MINUTES FOR
SLO MEETING
December 8, 2010
3:00-5:00 p.m., G1-301A

Members Present: Anthony Cadavid; Ryan Cornner; Hiroko Furuyama; Joyce Garcia; Gayane Godjoian; Amy Guy; Nader Haddad; Alex Immerblum; Veronica Jaramillo; Michael Kasnetsis; Stacie Kelly; John Long; Renee Martinez; Richard Moyer; Frank Ow; Mona Panchal; Ramon Posada; Amanda Romo; Surana Singh-Bischofberger; Alex Solis; Mike Tsai; John F. Wong

V. Jaramillo called the meeting to order at 3:10 p.m.

Approval of Agenda: V. Jaramillo requested Item #3, “Review of Minutes,” removed from the agenda.
M/S/P: M. Panchal/A. Romo.

Update on GE SLO Assessment Meetings: The GE SLO Assessment meetings took place on November 30, 2010. V. Jaramillo stated that the goal of the meetings were to come up with assessment methods. She asked each facilitator to give a brief update on their respective meetings and invited comments from members who attended these meetings.

V. Jaramillo was the facilitator for the Humanities group. This group decided not to use a common rubric, but rather use different rubrics for assessments then come together to discuss the results. V. Jaramillo advised against this method, but the group chose to try it out.

A. Romo facilitated the Language and Rationality meeting. It was agreed at the meeting that each department would create its own assessment and would present the rubrics at the end of semester meeting.

M. Panchal announced that the Math and Science group decided to use a common rubric. This group looked at samples provided and each department would come up with a draft rubric. The group will meet again on March 1, 2011 to settle on a common rubric. This group also agreed on the assessment schedule which is SLO 2 in Fall 2011 and SLO 1 in Spring 2012.

A. Cadavid indicated that Social Science group came up with a 4-point common rubric. Each department would require students to write a 2-page essay, the essays would then be measured with the 4-point rubric. This group will meet again on January 20, 2011 to discuss the outcome.

V. Jaramillo encouraged all the teams to meet with the researchers to discuss their assessment methods to make sure these methods are valid and reliable. Since the deadline for the assessment results is set for Spring 2012, it is important to develop a meaningful assessment plan before the assessment is done so that time is not wasted. R. Cornner suggested a common rubric be used for each group, and samples of student works evaluated to validate the reliability of the assessment. R. Cornner stated he would work with the SLO teams in the committee level as opposed to departmental level.
A. Romo pointed out that the Language and Rationality group needed to appoint a leader for the team.

V. Jaramillo mentioned that the process for placing courses in the GE areas needs clarification. She may invite Steve Wardinski of the Curriculum Committee to the Spring SLO meetings to give some explanations of the process. R. Moyer announced that he just spoke with Steve Wardinski who informed him that the Curriculum Committee relies on the catalog to place courses in different areas.

**By Law Review:** Suggestions were made to the revisions of the By Laws, including changing the SLO committee meetings to the first Wednesdays of the month, and changing the requirement for the SLO coordinator position to make it open to all faculty. V. Jaramillo will rewrite the By Laws with the changes suggested and forward a “clean” copy to the committee members.

**Newsletter and Related Items:** V. Jaramillo referred to the December 2010 SLO Newsletter handout which contains a notice of the SLO Assessment Results Workshop scheduled for January 28, 2011. V. Jaramillo requested at least one person from each department to attend the workshop.

A. Immerblum praised the article entitled “Art History and the Use of Results” as powerful, helpful and encouraging.

A. Romo was developing articles on “academic freedom” and “student centered learning,” and requested someone to review them before publishing in the next newsletter. R. Cornner volunteered to review the article on the first topic and A. Immerblum agreed to review the second one.

V. Jaramillo announced that the SLO office will have office hours during the Winter session and Spring 2011. She will also be working on improving TracDat to incorporate GE during the Winter.

**Items From the Floor:** A question was raised regarding the status of the definitions of the programs. V. Jaramillo responded that they were being reviewed by the Shared Governance Committee.

**Adjournment:** The meeting adjourned at 4:50 p.m.