

## **Information: 1098-T**

A 1098-T form will be issued to eligible students who paid out of pocket “qualified educational expenses” in the preceding tax year.

- Qualified expenses include enrollment and tuition fees only.
- Students who received a “BOG Fee Waiver” to cover enrollment fees will not qualify for a 1098-T.

Your 1098-T is mailed to the permanent address on file with the Admissions Office as of the date the forms are printed (late January).

- Students with incorrect SSN/TIN on file with the Admissions Office will not receive a 1098-T.
- Students can update SSN/TIN and permanent addresses by contacting the Admissions Office. After updating your information with Admissions, please notify the Fiscal Official.
- No 1098-T will be generated for International Students if they do not have a valid United States Address on file.

**Please refer to Fiscal’s website for the last day to updated your SSN/TIN and be eligible to receive a 1098-T.**

Tax advice regarding Education Tax Credit must be addressed to a tax professional or the IRS.

[Click here for more information regarding the 1098-T](#)

## **Instructions: How to apply for 1098-T EConsent**

For those students interested on applying for EConsent to receive all future 1098-T electronically, please click on the link below to being your application.

[Click here to begin your EConsent application](#)

Scroll down for images of a sample EConsent application.

# EConsent

### ELECTRONIC CONSENT APPLICATION

By submitting the information below, you are giving your consent to receive your 1098-T statement electronically. By signing up for an electronic version, no paper 1098-T statement will be mailed to you. When your statement is ready, an email will be sent to you with instructions on how to access your 1098-T statement online. In order to protect your privacy, the email will contain no information specific to you or your financial information.

If you use a Spam Filter, please make sure to set your filter to allow mail from webmaster@ecsi.net to get through your filter. Be sure to use an email you check periodically.

Institute  
Los Angeles Community College District

First Name

Show Social Security Number



I'm not a robot

reCAPTCHA  
Privacy - Terms

Disclaimer: If the recipient does not consent to receive the statement electronically, a paper copy will be provided. This consent is for every subsequent year you are eligible to receive a tax statement. You can change your consent at any time by signing into your ECSI eConsent or by contacting us. To view an electronic statement, the recipient will need to sign into their ECSI eConsent. All tax statements will be accessible on line for a minimum of 5 years. You will receive a paper tax statement if any of the information you provided above is incorrect.



By clicking submit, I agree to receive my 1098-T statement electronically and understand that I will not have a paper statement mailed to me.

Confirmation of successfully submitted application:

**ECSI** Sign In | Register

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# EConsent

✔ Your eConsent has been submitted successfully

## **Instructions: How to Retrieve your 1098-T**

After you receive confirmation of your EConsent, click on the “Home” tab on the top left of the webpage to retrieve your 1098-T.

If you prefer to bypass the EConsent application, [click here to retrieve your 1098-T](#).


1. Scroll down and click on *“Access Your 1098 Tax Documents”* box

**Access Your 1098 Tax Documents**

Look up your 1098-T or 1098-E tax document, view or print your form, or review the frequently asked questions about 1098 tax documents.

GO >>

2. Click on *“Want to look up your 1098-T or 1098-E tax form?”* box



Want to look up your 1098-T or 1098-E tax form?  
Click here to start your search.

GO >>

3. Click on *“I need my 1098-T Tuition tax statement”* box

**I need my 1098-T Tuition tax statement.**

If you paid tuition expenses to a college or university, a 1098-T form will show the tuition expenses that you paid. You may be eligible to use these expenses to adjust your income or tax credit for your federal tax return.

Eligibility may vary based on your individual situation. Please visit the IRS.gov website to find out if you are eligible for this adjustment.

GO >>

4. Enter "Los Angeles Community College District" under School Name.

School Name (start by typing in the first several letters of the school name)

  
**Los Angeles Community College District**

**Submit**

5. Enter information and follow further instructions.


## Search For Your Tax Document

This site uses Pop-up windows for printing your tax documents. Please be sure to turn off your Pop-up blocker for this site. To turn off your Pop-up blocker, visit the Tools or Settings menu for your specific browser.

We've found your school. Let's fill in the rest of the form to find your tax document.

**IMPORTANT: The information entered below must match the information your school has on file.**

School Name (start by typing the first several letters of your school name)

I'm not a robot  [Privacy - Terms](#)

**Continue**