

Senate Motions/Recommendations 2006-2020

[8/31/20 Senate Executive Committee]

Curriculum Committee Report:

- A. Emergency DE Addenda for Summer & Fall submissions closed
- B. Emergency DE Addenda for Winter & Spring due by October 1st
- S. Wardinski noted that 9 courses were received after the deadline (approximately 1 day late), and thus there will need to be discussion about that. There were 4 courses not submitted at all.
- S. Wardinski believes it should be up to the Senate to decide whether these courses should be able to offered given late submissions.

Propose Senate Resolution to Join the California Virtual Campus - Online Education Initiative Consortium

M/S/P (D. Hale.K. Chaiprasert) to forward this resolution to the full senate. This was approved by unanimous consent.

[8/3/20 Senate Executive Committee]

Curriculum Committee Report:

The recommendations of the Curriculum Committee were approved by unanimous consent.

Committee on Educational Program Identity (CEPI) Recommendation on Streamlining the Promotion of Educational Programs

M/S/P (D. Hale/J. Bernard) to approve the Committee on Educational Program Identity (CEPI) recommendations on Streamlining the Promotion of Educational Programs. This item was approved by unanimous consent.

Guided Pathways Steering Committee Recommendations

- 1. Exploration and Preparation CAP (Approval)

M/S/P (K. Chaiprasert/D. Hale) to approve Exploration and Preparation CAP. This item was approved by unanimous consent.

- 2. Academic Maps 2.0: Timeline and Goals, New Map and Map Update Procedures, and Process for Reducing Electives Lists and Suggesting GE Courses (Approval)

M/S/P (K. Chaiprasert/D. Hale) to approve Academic Maps 2.0: Timeline and Goals, New Map and Map Update Procedures, and Process for Reducing Electives Lists and Suggesting GE Courses. This item was approved by unanimous consent.

[7/13/20 Senate Executive Committee]

Curriculum Committee Report:

S. Wardinski reported on the status of the ECD transition to eLumen.

2020-21 Senate Exec meeting schedule

This item was approved by unanimous consent.

PD Committee Recommended Updates to Flex Handbook (Approval)

M/S/P (D. Hale/K. Chaiprasert) to approve the PD Committee Recommended Updates to Flex

5/26/20

Curriculum Recommendations:

None. S. Wardinski reported on the status of the ECD transition to eLumen. R. Crawford expressed concern regarding SLO technical review.

Letter to Legislators (Approval)

M/S/P (K. Chaiprasert/D. Hale) to approve the letter to legislators prepared by the Legislative Liaison Committee. This item was approved by unanimous consent.

Courses for Fall 2020 Temporary Blanket DE Addendum (Approval)

Category B: Automatically transitioned to online

The Category B courses approved for Temporary Blanket DE Addendum by unanimous consent.

Category C: NOT Automatically transitioned to online

M/S/P (L. Gaines/D. Hale) to extend the meeting by 15 minutes. This item was approved by unanimous consent.

J. Hernandez asked for any objection for approving all Category C courses except for the Engineering Tech courses (101, 11, 125, 141, and 151). The motion carried.

5/12/20

Curriculum Recommendations:

None. S. Wardinski reported on the status of the ECD transition to eLumen.

Senate Exec recommends approval of ELAC's response to State Requirements for Changes to State-Approved Programs (Approval)

The document titled "ELAC's response to State Requirements for Changes to State-Approved Programs" was approved by unanimous consent.

Motion to Postpone Faculty Recognition Ceremony (Approval)

M/S/P (D. Hale/K. Chaiprasert) to host a virtual recognition of our retirees this year and invite them back for the next in-person recognition and to postpone the recognition of our newly tenured faculty to the next in-person recognition. This item was approved by unanimous consent.

4/28/20

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

S. Wardinski presented the changes recommended by the Curriculum Committee, and asked for votes on items III, IV, and V of the Curriculum Committee Report. He also reminded faculty that ECD will no longer be a functioning system on April 30 and that it will be accessible only for viewing documents; no further changes can be submitted.

Items III, IV, and V of the Curriculum Report were approved by unanimous consent.

S. Wardinski returned to item II of the Curriculum Committee Report. The Curriculum Committee decided that locally it might be useful to create a category of "synchronous only" which would

mean that a course was delivered online but live, during specified hours: there would be a note in the schedule that students needed to be present at specified times.

Item II of the Curriculum Report was approved by unanimous consent.

Emergency DE Addendum Form & Timeline

M/S/P (S. Davey/A. Lyle) to amend Item I of the Curriculum Committee Report to change the deadline from May 21 to Opening Day for Fall 2020 for submission of Emergency DE addenda. A roll call vote was conducted and the motion carried.

M/S/P (S. Davey/K. Chaiprasert) to amend Item I so that the deadline for submission of initial rationales [for Category C courses] will be due no later than May 21 for consideration at the May 26 Academic Senate meeting and that all Emergency DE addenda for area B and C [Category B and C courses] will be due by Opening Day, August 27. A roll call vote was conducted and the motion carried.

J. Hernandez asked for a vote on the amended Item I. A roll call vote was conducted and the motion carried.

Proposed LACCD DE Addendum for eLumen (Approval)

M/S/P (D. Hale/L. Stone) to accept the proposed LACCD DE Addendum for eLumen. Proposed LACCD DE Addendum for eLumen. This item was approved by unanimous consent.

Academic Senate Bylaws Revision (Approval)

M/S/P (K. Chaiprasert/L. Stone) to approve the Academic Senate Bylaws Revision. This item was approved by unanimous consent.

Committee on Academic Freedom and Ethics (CAFÉ) Recommended Statement in Support of Academic Freedom during COVID-19 (Approval)

M/S/P (D. Hale/L. Stone) to approve Committee on Academic Freedom and Ethics (CAFÉ) Recommended Statement in Support of Academic Freedom during COVID-19. This item was approved by unanimous consent.

For the duration of the current emergency measures, hybrid courses should only be offered for "essential infrastructure sector" subjects as noted in the CCCCCO "Preliminary Guidance For Hard-To-Convert Courses" ES 20-09, March 20, 2020 (Approval)

M/S/P (J. Hernandez/M. Quintero) to approve the motion that for the duration of the current emergency measures, hybrid courses should only be offered for "essential infrastructure sector" subjects as noted in the CCCCCO "Preliminary Guidance For Hard-To-Convert Courses" ES 20-09, March 20, 2020. This item was approved by unanimous consent.

