Challenge - Advanced Placement into the Nursing Education Program for Military Personnel

Challenge/Advanced Placement for Military-Trained Health Care Personnel Policy:
Individuals who have documented military education and experience in health care occupations may be eligible for advanced placement. The veteran must have been discharged under "honorable" conditions. Please review and follow the policies below.

A. Individuals who have documented military education and experience in health care occupations may be eligible for advanced placement into the LACCD nursing programs.

B. Documentation of education and clinical experience for military health care occupations must demonstrate satisfactory completion of education and experience. Official transcript(s) and documentation of experience (on official letterhead) must be submitted.

C. Applicants must adhere to LACCD Administrative Regulation E-10 (as stated on the LACCD webpage) and the ELAC nursing program Progression and Retention policy.

D. Acceptance of military challenge/advanced placement students into the Associate Degree Nursing Program is contingent upon space availability.

E. Applicants must adhere to the challenge policy and procedure, as stated in the College Catalog and Nursing Student Handbook (Petition for Credit by Examination) and as stated below:

ELAC POLICY – Petition for Credit by Examination

1. A student may petition for credit by examination for all nursing courses.
2. The student must be currently enrolled in at least one ELAC graded course and pay all fees.
3. The current established theory and clinical course outlines, objectives, learning activities and recommended readings in the course/s being challenged will be used.
4. The examination criteria, theory and clinical, will be the same criteria currently established for the specific course/s being challenged.
5. The theory challenge examination must be passed at 76% or higher in order to complete the clinical portion of the course being challenged.
6. The clinical portion of the course being challenged must be passed as "Satisfactory." If the clinical portion results in "failure," the total course is considered as a failure and the course being challenged must be taken.
7. Theory and clinical must be passed to receive a grade for the course.

F. Applicants must follow the required steps to apply to the ELAC nursing program (see below), including the completion of the designated program prerequisites and achievement of required cut score and a passing score on nursing readiness entrance examination Test of Academic Skills (TEAS).

Required Steps to Apply to the Nursing Program

The East Los Angeles College Nursing Program accepts applications once a year and maintains a wait list for students who have successfully fulfilled program requirements. Contact the Department of Nursing for specific dates for each semester.

In order to obtain a Program Application, the following steps MUST be completed well in advance of the application filing period:

1. All students who have never applied to East Los Angeles College need to submit a college application to the ELAC Admissions Office. International students must first apply to the International Student Program.
2. All U.S. transcripts outside of the Los Angeles Community College District (LACCD) must be mailed directly from the college attended to the ELAC Admissions Office. Hand-carried U.S. transcripts of any kind are NOT acceptable. Students must confirm with the Counseling Office that transcripts have arrived prior to making a counseling appointment.

3. Schedule an appointment with the Nursing Counselor to evaluate your transcripts well in advance of the application deadline and only after completion of Steps 1 and 2. The Nursing Counselor will provide students with a signed “Evaluation of Transcripts for Nursing Program Prerequisites” form verifying that all Nursing Program prerequisites are completed with a “C” or better.

Apply to the Nursing Program during the application/open enrollment period. Students must take the “Evaluation of Transcripts for Nursing Program Prerequisites” signed form to the Department of Nursing.

**ELAC Challenge/Advanced Placement for Military-Trained Health Care Personnel Procedure:**

1. The petitioner must:
   a. Satisfy the rules and regulations established in the ELAC policy for petitioning for credit by examination (refer to current ELAC catalog for the established criteria)
   b. Have satisfactorily completed the pre-requisites of the nursing course/s being challenged
   c. Submit to the Department Chair documentation of all previous course work and/or experience/s the petitioner believes qualifies him/her for course credit by examination

2. The petition, document and recommendations of the Chair will be presented and discussed with the Nursing Program’s Policy/Admission committee at the next regularly scheduled meeting.

3. The Policy/Admission committee will determine eligibility.

4. Qualified applicants will be contacted by the examiner following the decision of the Policy/Admission committee advising:
   a. The date the course materials will be available
   b. Suggested dates and location of the examination
   c. Dates of scheduled clinical experiences that include development of nursing care plans;(nursing care plans will be grades as Pass/Fail)

5. A letter grade will be given upon completion of the theory and clinical examination. The student will be notified of the grade achieved for the course.

6. The petitioner will be informed of his/her grade and the grade will be submitted to the Admissions Office.

Approved by the LACCD Nursing District Discipline Committee: 04/13/16; revised to add “honorable conditions”;