East Los Angeles College Honors Program

HONORS CERTIFICATION PROCESS

AUGUST 25, 2020

COUNSELING DEPARTMENT

What is ELAC Honors Certification?

▶ Students who successfully complete the Honors program may qualify for ELAC Certification. Students who are Honors Certified are given **priority admission *consideration*** to the following universities:

▶ ***University of California:*** Los Angeles, Riverside, Santa Cruz and Irvine

▶ ***Private campuses:*** Occidental College, Pitzer College, Pomona College, Chapman University, Whitman College, Loyola Marymount University, and Mills College, Smith, Gonzaga, Scripps, and more.

Program Certification Requirements

▶ To be certified in the Honors Program, students must complete the following:

1. Five Honors courses with a 3.0 average GPA* overall in Honors coursework.

2. **LIB SCI 101 College Research Skills, 1 unit (UC:CSU)**. Required for students who start taking Honors courses in Fall 2018. Honors sections will be offered every semester. (This does not count towards the five courses required for certification).

3. 3.0 average GPA in all college coursework completed.

Note: *Only Honors courses passed with a "C" or higher count towards certification. However, courses with a "D" or "F" will factor into the Honors GPA. (Exception: If a course is excluded from the GPA due to course repetition or Academic Renewal, it will not factor into the GPA).*

Program Certification Requirements

- If Honors designated courses were taken at other Community Colleges, we will count two maximum towards Honors Certification at ELAC.

- Verification will be required through transcripts or a letter or email from that college's Honors Director.

When Does Certification Occur?

▶ The program typically certifies students in the spring semester. However, students may apply for certification in the fall.

▶ Students may request certification using the **Honors Certification Request** form. The form is posted on the Honors Program website or see an Honors Counselor for more information.

▶ ELAC Honors Certification is finalized at the end of the semester after grades are posted.

▶ "Honors Program certified" will be noted on the LACCD transcript. This notation provides proof to most colleges/universities of completion of the ELAC Honors Program.

▶ Names of students who are candidates for certification are also noted in the ELAC Graduation Ceremony booklet. Students are eligible for a white Honors cord to wear at Graduation.

ELAC Honors Certification Form

East Los Angeles College
Honors Certification Request Form

Name: _____ ID number: _____

Contact phone number: _____ Email address: _____

Term Applying for Certification: ☐ Fall ☐ Winter ☐ Spring ☐ Summer Year: _____

Directions: Please fill out the following form if you have completed or will be completing this semester, five Honors courses with a 3.0 GPA and have a cumulative overall 3.0 GPA in all colleges attended. In addition, for students who began taking Honors courses fall 2018, completion of LIB SCI 101 is also required. Turn in completed form to the Cathleen Rozadilla, Honors Counselor at rozadico@elac.edu

● List all Honors courses that you have completed and have in progress this semester:

Sem./Year	College*	Course prefix #	Title	Grade	Units
Ex. FA 2017	ELAC	OCEANO 1	Introduction to Oceanography	A	3

● **Research Requirement** (For students who began taking Honors courses fall 2018 or later only)

	ELAC	LIB SCI 101	College Research Skills		

*If Honors courses were taken outside of the LACCD, official transcripts must indicate which courses are Honors. If this is not indicated on the transcript, a letter from the Honor's director at that college must be attached or emailed directly to Cathleen Rozadilla at Rozadico@elac.edu indicating the Honors Courses taken at that institution. Only two courses from another institution may be applied to the five courses required for certification.

● **List all other colleges attended:**

_____

Additional Process for UC Irvine Transfers:

▶ In January of each year, **UCI** gives us access to the list of ELAC students who have applied for admission. The Honors program will identify any student who is on track to be certified by the end of spring prior to admission. These students will receive **priority consideration** for Admission to UCI.

▶ In addition, students who are on track to be certified by the end of spring and have a 3.7 or higher UC transferable GPA, can be nominated for the **UCI Honors to Honors Program**. Student who are nominated will be considered for a UCI Regents Scholarship.

Additional Certification Process for UCLA Transfers
Transfer Alliance Program (TAP)

- Students who apply to **UCLA** and are on track to complete the ELAC Honors program by the end of spring prior to admission, will be identified by our program. UCLA TAP Certification occurs in February/March.

- TAP Honors certification gives a student priority **consideration** for admission to majors in UCLA's College of Letters and Science only.

- A UCLA Transfer Alliance Program (TAP) Certification Form will be filled out by our program. Students will receive an email in late February to come to the Counseling department to sign the form. The form will not be accepted by UCLA without a signature.