4/14/20

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Whether to add to "Summer 2020 Courses NOT Automatically Transitioned to Online" to the blanket DE Addendum request to CCCCCO 3/20/20 (Emergency Meeting)

J. Hernandez asked for any objections to approving all the unflagged courses. There were no objections. The unflagged "Summer 2020 Courses NOT Automatically Transitioned to Online" were approved by unanimous consent.

J. Hernandez asked for any objections to approving all the flagged courses. There were no

objections. The flagged “Summer 2020 Courses NOT Automatically Transitioned to Online” courses were approved by unanimous consent.

Academic Senate Bylaws Revision

J. Hernandez asked if there were any objections to holding off on this item until our next Senate meeting so that we can revisit the bylaws revisions with the full bylaws document rather than just the proposed changes. As there were no objections, the proposed Academic Senate bylaws revision was postponed until our next Senate meeting.

LAO recommendation to postpone to fall SLO assessments required this spring due to effect of COVID19 measures

J. Hernandez asked for any objections to approving this item by unanimous consent. There were no objections. The LAO recommendation to allow disciplines to postpone to fall SLO assessments required this spring due to effect of COVID-19 measures was approved by unanimous consent.

Proposed Opening Day Theme

J. Hernandez asked for any objections to approving this as a first draft by unanimous consent. There were no objections. The PD Committee recommendation for the Proposed Opening Day Theme was approved by unanimous consent.

Automatically grant completion of 2019-20 academic year's flex obligation

J. Hernandez asked for any objections to approving this item by unanimous consent. There were no objections. The PD Committee recommendation to automatically grant completion of 2019-20 academic year's flex obligation was approved by unanimous consent.

3/20/20 (Emergency Meeting)

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Motion to delegate to the Senate Executive Committee the duties of the Academic Senate during the emergency response to the COVID-19 pandemic with the understanding significant controversial topics will be avoided unless time sensitive and after the full Senate has been polled for their input. (Approval)

M/S/P (S. Wardinski/W. Posner) to table the motion.

Graduation Committee Bylaws revision (Approval)

M/S/P (D.Hale/S. Maga) to approve the Graduation Committee Bylaws revision

Request Response to Promise Pathways Concerns

M/S/P (D. Hale/K. Chaiprasert) to request response to Promise Pathways concerns from administration and to request student survey data

S. Wardinski brought up the issue regarding SLO review for new curriculum requests; he would like to request that the Senate waive the requirement for the SLO coordinator to review and approve addenda, since all the CORs are revisions or updates that already have approved outlines
M/S/P (S. Wardinski/D. Hale) to add as an emergency item to our agenda the waiving of

Learning Assessment office
review of SLO addenda for revised course outlines and requisite changes
M/S/P (S. Wardinski/K. Chaiprasert) to waive Learning Assessment office review of SLO addenda for revised course outlines and requisite changes.

3/10/20

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Election of Senate rep on Curriculum Committee: Cluster A—Science
Allison Davis is the only candidate.

M/S/P (L. Gaines/S. Wardinski) to approve by acclamation.

Graduation Committee Recommendations on Keynote Speaker (Approval)
The committee's top preference was to have no keynote speaker.

M/S/P (S. Wardinski/D. Hale) to support the recommendation.

Support for DAS Resolution on COVID-19 Outbreak (Approval)

M/S/P (D. Hale/L. Gaines) to support the DAS Resolution on COVID-19 Outbreak

Proposed Districtwide Latin Graduation Honors Criteria (Approval)

M/S/P (S. Wardinski/L. Gaines) to approve the proposed Districtwide Latin Graduation Honors Criteria

Proposed Charter Changes for TPPC (Technology Planning and Policy Committee) (Approval)

M/S/P (K. Chaiprasert/D. Hale) to approve proposed Charter Changes for TPPC (Technology Planning and Policy Committee)

Administrative Regulations E-100: Procedures for Students Seeking Reasonable Accommodations Based on Verified Disability through Academic Adjustments (Approval)

M/S/P (D. Hale/L. Gaines) to approve Administrative Regulations E-100: Procedures for Students Seeking Reasonable Accommodations Based on Verified Disability through Academic Adjustments

Revision of Board Policies and Administrative Procedures for Academic Affairs (Approval)

M/S/P (D. Hale/K. Chaiprasert) to support revision of Board Policies.

ELAC Academic Senate—Community Norms (Approval)

M/S/P (D. Hale/M. Cagigas) to support ELAC Academic Senate—Community Norms

ELAC Academic Senate—Diversity, Equity and Inclusion Statement (Approval)

M/S/P (K. Chaiprasert/D. Hale) to support ELAC Academic Senate—Diversity, Equity and Inclusion Statement

2/25/20

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Guided Pathways Scale of Adoption Assessment (Approval)

M/S/P (K. Chaiprasert/L. Stone) to approve the Guided Pathways Scale of Adoption Assessment.

California Regional Guided Pathways Project agreement (Approval)

M/S/P (K. Chaiprasert/L. Stone) to support the California Regional Guided Pathways Project agreement

ELAC Branding Guide, second revision from Committee on Educational Program Identity (Approval)

M/S/P (D. Hale/S. Davey) to approve the ELAC Branding Guide, second revision from Committee on Educational Program Identity.

ELAC Academic Senate—Meeting Ground Rules (Approval)

M/S/P (D. Hale/L. Gaines) to approve the ELAC Academic Senate—Meeting Ground Rules

ELAC Academic Senate—Diversity, Equity and Inclusion Statement (Approval)

M/S/P (D. Hale/L. Gaines) to refer the Diversity, Equity and Inclusion Statement to Senate Exec to consider further inclusion of ADA compliance.

2/11/20

Curriculum Recommendations:

The curriculum committee had no report.

Academic Map 2.0: revised template & updated timeline (Approval)

M/S/P (S. Wardinski/D. Hale) to support the template with those revisions.

Meta-major 2.0:

Add “Exploration and Preparation” meta-major (Approval)

M/S/P (D. Hale/K. Booth) to approve the creation of an “Preparation and Exploration” meta-major.

M/S/P (S. Davey/L. Stone) to amend to rename to “Exploration and Preparation”

Name ELAC’s meta-majors Career and Academic Pathways (Approval)

M/S/P (M. Quintero/ K. Booth) to name ELAC’s meta-majors Career and Academic Pathways (Opposed: S. Wardinski and J. Stapleton)

Resolution supporting new OER Taskforce (Approval)

M/S/P (A. Ryan-Romo/D. Hale) to approve the resolution supporting new OER Taskforce (Opposed: Jean Stapleton, Sherrie Davey, Steve Wardinski, Michael Sigman, David Scott)

Strategic Enrollment Management Planning Committee Bylaws (Approval)

M/S/P (K. Chaiprasert/S. Davey) to approve the revision to the Strategic Enrollment Management Planning Committee Bylaws, with minor typographical corrections.

