Administration of Justice & Public Safety
Career and Academic Pathways (CAPs)
Program Map: Certificate of Achievement for Administration of Justice

Total number of units: 18 units	Top Code/Academic Plan: 2105.00	Updated on August 23, 2021

Semester 1	Course Code	Course	Units	Notes	Notes for Part-time students
Program/GE Course	ADM JUS 001	**Introduction to Administration of Justice**	3	ADM JUS 001 introduces students to the fundamentals of the justice system, which includes police, courts, and corrections. The course fulfills a portion of the AA degree and GE Area B2.	The course does not require any prerequisites and is offered in person and online every semester, but not offered on weekends.
Program/GE Course	ADM JUS 002	**Concepts of Criminal Law**	3	ADM JUS 002 introduces students to the fundamentals of criminal law. The course fulfills a portion of the AA degree.	The course does not require any prerequisites and is offered in person and online every semester, but not offered on weekends.
Program Course	ADM JUS 005	**Criminal Investigations**	3	ADM JUS 005 introduces students to criminal investigations and is useful for students that have an interest of becoming a detective or investigator. The course fulfills a portion of the AA degree.	Offered in-person and online every semester.

Total Units	9

Intersession	Course Code	Course	Units	Notes	Notes for Part-time students
Program Course	ADM JUS 003	**Legal Aspects of Evidence**	3	ADM JUS 003 introduces students to the many aspects of criminal evidence. Useful for students that have an interest of becoming a patrol officer or investigator. The course fulfills a portion of the AA degree.	The course does not require any pre-requisites and is offered in person and online every semester, but not on weekends.

Total Units	3

Semester 2	Course Code	Course	Units	Notes	Notes for Part-time students
Program Course	ADM JUS 014	**Report Writing for Peace Officers**	3	ADM JUS 014 introduces students to writing for a career in law enforcement. The course fulfills a portion of the AA degree.	This class is only offered in the classroom and only during the fall and spring semesters.
Program Course	ADM JUS 067	**Community Relations**	3	ADM JUS 067 introduces students to the required collaboration between law enforcement and the community. The course fulfills a portion of the AA degree.	The course does not require any prerequisites and is offered in-person and online every semester, but not offered on weekends.

Total Units	6

Degree Path and Requirements

The above certificate can lead to an entry level position in security or in a competitive position for a police academy.

This map is a suggested term-by-term sequence of courses to complete the program in a recommended time frame. This is an efficient and recommended plan, but actual plans may vary by individual student need. This map cannot replace a meeting with counselors.

Department Advising Notes

ADM JUS 001 is the recommended core class and it is part of many certificates.

In addition to receiving above certificate, students are encouraged to complete as many certificates as possible.

Program Description

The above certificate offers many AJ core classes that can be used for other certificates.

This map is a suggested term-by-term sequence of courses to complete the program in a recommended time frame. This is an efficient and recommended plan, but actual plans may vary by individual student need. This map cannot replace a meeting with counselors. Students can apply for certificates as soon as the necessary courses are completed. Meet with a counselor and the financial aid office to ensure continued financial aid. Check with financial aid for eligibility.

Career and Transfer Opportunities

Visit the Transfer Center for transfer information, which varies based on transfer college. Make an appointment with a counselor. Students can visit Career and Job Services for career counseling and further exploration.

Youtube Videos

What it's like to be a new police officer | The Recruits

Program Map

A suggested sequence of classes to complete a degree, certificate, or program of study. Students should consult an academic counselor for variations to this plan based on part-time or full-time status, transfer plans, pre-requisites needed, etc.

Prerequisite Course

A specific course that must be completed before advancing to the next course.

Check the online catalog at elac.edu for the latest and most accurate information.

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