determining factor of the success of the school.

The Committee believes that a visit to another off-site location would be of benefit, i.e., Rancho Santiago College.

Next Meeting

Wednesday, December 7, 2005 at 12:30 p.m. at the South Gate Campus.

Adjournment

The meeting adjourned at 1:15 p.m.