12/10/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum

Committee.

Standardized Scheduling Patterns Recommended by Chairs Council (Approval)

M/S/P (S. Davey/L. Gaines) to approve the Standardized Scheduling Patterns Recommended by Chairs Council

HPC Recommended Faculty Hiring Priority List, Corrected (Approval)

M/S/P (D. Hale/L. Gaines) HPC Recommended Faculty Hiring Priority List (Opposed: A. Banuelos, J. Bernard, C. Cleveland, A. Figueroa, L. Gaines, R. Lyle, D. Scott, J. Stapleton, L. Stone, S. Wardinski Abstained: L. Doran)

Ground Rules, Community Norms, and Diversity, Equity and Inclusion Statement (Approval)

M/S/P (L. Gaines/L. Stone) to approve the principle of having ground rules, community norms, and a Diversity, Equity and Inclusion Statement and to refer the specific drafting to Senate Exec to be returned to the full Senate in February.

Proposed District Criteria for Latin Graduation Honors (Approval)

M/S/P (L. Gaines/L. Stone) to approved support for participation in the process of developing Proposed District Criteria for Latin Graduation Honors

Equivalency—Proposal to Remove Final Appeal to DAS Exec (Approval)

M/S/F (D. Hale/L. Gaines) to approve proposal to Remove Final Appeal to DAS Exec. (Unanimously opposed).

Academic Map 2.0 Template, Goals, & Timeline (for approval)

M/S/P (K. Chaiprasert/L. Gaines) to refer this back to the GP steering committee to have the questions/concerns raised addressed

The Ad Hoc Committee on Awards recommends supporting the two candidates for the Hayward Award.

M/S/P (M. Cagigas/L. Stone) to approve the report from the Ad Hoc Committee on Awards

11/26/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

HPC Recommended Faculty Hiring Priority List (Approval)

M/S/P (S. Wardinski/D. Hale) that we postpone approval until HPC has been able to correct their numbers.

Accreditation Midterm Report (Approval)

M/S/P (D. Hale/L. Gaine) to approve the Accreditation Midterm Report.

Committee on Academic Freedom and Ethics (CAFÉ) Bylaws Revision (Approval)

M/S/P (D. Hale/L. Stone) to approve the Committee on Academic Freedom and Ethics (CAFÉ) Bylaws Revision (Opposed: S. Wardinski)

Professional Development Committee Bylaws Revision (Approval)

M/S/P (D. Hale/L. Gaines) to approve the Professional Development Committee Bylaws Revision

Strategic Enrollment Management Planning Committee Bylaws (Approval)

M/S/P (K. Reutimann/S. Davey) to add a Guided Pathways Facilitator to the Bylaws. M/S/P (L. Gaines/D.Hale) to approve the Strategic Enrollment Management Planning Committee Bylaws with the addition of a Guided Pathways Facilitator

Short-Term Actions for 2019-2020 for Innovation and Effectiveness of Campus Committees (Approval)

M/S/P (D. Hale/L. Gaines) to approve Short-Term Actions for 2019-2020 for Innovation and Effectiveness of Campus Committees.

Standardized Scheduling Patterns (Approval)

M/S (D. Hale/K. Chaiprasert) to approve the Standardized Scheduling Pattern with the condition that it be assessed for impacts on students, particularly the college hour. M/S/P (B. Khollesi/A. Banuelos) to postpone to get additional information and solicit student feedback. Opposed: L. Stone, S. Davey, C. Cleveland, J. Stapleton, L. Gaines)

Senate Support for ZTC task force (Approval)

M/S/P (L. Gaines/L. Stone) to postpone this item.

11/12/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Fund to Support Professional Development, Professional Development Committee recommended Professional Development Account (Approval)

M/S/P (K. Chaiprasert/L. Gaines) to approve the motion to create a Fund to Support Professional Development, Professional Development Committee recommended Professional Development Account

Expedited Program Award Discontinuance Process, Recommended by PRVC (Approval)

M/S/P (S. Wardinski/L. Stone) to approve the Expedited Program Award Discontinuance Process, Recommended by PRVC

Petition to Establish New Department of Public Safety Affiliation (Approval)

M/S/P (S. Wardinski/L. Stone) to approve the Petition to Establish New Department of Public Safety Affiliation.

Branding Guide, revised and recommended by Committee on Educational Program Identity (Approval)

M/S/P (R. Lyle/J. Bernard) proposed that the branding guide be sent back to committee to revise the last sentence of the General Usage.

Directing the HPC to consider 2 faculty position requests to the agenda

M/S/P (S. Wardinski/L. Stone) that given the outside accrediting agency requirement, the Senate recommends the direct hiring of the additional nursing positions.

10/22/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Adopt "Student Mobility Manual" recommended by Global Education and Engagement Committee (Approval)

M/S/P (A. Ryan-Romo/S. Maga) to Adopt "Student Mobility Manual" recommended by Global Education and Engagement Committee (1 opposed: D. Scott)

Branding Guide recommended by Committee on Educational Program Identity Recommendation (Approval)

M/S/ (J. Stapleton/D. Hale) to approve the branding guide with the condition that this does not apply to the campus newspaper M/S/P (S.Wardinski/A. Ryan-Romo) to postpone this item to the next meeting

Cease Using "Allocation Formula" and Begin a New Approach to Allocating Section Hours Based on Effective Practices (Approval)

M/S/P (L. Gaines/D. Hale) to approve this resolution Recommending the College Cease Using the "Allocations Formula" and Begin a New Approach to Allocating Section Hours Based on Effective Practices

Department Chairs, recommend additional reassigned time as needed, especially for Departments with no reassigned time (Approval)

M/S/ (S. Wardinski/A. Banuelos) to approve Resolution Recommending Additional Reassigned Time for Department Chairs.

M/S/P (K. Reutimann/D. Hale) to amend the motion by splitting resolved statement into two statements.

Motion passed to approve Resolution Recommending Additional Reassigned Time for Department Chairs as amended.

Fund to Support Professional Development, Professional Development Committee recommended Professional Development Account (Approval)

M/S/P (L. Gaines/D. Hale) to postpone to the next meeting.

10/8/19

The October 8, 2019 Academic Senate Meeting Cancelled to Avoid Brown Act Violation. Per Section 54953.2 of Chapter 9 of the California Government Code, i.e., the Brown Act, meetings of legislative bodies, such as the Academic Senate, "shall meet the protections and prohibitions of Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof." A request for ADA accommodation at this meeting was submitted to college more than a month prior and yet the requested accommodation was not in place. Per the instructions of the LACCD General Counsel, since the college had more than sufficient notice to reasonably be able to arrange for the ADA accommodation, the meeting had to be cancelled to avoid violating the Brown Act.

