# **BAC MEETING**

Venue: F5-209 March 15<sup>th</sup>, 2018 12:30 pm

1301 Avenida Cesar Chavez, Monterey Park, CA 91754

## **MINUTES**

- I. **CALL TO ORDER -** 12:43 p.m.
- II. ROLL CALL
  - ASU Advisor, Sonia Lopez
  - Faculty Rep, Frank Lozano
  - ASU President, Monique Hernandez
  - VP Finance, Michelle Keung
  - Student Rep, Juan Casillas
  - Carlos Guerrero, Guest
  - Ann Chen, Fiscal Rep
  - Ruth Siguenza, Fiscal Minuter



## III. APPROVAL OF MINUTES

- Moved to Approve: Monique Hernandez, ASU President / 2nd: Juan Casillas, Student Rep
- IV. PUBLIC FORUM (2 MIN. PER SPEAKER) NONE
- V. FINANCIAL REPORT Actual Budget: \$143,386.43 See Attached Report
- VI. TREASURER REPORT NONE

## VII. REALLOCATION OF FUNDS

Returning Funds to Supplies #70619 -\$111.52

- \$104.46 from Printer
- \$7.06 from Secretary Office

Returning Funds to Promotions #63720

• \$30.91 Member Cardigans

Returning Funds to Student Conf. #60129

• \$1,814.23 from Winter Retreat

Total Returned: \$3,484.49

Returning Funds to Social Cultural #62030 -\$1,300.05

- \$11.75 from AA in Women's Studies
- \$414.59 from Coffee with the Captain
- \$124 from Student Opinion Town Hall
- \$60.45 Rush Week
- \$644.55 **SG** Club Rush
- \$35.19 Student Presentations
- \$9.52 Movie Night

Returning Funds to Multicultural #62035 - \$227.78

- \$215 from Mexican Parade
- \$12.78 from Children Christmas Parade

• Moved to reallocate funds: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep

10 minute Recess at 2:19 p.m. Move: Monique Hernandez, ASU President / 2<sup>rd</sup>: Frank Lozano, Faculty Rep Call back to order at 2:29 p.m.

- Reallocate \$4.571 from Book rental Acct. #70719 to Promotions #63720
  - o Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed 0 / passes unanimously
  - Funds REALLOCATED

Re-enetertain item IX-B Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President

#### VIII. DISCUSSION ITEMS

**Audit Findings Update:** Sonia asked Ann Chen, Fiscal Rep, if funds would be moved from an off campus account to a District account. She responded that they would remain in the off campus account. Sonia stated her concern about being out of compliance if there were another audit.

## IX. ACTION ITEMS (5 MIN. PER SPEAKER)

- A. Match Funding: Nineteenth Annual Administration of Justice Club Banquet \$5,000
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique Hernandez read the description from the funding request.
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED for \$5,000 from Social Cultural Acct. #62030
- B. Match Funding: Northern California University Tour \$277.75
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Student Speaker VP of Accounting discussed trip details.
  - Amendment: Students attending must be ASU members
    - o Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed 0 passes unanimously
  - Item APPROVED with Amendment for \$277.75 from College Tours Acct. 50150

Re-entertained after Reallocation of funds

- Changed Account to #62030
- C. Match Funding: Northern California University Tour by Sociology Club \$77
  - Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Discussion: Student discussed trip details
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED for \$77 from Social Cultural Acct. #62030

- D. Community Funding: Psychology Department Open House \$1,000
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique Hernandez read the description from the funding request
  - Vote: Opposed 3:2 / MH No, MK No, JC No, SL Yes, FL Yes
  - Item DENIED
- E. Campus Tour: Northern California University Tour by Sociology Club \$1,000
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Student discussed trip details
  - Amendment: Student attending must be ASU member
    - o Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED with Amendment for \$1,000 from College Tours Acct. #50150
- F. Campus Tour: Northern California University Tour \$1,000
  - Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Discussion: Student explained need for funding
  - Amendment: Student attending must be ASU members
    - o Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED for \$1,000 from College Tours Acct. #50150
- G. Campus Tour: USC x California Science Centre \$245.94
  - Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Discussion: Sonia read the description on the funding request
  - Amendment: Accounting Club name be removed from funding request
    - o Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Amendment: Student attending must be ASU members (PTK must provide a list of students who attended to determine if they were ASU members)
    - o Moved: Juan Casillas, Student Rep / 2<sup>nd</sup>: Monique Hernandez, ASU President
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED with two Amendments for \$245.94 from College Tours Acct. #50150
- H. Inter-Board Funding: Printer Ink for EXEC VP, VP Finance, Historian, Sen of Activities & Planning
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique read the description from the funding request
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED for \$245 from Supplies Acct. #70619
- I. Inter-Board Funding: Finals Food Giveaway \$4,400
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Monique read the description on the funding request
  - Amendment: Give out gift cards instead of giving out food
    - o Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Frank Lozano, Faculty Rep

- Vote: Opposed 0 / passes unanimously
- Item APPROVED for \$4,400 from Promotions Acct. #63720
- J. Inter-Board Funding: Coffee with the Captain (SG) \$100
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Juan asked about previous event. Sonia discussed how last event had very low attendance. Frank stated how meeting was discussed at previous BAC and ASU meetings.
  - Vote: Opposed 2:3 / MK No, JC No, SL Yes, FL Yes, MH Yes
  - Item APPROVED for \$100 from Social Cultural Acct. #62030
- K. Inter-Board Funding: Appreciation Gift cards for Scholarship Readers \$200
  - Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Frank Lozano, Faculty Rep
  - Discussion: Monique read the description on the funding request
  - Postpone till ASU makes a decision on this item
    - Moved: Frank Lozano, Faculty Rep / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Item POSTPONED

## L. Club Events Expenditures over \$1,000

- Moved: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
- Multidisciplinary Field Conference to Anza Borrego Desert
  - Geology Club, Anthropology Club, February, 28, 2018
- Northern California University Tour to L.A. and San Francisco
  - o Accounting, Sociology Clubs, April 2-4, 2018
- FCCC Policy and Advocacy Conference in Sacramento
  - o Elac students for political awareness, March 3-6, 2018
- Vote: Opposed 0 / expenditures APPROVED

## X. STUDENT REP FEE - NONE

## XI. NEW BUSINESS / UNFINISHED BUSINESS

- A. SAAVE Month
  - Move to entertain: Monique Hernandez, ASU President / 2<sup>nd</sup>: Juan Casillas, Student Rep
  - Discussion: Carlos discussed the need for the funding
  - Vote: Opposed 0 / passes unanimously
  - Item APPROVED for \$700 from Social Cultural Acct. #62030

Re-entertain Reallocation of Funds Moved: Frank Lozano, Faculty Rep / 2<sup>rd</sup>: Monique Hernandez, ASU President

- XII. NEXT MEETING Thursday April 12th 2018 @12:30pm (F5-211)
- XIII. ADJOURNMENT 2:37 p.m.