UCLA TAP Form

UCLA

TRANSFER ALLIANCE PROGRAM (TAP)
CERTIFICATION FORM
APPLICATION FOR ADMISSION
FALL 2020

updated August 28, 2019

FOR UCLA OFFICE USE

Student Name

Name: **Last, First Middle – please print clearly or type**

UC Application ID #

a 7-digit number that can be found on the receipt/summary email you received when you submitted your UC application

UCLA College Major

Alternate College Major
listed on UC application

Community College

| **For Counselor** **use only** | | TOTAL Number of transferable semester/quarter units – *end of Spring 2020* |
| | | UC Transferable GPA – *end of Fall 2019* |

By the end of spring term, students must have completed 60 UC transferable semester units (90 quarter units). Minimum major preparation requirements and fulfillment of the UC English Composition (2 courses), mathematics (1 course), and additional subject requirements (4 courses) must also be completed by the end of Spring. Summer coursework is allowed for IGETC (except for the English Composition, Critical Thinking and Quantitative Reasoning areas), additional major preparation, and additional units only, but is not included as criteria in the admission decision process.

LIST THE COURSES THAT MEET YOUR COMMUNITY COLLEGE'S HONORS/SCHOLARS PROGRAM REQUIREMENTS.
To prevent word wrapping and allow the document to remain on two pages, please use these abbreviations:
  For **term**, F – Fall, W – Winter, SP – Spring, or SU – Summer followed by the 2-digit year (such as F19, W20).
  For **college**, ECC – El Camino College, LAPC – Los Angeles Pierce College, OCC – Orange Coast College, etc.
  For **dept**, **course no**, and **course title**, use the information as it appears in ASSIST (www.assist.org).
If needed, use page 2 comments section to list additional coursework.

Term	College	Dept	Course No	Course Title	Units	Grade

Additional UCLA Advantages

- UCLA will also review for **non-selective alternate majors** in the College of Letter and Science if listed on the UC application and the TAP certification form.

- TAP certified students will receive two extra readings of their UCLA admission application.

- Students will be eligible to apply for scholarships though the UCLA TAP program.

- The fall 2019 admit rate for TAP certified students was **74%**. For non-TAP students: **21%.**

Transcripts/AP Scores

Please send official copies of the following to the Admissions Office:

▶ Official High School Transcripts (to verify IGETC 6A LOTE Area)

▶ Official Transcripts for all non-LACCD colleges attended.

▶ College Board Advanced Placement Score Report*

*A General Petition will need to be filled out and given to Admissions to request AP credit.

▶ Having all transcripts on file will make the process of applying for Honors certification, graduation, Advanced Placement credit, and CSU GE/IGETC Certification easier!

Advanced Placement (AP) – Request with General Petition

GENERAL PETITION
Office of Admissions and Records

OFFICE USE ONLY

Intake Clerk: _____

Name: _____
     Last   First

Address: _____
        Number   Street

_____
   City   State   Zip

Student ID #: _____

Date of Birth: _____

E-Mail: _____

Contact Number: _____

Directions: Completed petition needs to be submitted to Admissions with supporting documentation. Student will be notified in writing or through email within 10 working days.

I request: (Check appropriate box and explain below in detail).

☐ **Academic Credit:** (AP, CLEP, Military, Police Academy)   ☐ **Academic Dismissal Reinstatement**

Counseling

For general advisement, graduation/transfer and certification checks, Student Educational Plans, etc., Honors students may see the following counselors at ELAC.

- Stephanie Franco: General (SGEC & Main Campus)

- Andres Gonzales: EOP&S (SGEC & Main Campus)

- Marina Juarez: General/Stem (Main Campus)

- Mayra Neri: EOP&S (Main Campus)

- Cathleen Rozadilla: General (Main Campus)**

- Carmen Soto: Adelante/FYE (Main campus)

Specific questions regarding the Honors certification process should be addressed to **Cathleen Rozadilla, rozadico@elac.edu

EMAIL Contact

- Due to the new SIS system, we will use your district issued email to contact you.

- Example: **Huskyj1301@student.laccd.edu**

- Your personal email will be only used if we cannot get in contact with you.

- **Remember to check your LACCD email address!!**

FAQ'S

- Will I be dropped from the program if I don't take a course my first semester?

- No. Many new students have already registered for courses and are not able to fit in an Honors course their first semester.

- Do I need to be enrolled in an Honors course every semester?

- No. However, you should enroll in at least one Honors course per academic year. If you do not enroll in an Honors course for two or three consecutive semesters, you may be dropped from the program.

- Do I have to take LIB SCI 101 my first semester?

- No, but it is recommended to take the course your first year.