9/24/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

2018-2019 Committee Self-Evaluation and 2019-2020 Goals (Approval)

M/S/P (K. Chaiprasert/D. Hale) to approved the 2018-2019 Committee Self-Evaluation and 2019-2020 Goals

Academic Senate Annual Update Plan for 2020-21 (Approval)

M/S/P (L. Gaines/D. Hale) to approve the Academic Senate Annual Update Plan for 2020-21

Make Senate 1st VP the Chair of the Global Education and Engagement Committee (Approval)

M/S/P (K. Chaiprasert/A. Ryan-Romo) to assign the Senate First Vice-President to serve as the Chair of the Senate's Global Education and Engagement (GEE) Committee for the 2019-2020 academic year and, for this one-year transition period, assume the following duties.

- 1. Schedule meetings of the GEE Committee based on the availability of the two Creative Directors of the Center for Global Education and Engagement.**
- 2. Obtain from the Center's Creative Directors the agenda items for the GEE Committee meetings.**
- 3. Invite all faculty, administrators, and staff listed in the Final Report of the Joint Task Force on Global Education to serve on the GEE Committee with all said faculty being officially appointed by the Academic Senate.**
- 4. Recruit additional committee members for Senate appointment to ensure broad-based representation from various departments throughout the college.**
- 5. Facilitate dialogue at the GEE committee meetings.**
- 6. Ensure GEE Committee actions go to the Academic Senate for approval as needed.**
- 7. Help ensure that the GEE committee drafts committee bylaws for Senate approval by spring 2020 and that the bylaws specify that the committee will select from its members the next faculty chair.**
- 8. Perform the aforementioned duties in a manner that does not intrude or undermine but supports the work of the Center's Creative Directors.**

9/10/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Senate Exec recommendation: Approval of the revised Strategic Plan with the stipulation that the document be fully proofread to remove grammatical, typographical, and any other errors.

M/S/P (L. Gaines/A. Davis) to approve the revised Strategic Plan with the stipulation that the document be fully proofread to remove grammatical, typographical, and any other errors.

8/27/2019

Curriculum Recommendations:

- Proposed Curriculum Moratorium effective April 30, 2020 until fall 2020 to transition to eLumen**

M/S/P (S. Wardinski/K. Chaiprasert) that the ELAC Senate support the proposed Curriculum Moratorium effective April 30, 2020 until fall 2020 to transition to eLumen.

- *NO MOTIONS*

2018-2019

[8/20/19 Senate Executive Committee]

Recommend Senate Approval of Revised Strategic Plan (Approval)

M/S/P (K. Chaiprasert/L.Stone) to postpone this item.

SEA PAC Proposal for Additional Members

M/S/P (D. Hale/K. Chaiprasert) to postpone this item.

[7/24/19 Senate Executive Committee]

Final Schedule for 2019-2020 Senate Exec meetings

M/S/P (K. Chaiprasert/D. Hale) to approve the schedule.

CLO tech review process and checklist (Approval)

M/S/P (D. Hale/L. Stone) to approve the CLO tech review process and checklist

Proposed Form and Process for Listing New Programs in MM Clusters (Approval)

M/S/P (L. Stone/D. Hale) to approve the proposed Form and Process for Listing New Programs in MM Clusters

Student Equity Plan Revisions, Executive Summary (Approval)

M/S/P (L. Stone/D. Hale) to approve the Student Equity Plan Revisions, Executive Summary

[6/26/19 Senate Executive Committee]

Curriculum Committee Report

Curriculum Committee report approved

Draft Student Equity Plan (Approval)

M/S/P: (K. Chaiprasert/A. Khuu) to approve the Student Equity Plan as revised.

[6/3/19 Senate Executive Committee]

Curriculum Committee Report:

Only 17 courses that require updates by November still pending. These courses are in the second deadline.

Creating Senate Committee on Educational Program Identity

Consensus was supportive. K. Chaiprasert and F. Couture will develop a draft, including charge and membership, for a vote at a future Senate Exec meeting.

SEA PAC Proposal for Additional Members

Initial concerns were discussed. We would like dialogue with VP of Student Services. J. Hernandez will bring this up at consultation.

Leadership Development for the 2019-2021 Senators/Alternates

1. Assess current opportunities--Retreats were discussed.
2. New ideas for PD and for enhanced roles--Consensus emerged that new cohort will benefit from Senate specific PD early in the semester.

5/28/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

A. Senate Officer Elections: Time certain at 12:30pm

Elections Committee announced that D. Hale was elected 1st V.P.

J. Hernandez announced the other Senator Officer candidates (all incumbents) ran uncontested for their positions.

K. Chaiprasert (2nd V.P.)

J. Bernard (Secretary)

M. Cagigas (Treasurer)

L. Stone (Parliamentarian)

M/S/P (L. Stone/L. Gaines) to accept the uncontested Senate Officer candidates by acclamation.

Senate Appointments to Committees (Approval)

M/S/P (A. Khuu/K. Chaiprasert) to approve the Senate Appointments to Committees.

Election of Senate reps: Curriculum Committee, HPC (CTE), and DAS

A. Khuu announced the results of voting:

For Curriculum Cluster B, J. Alvarado; For District Academic

Senate, L. Gaines, D. Hale, and J. Stapleton. For Curriculum Cluster A Science, there was one candidate: Jack

Wayne Duncan. The current HPC CTE rep, B. Chan, also ran uncontested.

M/S/P (A. Khuu/S. Wardinski) to approve the uncontested candidates for the remaining positions, Curriculum Cluster A Science and HPC CTE rep.

Budget Development Process (Approval)

M/S/P (L. Gaines/K. Chaiprasert) to approve the revisions to the Budget Development Process.

Branding Guide for ELAC—Public Information Officer Kevin Jimenez

M/S/P (S. Wardinski/J. Stapleton) not to approve the Branding Guide.

