Work Environment Committee
Meeting Minutes of November 16, 2010

Committee Members Present: Larry Powell (Chair), Kerrin McMahan, Richard Moyer, Tom Furukawa, Deputy Jose Garcia, Deputy Frank Velasco, Carey Delzell, Richard Rosales, Gonzalo Mendoza, Ralph Dieter, Lisa Deutsch, Dawit Alemu, Regis Smith, M. Yun, Daniel Judge, Nilupa Nielsen, Robert Dawson, Vahan Ghazarian, Anne Mayer, Antonio Ng, Danny Ornelas, Andreas Owens, Mike Owens, Gloria Lamas, Lovette Rodriguez, Helen Sarantopoulos, Sonia Lopez (Oscar Valeriano)

I. Review Minutes of Previous Meeting, Nov. 2, 2010 - L. Powell was unable to send out the minutes for committee to review. He will send them out to everyone before the next meeting.

II. Approval of Agenda - L. Powell added a new section to the agenda, Action Items. These items will be discussed before new business. Motion made to approve the agenda, motion moved, seconded, all in favor to approve minutes.

III. Old Business –

A. Parking - T. Furukawa spoke in regards to disabled parking. The campus is in violation for not having enough disabled parking spots. More are needed on the upper floors of the structure. C. Delzell will check how many spaces need to be moved and will e-mail L. Powell all of the information. The findings should be reviewed by the WEC before any changes are made. T. Furukawa brought up a request from the ELAC Foundation. The Foundation is requesting one parking spot for Volunteer Trustees. Suggestion made to change one Visitor spot behind G1 to a spot for the Foundation. The volunteers come in and out of the office and have had a difficult time finding parking in the structure. A. Mayer brought up the fact that one member has trouble walking. G1 has one handicap space available. L. Powell wanted more information as to who the volunteers are, how often they come in, how long they stay, etc. T. Furukawa asked for a recommendation or an objection. Dr. Moyer will try to accommodate all program volunteers and will sign off any permits requested. Deputy Garcia said there are 12 spaces available near the station. The Foundation has many guests and it would be no problem to accommodate them there if a request is made. A. Mayer motioned to table the request until the next meeting pending further information. Motion was seconded, all in favor of motion. If anyone has questions, submit them to L. Powell and he will forward them to T. Furukawa.

1. Motorcycles in parking structure - In the last meeting, Gisela Herrera observed that when motorcycles park at the very end of the structure, it creates problems for incoming and outgoing traffic. Dr. Moyer suggested the agenda move on since Professor Herrera was not present for this meeting.

2. Ticket machine estimates - There was a proposal to allow the construction workers to park in student spaces. R. Dieter raised the fact that they are taking up
all of the “good spaces” in the structure. (These spaces would be the closest to the elevators.) It is not fair for all of those who have to walk further. Suggestion made to have them park in the stadium since parking is so scarce right now. How much would it cost to place a ticket machine in the stadium parking area? Looking for cost estimates and a suitable location where the machine will not be damaged.

Faculty and Staff have complaints about the parking spaces being too small. There is a possibility of expanding spots, but there will be a loss in the number of spaces. ASU asked where the money for all of the labeling and repainting of parking spots was coming from. Dr. Moyer recommended that a professional entity come in and look at the situation. There are different scenarios and parking has been discussed at all meetings, but no recommendations have been made yet.

A proposal was made to move larger vehicles up to the sixth floor. One instructor asked what she could do if she was having problems getting into her car at night. Deputy Garcia advised her that she could call the Sheriff station and have someone run the license plate if she wanted to track down the owner of the car. It would not be feasible to go through this procedure though.

ASU had an incident on Friday, November 12th with a part-time instructor who was parked in an ASU spot. The instructor became very aggressive when he was asked to move so the ASU representatives had to call in the Sheriff’s. They spoke to the instructor and according to ASU, nothing was really done. ASU was told that the instructor had a bad day and left it at that. Deputy Garcia was unaware of the situation and was going to investigate the incident. ASU has said the parking situation is so bad everyone has become upset about things. C. Delzell is hoping that when the new parking structure opens, these problems will be alleviated.

B. Food vendors - At the Campus Center meeting, there was a proposal made to have one food vendor on campus. A. Mayer notes that many are unhappy with this choice. ASU is saying that the lunch truck currently on campus does not have a valid permit and owes money to the County. Issue of the lunch truck will be brought up at the next meeting. T. Furukawa explained that the student population is here for two 15 week semesters. It is not a full-time market and there is a need for vendors to come in on Friday’s, Saturday’s and during the Winter session. The peak times need to be looked at. Will vendors be able to make money if they are here all week? There are many choices outside of campus. Will people go across the street for lunch if something is available on campus? D. Alemu indicated that the vendors should be given a chance to see if they can make money. T. Furukawa has no problem with this; he wants to have some type of service available on campus. The vendors need to come in and look at the population, and then decide if they will be able to make money and not lose money. Dr. Moyer wants to see how everything will be set up, meaning the space, tables and chairs, he needs to look at contracts and once everything is in place, there will be no lunch truck on campus to compete with the Campus Center. He wants to have something that meets the needs of the students. L. Powell will go to the next meeting at the end of the month. He would like to represent the committee and give a recommendation to the faculty. He asked if
anyone else would volunteer to go also. L. Deutsch moved, and it was seconded by ? to have L. Powell attend the meeting carrying the WEC’s recommendation that there should be multiple food vendors.

IV. Action Items –

A. Choosing WEC reps for ESCG, Facilities, and Bug Committee on South Gate - Faculty and Staff representatives are needed in order to maximize faculty voters on these committees. Although James Kenny is a member of WEC and can carry WEC views to that committee, it would be preferable to also have another WEC rep with the power to vote. L. Powell cannot make the meetings because of class conflicts. Another WEC rep is needed for the Shared Governance Committee. Dr. Moyer said re-assign time and release time are available, rearranging of schedules so everyone can attend these meetings is an option. L. Powell will discuss this directly with Dr. Moyer. If anyone is interested let L. Powell know. Facilities Committee meets on the first and third Thursday of the month from 2:00 – 3:30PM and Shared Governance meets on the second and fourth Monday of the month from 2:00 – 4:00PM.

B. E5 Building door hardware - Both East and West doors of the E5 building have one side of the door locked at all times. This is a problem when people try to get in and out of the building. Can the damaged doors be changed? C. Delzell said it would be easier to look at the problem and fix it since the building will be knocked down.

C. No Smoking signs - ASU said they spoke to Jeff Hernandez about his recommendation to have No Smoking signs posted in September in ESGC. They said he made a recommendation to WEC about this. L. Powell said he may have discussed it, but he did not make a recommendation that was put to a vote. It was moved by ? and seconded by A Mayer to have more signs about No Smoking. The motion was approved. The need to have signs indicating where Designated Smoking Areas are located was mentioned. There are two designated smoking areas on campus. The original motion was amended to list these areas on the No Smoking signs. After much discussion of enforcing or not enforcing the smoking policy, Deputy Garcia said he noticed a reduction in smoking and that the signs that are up have helped. He has an open door policy if you need to speak to him. He does not want to use force on smokers. T. Furukawa asked how the signs would look. Should there be separate signs for No Smoking and for designated areas? Signs will be separate; C. Delzell may have this information put into the Schedule of Classes also. ASU is asking for a maximum of 50 signs to be put up.

V. Next meeting - The WEC will meet on Tuesday, December 6th at 12:15PM.
Submitted by: Marisol Naranjo