Meta-Majors 1.0

Guiding Pathways Steering Committee recommendation on listing programs in more than

one meta-major cluster(Approval)

M/S/P (A. Khuu/L. Gaines) to approve the Guided Pathways Steering Committee's proposed process for multiple listing

Meta-major names (Approval)

M/S/P (S. Wardinski/D. Hale) that approve the meta-major names resulting from the survey data with the proposed change to cluster 3 (Admin of Justice and Public Safety) (Opposed L. Stone, R., Lyle, R. Crawford, J. Stapleton, L. Orozco, M. Sigman, D. Hale, J. Kawahara, L. Gaines)

5/14/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

CTE Subcommittees: Perkins/Workforce funding decisions

M/S/P (K. Booth/L. Gaines) to accept the CTE Subcommittees Perkins/Workforce funding decisions

Draft Opening Day Agenda

M/S/P (K. Khashayar/L. Stone) to support the proposed Opening Day Agenda.

Meta-Majors 1.0 Clustering of Programs (Approval)

M/S/P (S. Davey/S. Wardinski) to approve the initial draft of the Clustering of Programs for Meta-Majors 1.0 with the proviso that Guided Pathways Steering Committee develop a process for double listing/cross-listing of programs.

Joint Task Force on Global Education—Recommendations

Center for Global Education and Engagement (Approval)

Global Education and Engagement Committee (Approval)

M/S/P (M. Quintero/J. Kawahara) to support the Joint Task Force on Global Education recommendations to create a Center for Global Education and Engagement and a Global Education and Engagement Committee

Process & Timeline for Equity Plan Development and Senate Approval

M/S/P (A. Khuu/L. Gaines) to approve the Timeline for Equity Plan Development and Senate Approval

4/23/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Program Review and Viability Committee Bylaws Revision

M/S/P to approve the revised Program Review and Viability Committee Bylaws

Support “Improving CTE Pathways” CVC-OEI Grant Application

M/S/P (D. Hale/A. Khuu) to support the Business to Law Exp CVC-OEI grant app with the understanding that Pathway to Law and CAOT will be sufficient mentioned as collaborating partners. (Abstained: S. Wardinski)

Resolution in Support of Safe Zone Ally Workshops

M/S/P (L. Orozco/U. Lee) to support the resolution in Support of Safe Zone Ally Workshops

Approve Clustering of Programs into Meta-Majors 1.0

M/S/P (L. Stone/A. Khuu) to postpone final approval until the next Senate meeting. (Opposed: J. Bernard)

4/9/19

Curriculum Recommendations:

The Senate approved the Curriculum Committee’s recommendation: The Curriculum Committee unanimously supports maintaining ECD and not switching temporarily to CurricUNET until a permanent curriculum management system is implemented.

Legislative Liaison Committee Proposal

M/S/P (A. Khuu/K. Chaiprasert) to approve the legislative liaison committee proposal.

3/26/19

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Approval of Local Goal Setting

CCCCO template: metrics for five goals	Proposal for Adopting Local Goals
Goal 1: Completion (unduplicated by award)	Vision for Success Goal: 20%
Goal 1A: Increase All Students Who Earned an Associate Degree, including ADTs	Adopt degree goal based on <u>proposed methodology</u> * once state provides equity data;
Goal 1B: Increase All Students Who Earned a CCCC-approved certificate	Adopt certificate goal based on <u>proposed methodology</u> * once state provides equity data;
Goal 2: Transfer (unduplicated)	Vision for Success Goal: 20%
Goal 2A: Increase All Students Who Earned an Associate Degree for Transfer	Adopt ADT goal based on <u>proposed methodology</u> * once state provides equity data
Goal 2B: Increase All Students Who Transferred to a CSU or UC Institution	Adopt transfer goal based on <u>proposed methodology</u> * once state provides equity data

Goal 3: Unit Accumulation	Vision for Success Goal: 79 total units
Goal 3A: Decrease Average Number of Units Accumulated by All Associate Degree Earners	Adopt local goal of 79 total units, which is the same total unit goal as VS and District
Goal 4: Workforce	Vision for Success Goal: 76% employed in field
Goal 4C: Increase All Students with a Job Closely Related to Their Field of Study	Adopt local goal of 76%, which is the same goal as VS and District
Goal 5: Equity	Vision for Success Goal: 40% drop in gap in 5 years
All of the above indicators, disaggregated for those student groups identified as disproportionately impacted in your annual Equity Plan and for whom data is available in the Student Success Metrics	Adopt local goal that results in 40% once state provides equity data
	<p>* Proposed methodology for Goals 1 and 2:</p> <ul style="list-style-type: none"> ➤ Examine the completion trends of non-disproportionately impacted (DI) groups and hold that growth constant over the next three years ➤ Determine a year-to-year growth rate of completion for DI group that narrows equity gaps ➤ Use the sum of all groups to set range for each goals, and determine specifics through Academic Senate and Shared Governance

M/S/P (A. Khuu/L. Gaines) to approve the Proposal for Adopting Local Goals in alignment with Vision for Success. (Opposed K. Reutimann)

3/12/19

Elections Committee: ELAC Senate Elections Procedures 2019

M/S/P (A. Khuu/L. Gaines) to approve the revised ELAC Senate Elections Procedures 2019

PD Committee: Opening Day Program

M/S/P (L. Gaines/A. Khuu) to approve the Draft Opening Day Program

Learning Assessment Committee:

Resolution supporting Department Assessment Plan Intervention

M/S/P (K. Chaiprasert/L. Gaines) to support the DAP Intervention

Resolution supporting LAC Time for department facilitators

M/S/P (S. Wardinski/C. Cleveland) to postpone resolution supporting LAC Time for department facilitators.

Approval of revised LAC bylaws

M/S/P (S. Wardinski/A.Khuu) to postpone approval of revised LAC bylaws

Proposed ASCCC Resolution(s)

Resolved, That the Academic Senate for California Community Colleges work with system partners to explore seeking legislative approval for additional funding for the CSU so that impaction is less necessary;

Resolved, That the Academic Senate for California Community Colleges, working with system partners, to encourage the CSU to adopt additional options, such as a CSU transfer admission guarantee, for eligible freshman applicants not admitted due to changed admission criteria instituted in response to impaction; and

Resolved, That the Academic Senate for California Community Colleges work with system partners to explore seeking legislative approval for community colleges to petition to create baccalaureate degree programs for instances when local CSU campuses have declared impaction of same programs.

M/S/P (S. Wardinski/K. Chaiprasert) to approve the proposed resolution on a CCC response to CSU Impaction for submission to the ASCCC.

2/26/19

Curriculum Recommendations:

The Senate approved the new Curriculum Submission Deadlines and the course and program changes recommended by the Curriculum Committee.

Advocacy on Cal State LA's Proposed Change in Admission Criteria

M/S/P (S. Davey/M. Cagigas) to officially oppose the proposed changes in CSULA admission criteria. Approved by acclamation, with gusto.

Graduation Changes and Keynote Speaker Nominations

M/S/P (K. Booth/ E. Flores) to forward candidates 4, 1, 2, and 6, in that order to the president for consideration as Graduation Keynote Speaker. (9 Opposed: D. Hale, S. Ortiz, B. Khollesi, R. Liu, K.Khashayar, M. Cagigas, U. Lee, S. Davey, S. Wardinski. Abstained: K. Chaiprasert).

2/12/19

Curriculum Recommendations:

The Senate approved the new Curriculum Submission Deadlines and the course and program changes recommended by the Curriculum Committee.

Accreditation Committee Bylaws

M/S/P (K. Chaiprasert/L. Gaines) to approved the revised Accreditation Committee Bylaws

Guided Pathways Steering Committee—Academic Map Template

M/S/P (A. Khuu/K. Chaiprasert) to support the Academic Map Template, with the understanding that there will be future opportunities for improvements.

Selection of Elections Committee Members, including Chair

M/S/P (L. Gaines/S. Ortiz) to approve the Elections Committee comprised of A. Khuu, L. Gaines, M. Quintero, and R. Bandon with A. Khuu and L. Gaines serving as co-chairs.

Senate Exec Recommended Revision to Winter/Summer Unit Policy

M/S/P (A. Khuu/K. Chaiprasert) to approve revision to Winter/Summer Unit Policy

12/11/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For summary of recent committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

Ad Hoc Committee on Awards/Scholarships Recommendation (Approval)

M/S/P (A. Khuu/ D. Hale) to approve the Ad Hoc Committee's recommendation to nominate Kashif J. Powell for the 2018 Stanback-Stroud Diversity Award

Proposed Revision to Winter Unit Limit Policy (Approval)

M/S/P (C. Garcia/U. Lee) to revise its Winter Unit policy from 6 units to 9. Opposed: C. Cleveland

Proposed DAS Motion to Adopt CCC MyPath (Approval)

M/S/P (K. Chaiprasert/L. Medina) to support the proposed DAS Motion to Adopt CCC MyPath

Constitution and Bylaws Committee Recommendations (Approval)

M/S/P (K. Chaiprasert/L. Stone) to propose the revisions to the Academic Senate Constitution recommended by the Constitution and Bylaws Committee.

Legislative Liaisons (Approval)

M/S (D. Hale/K. Chaiprasert) to approve the listed faculty members as Academic

Senate Legislative Liaisons.

M/S/P (L. Gaines/C. Cleveland) to postpone approval of Academic Senate Legislative Liaison until clearer guidelines are developed.

11/27/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Preventing Sexual Harassment in the Workplace

M/S/P (L. Stone/L. Gaines) to propose to the District Academic Senate an amendment that adds to the motion an additional resolve that requests that to the extent possible the district shall continue to uphold the standards established in the Dear Colleague Letter on Sexual Violence, issued by the Office for Civil Rights at the U.S. Department of Education, dated April 4, 2011.

M/S/P (L. Stone/D. Hale) that the Academic Senate write a letter opposing the proposed rule change on Title IX implementation from the Department of Education and that the letter is circulated to all faculty who are encouraged to do likewise.

Revised Timeline for Updating Course Outline of Record

M/S/P (A. Khuu/L. Gaines) to approve the Revised Timeline for Updating Course Outline of Record

11/13/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

PRVC Recommendation to Approve Expedited Program Viability Report: Recommendation to Discontinue

- Electron Microscopy Technician AS Degree
- Electron Microscopy Technician Certificate
- Biological Applications of Electron Microscopy Certificate
- Histotechnologist Certificate
- Medical Billing Assistant Certificate (already archived)

M/S/P (L. Stone/N. Ramirez) to approve the Expedited Program Viability Report, which recommends discontinuance of Electron Microscopy Technician AS Degree, Electron Microscopy Technician Certificate, Biological Applications of Electron Microscopy Certificate, Histotechnologist Certificate, and Medical Billing Assistant Certificate (already archived).

HPC Recommended Prioritization of Faculty Position Requests

M/S/P (M. Acosta/A. Khuu) to approve and forward the faculty priority list for fall 2019 hires as received by HPC, minus the lowest ranked request that had zero points

in all rubric categories.

Revisions to Faculty Flex Handbook

M/S/P (L. Gaines/U. Lee) to approve Revisions to the Faculty Flex Handbook

PD Committee Bylaws

M/S/P (K. Chaiprasert/L. Gaines) to approve the Professional Development Committee Bylaws.

CTE Committee Recommended Strategy for CTE Currency and Innovation

M/S/P (L. Medina/ A. Khuu) to approve the CTE Committee recommended Strategy for CTE Currency and Innovation

Proposed Policy for Scheduling Classes to Avoid Conflict

M/S/P (L. Stone/A. Khuu) to approve the proposed Policy for Scheduling Classes to Avoid Conflict, as revised.

Recommended Enrollment Strategies including Chairs Council motion for moderate reduction in class caps

M/S/P (K. Chaiprasert/L. Gaines) to approve adding that 2019-20 allocation be based on 2018-19 hours.

S. Davey noted that students need to be able to count on the offering of courses necessary to complete a pathway and that we should ask Chairs what they need to help students who are struggling to complete their programs. We are asking for year-round scheduling. Based on a suggestion from A.Khuu, wording was added to allow chairs to allocate hours across terms.

M/S/P (K. Chaiprasert/L. Gaines) to approve list of enrollment strategies, as revised.

Recommend continued funding of Department SLO Facilitators

M/S/P (K. Chaiprasert/A. Khuu) to recommend to the President that we pursue a process for addressing the question of the Department SLO Facilitators.

10/23/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Proposed Revisions to Faculty Ethics Policy, with edits from CAFÉ as requested (Approval)

M/S/P (Sara Maga/M. Cagigas) to approve the Proposed Revisions to Faculty Ethics Policy, with edits from CAFÉ as requested (Opposed: S. Wardinski)

CAFÉ Recommendation: to develop or otherwise acquire a survey on collegiality, engagement and morale of all employees to include administrators, faculty and staff, both full- and part-time

M/S/P (A. Khuu/A. Banuelos) to support the CAFÉ recommendation: to develop or otherwise acquire survey on collegiality, engagement and morale of all employees to

include administrators, faculty and staff, both full- and part-time.

Presentation on Costs and Benefits of Tutoring at campus centers

A. Ryan-Romo and G. Herrera presented on the tutoring centers.

Oppose Personnel Commission Removal of Child Development Center Assistants

M/S/P (L. Stone/U. Lee) to Oppose Personnel Commission Removal of Child Development Center Assistants

Feedback on ASCCC resolutions for discussion on first day of Fall Plenary

J. Hernandez provided an overview of what he believes are the most substantive or controversial resolutions that will be discussed at the Fall Plenary.

10/9/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Resolution for ASCCC Fall 2018 Plenary: Update ASCCC Paper, “Budget Considerations – A Primer for Senate Leaders, 2009” (Approval)

M/S/P (K. Chaiprasert/M. Cagigas) to support the Resolution for ASCCC Fall 2018 Plenary: Update ASCCC Paper, “Budget Considerations – A Primer for Senate Leaders, 2009” as proposed.

Ad Hoc Committee Recommendation on Application(s) for ASFCCC Scholarship for Fall 2018 Plenary

M/S/P (M. Cagigas/L. Gaines) to support the Ad Hoc committee recommendation to send Stuart Souki’s name forward for this scholarship.

Motion to approve Review of Program Offerings by CTE Departments before Allocation of Strong Workforce Program funded Additional Hours (Approval)

M/S/P (S. Wardinski/C. Cleveland) to postpone the motion to approve Review of Program Offerings by CTE Departments before Allocation of Strong Workforce Program funded Additional Hours until November 13.

Motion to approve Proposed Revisions to Faculty Ethics Policy (Approval)

M/S/P (L. Orozco/R. Crawford) to refer this back to CAFE to address the concerns raised about the third and fifth bullet points of the first section of section III of Proposed Revisions to Faculty Ethics Policy.

9/25/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Detailed Breakdown of BSI Expenditures (J. Kenny)

MS/P (A. Khuu/M. Cagigas) to accept the Detailed Breakdown of BSI Expenditures.

Motion to approve Review of Program Offerings by CTE Departments before Allocation of Strong Workforce Program funded Additional Hours (Approval)

M/S/P (L. Stone/K. Khashayar) to postpone this item to the next meeting.

Support Creation of Joint Taskforce on Global Education and a Faculty Coordinator Reassignment (Approval)

M/S/P (C. Cleveland/D. Sangha) to approve the proposal to create a Joint Taskforce on Global Education and a Faculty Coordinator Reassignment.

2017-2018 Committee Self-Evaluation and 2018-2019 Goals (Approval)

M/S/P (L. Gaines/L. Stone) to approve the 2017-2018 Committee Self-Evaluation and 2018-2019 Goals.

AUP 2019-20 (Approval)

M/S/P (L. Stone/M. Cagigas) to approve the draft AUP 2019-20.

Resolution for ASCCC Fall 2018 Plenary: Update ASCCC Paper, “Budget Considerations – A Primer for Senate Leaders, 2009” (Discussion)

Senators were provided with a draft resolution prepared by J. Hernandez that called for ASCCC action:

Resolved, That Academic Senate for California Community Colleges develop a paper to update *Budget Considerations – A Primer for Senate Leaders* (2009) with guidance on assessing and monitoring sources of information relevant to the new funding formula and ensuring local budgeting processes respect academic integrity and academic expertise, and bring the paper to the Spring 2019 Plenary Session for adoption.

Support District-funded Participation in Program Pathways Mapper Project (Approval)

M/S/P to support District-funded Participation in Program Pathways Mapper Project (A. Khuu/D. Hale)(Opposed: J. Bernard, C. Cleveland, K. Reutiman, L. Stone; L. Gaines abstained)

Process to Nominate/Support Applications for ASCCC Awards/Scholarships (Approval)

M/S/P (J. Bernard/L. Stone) to approve Process to Nominate/Support Applications for ASCCC Awards/Scholarships

Amend Previously Adopted Recommendation on English and Math Placement to Allow Placement into Math 125/125S for Lowest Tier for Two Years to Take Data as Stipulated by the CCCCCO (Approval)

M/S/P (L. Stone/K. Chaiprasert) to Amend Previously Adopted Recommendation on English and Math Placement to Allow Placement into Math 125/125S for Lowest Tier for Two Years to Take Data as Stipulated by the CCCCCO

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Postpone October 11 TLC Appreciation Carnival and create a shared governance TLC Oversight Committee with Faculty Co-Chair (Approval)

M/S/P (S. Wardinski/ A. Khuu) to recommend postponing October 11 TLC Appreciation Carnival and create a shared governance TLC Oversight Committee with Faculty Co-Chair.

Add the two new CTE Faculty Facilitators to the Guided Pathways Steering Committee membership (Approval)

M/S/P (S. Wardinski/L. Gaines) add the two new CTE Faculty Facilitators to the Guided Pathways Steering Committee membership

Revised Timeline for Strategic Plan 2018-2025 based on input from OIEA (Approval)

M/S/P (K. Chaiprasert/S. Wardinski) to approve revised Timeline for Strategic Plan 2018-2025 based on input from OIEA

BSI Expenditure Report 2016-2018 (Approval)

M/S/P (S. Wardinski/C. Cleveland) to postpone approval of the BSI Expenditure Report 2016-2018 until Sept 25 meeting pending receipt of more information as to how the funds in the report were disbursed during the 2016-2018 period.

J. Kenny arrived late to the meeting and requested reconsideration of the motion to postpone.

M/S/P (A. Khuu/ L. Gaines) to rescind the motion to postpone approval of the BSI Expenditure Report 2016-2018 until Sept 25 meeting pending receipt of more information as to how the funds in the report were disbursed during the 2016-2018 period. (Opposed: S. Wardinski, B. Khollesi, C. Cleveland, J. Bernard)

M/S/P (A. Khuu/L. Gaines) to approve of the BSI Expenditure Report 2016-2018 with the anticipation of further details to be provided. (Opposed: S. Wardinski)

Motion to approve Proposed Revisions to Faculty Ethics Policy (Approval)

M. Anderson reiterated her concerns about the policy. J. Hernandez clarified that we had previously discussed the lack of definition of collegiality, which is problematic because the contract specifies the process that follows from a lack of collegiality. J. Hernandez also reminded the Senate that this update to the Faculty Ethics Policy is consistent with Spring 2018 ASCCC Resolution on Defining Collegiality that we sponsored. K. Chaiprasert noted that this has come out of the reboot of CAFE in 2016, which considered what changes were needed since the 2013 iteration of the Faculty Ethics Policy.

M/S/P (D. Hale/ S. Wardinski) to postpone this item to the October 9 meeting.

R. Gust asked whether all-faculty could have access to this to have as broad a **discussion as possible, and reiterated that there is no other explicitly defined policy.**

8/28/18

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Draft Revisions to DE Approval Form

S. Wardinski explained that the State chancellor's office passed a requirement that DE addenda from across the state have examples of regular and effective interaction among the students: the DE addendum form has been updated to include this required information.

M/S/P (S. Wardinski/L. Stone) to approve the draft revisions to the DE Approval Form.

Revised Timeline for Strategic Plan 2018-2025 (Approval)

M/S/P (A. Khuu/R. Crawford) to approve the Revised Timeline for Strategic Plan 2018-2025, conditional upon the approval of OIEA.

Motion to support creation of the Student Equity and Achievement Program Advisory Committee (SEA-PAC) to Replace Integrated Plan Committee, BSI Committee, and Student Equity Committee, and SSSP Advisory Committee (Approval)

The Senate unanimously approved the Senate Executive Committee recommendation to support the creation of the Student Equity and Achievement Program Advisory Committee (SEA-PAC) to Replace Integrated Plan Committee, BSI Committee, and Student Equity Committee, and SSSP Advisory Committee and approved the following SEA-PAC membership list:

<u>Administrators (8)</u> VP Student Services (Co-Chair) Admin Co-Chair Guided Pathways Admin - Dean South Gate Admin - Dean Student Services Equity Admin – Dean Student Services Success & Support Admin - Dean Instructional Services Liberal Arts & Sciences Admin - Dean CEWD Admin - Dean OIEA	<u>Faculty (15)</u> Academic Senate President (Co-Chair) AFT President Chair of Chairs Counseling Rep English Chair or AB705 Lead ESL AB705 Lead Math Chair or AB705 Lead Professional Development Coordinator Senate Rep–Curriculum Committee Senate Rep–Guided Pathways Senate Rep–Learning Assistance Center Senate Rep–Library Senate Rep–Math Lab Director Senate Rep–Reading/Writing Center Director Senate Rep–Transfer Equity Taskforce
<u>Staff (1) and Students (1)</u> AFT Staff Guild Rep – Assessment Center ASU Rep	

Motion to approve Guided Pathways Mission Statement and Priorities as revised (Approval)

J. Hernandez reminded the Senate of the issues that were raised when the Senate approved the intent of the Guided Pathways Mission Statement and Priorities with expectation that it would approve changes in the wording so as to avoid jargon. J

M/S/P (K. Chaiprasert/C. Cleveland) to approve Guided P

Recommendations on Graduation

M/S/P (L. Stone/D. Hale) to submit the following recommendations to the Graduation Committee, with additions noted.

Due to a number of concerns raised about the graduation, the Academic Senate Executive Committee and full Academic Senate developed the following suggestions to send to the Graduation Committee:

1. ask that graduation be held earlier (start at 6:00)
2. consider changing the day
3. evaluate the number of speakers and the time limits on speakers
4. eliminate the district speaker
5. ensure that direction is given so that the faculty lineup at closing occurs, perhaps by having college president/VP/or Academic Senate President conclude the ceremony; let faculty leave first to help set up the honor guard for exiting students
6. improved training for marshals
7. make clear to students that they need to make every effort to stay for the entire ceremony
8. cut down the number of acknowledgments
9. shorten script for larger crowd and allow more than a week prior to the graduation for revisions
10. work more closely with emcee to prioritize a quick and structured ceremony
11. have time keeper and display time remaining warnings, e.g., 1 minute, and use music to facilitate flow, i.e., like the Academy Awards
12. improve process of developing list of keynote speaker invitees, such as asking all departments to think of our most successful graduates as possible keynote speakers
13. consider diploma covers as incentive for students who stay for end of ceremony
14. add statement to the program to ask families not to leave
15. develop an end time

2017-2018

[8/21/18 Senate Executive Committee]

Curriculum Committee Report

For summary of recent actions, visit

<http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

S. Wardinski stated that these recommendations came from taking a close look at the

College Catalog and finding places in which archived classes or new classes were or were not listed as appropriate. J. Bernard questioned the validity of the exclusion of Geography classes, which S. Wardinski believed were archived. This was later found to have been an error.

The recommendations of the curriculum committee were approved (J. Bernard and A. Immerblum opposed)

S. Wardinski also noted that the state is requiring a change to the DE addendum form, and the general consensus is that the new requirement (i.e., regular interaction among students) for the DE addendum be met by departments submitting information to the Curriculum committee, to have the Curriculum Chair edit it into the revised DE addenda. This will eliminate the need to resubmit all DE addenda. This will be brought to the Senate for consideration.

AB 705 Placement – Motion to recommend current English and Math placement based on new GPA cut-offs in CCCCCO AB 705 Implementation Memo

M/S/P (J. Hernandez/A. Khuu) to recommend current English and Math placement based on new GPA cut-offs in CCCCCO AB 705 Implementation Memo

Support for Continued AB 798 OER funding

M/S/P (M. Cagigas/A. Khuu) to support Continued AB 798 OER funding

Enhance Wording of Guided Pathways Mission Statement and Priorities

M/S/P (K. Chaiprasert/A. Khuu) to approve the edits to the Guided Pathways Mission Statement and Priorities

Faculty Ethics Policy—CAFÉ's Proposed Revisions

M/S/P (J. Bernard/A. Khuu) to recommend the proposed revisions to the Faculty Ethics Policy to the Senate.

[7/19/18 Senate Executive Committee]

Recommendation to DAS Exec on Student Workers

J. Hernandez prepared a draft resolution for DAS exec to ask the Board to adopt, titled “In Support For Sustainability and Appropriate Use of Student Employees,” which was distributed in the agenda packet. The resolution had several whereas clauses pointing out the district commitment to helping students and to collegial consultation with the Senate and two resolves:

RESOLVED, That the LACCD is committed to not diminishing the pay that can be earned by student employees, including the hours worked per week; and be it further

RESOLVED, That the Chancellor, on behalf of the Board of Trustees, will consult collegially with the District Academic Senate on standards and policy implications for student success before implementing any changes to the Hiring Guide, HR R-320, Student Employees, Issue Date February 22, 2018

M/S/P (A. Immerblum/A. Khuu) to support this resolution (In Support For Sustainability and Appropriate Use of Student Employees) and forward it to the District Academic Senate Executive Committee

Creation of the Student Equity and Achievement Program Advisory Committee (SEA-PAC) to Replace Integrated Plan Committee, BSI Committee, Student Equity Committee, and SSSP Advisory Committee

M/S/P (A. Immerblum/A. Khuu) to support the Creation of the Student Equity and Achievement Program Advisory Committee (SEA-PAC) to Replace Integrated Plan Committee, BSI Committee, Student Equity Committee, and SSSP Advisory Committee, as revised, for consideration by the Senate.

[6/27/18 Senate Executive Committee]

Public Comment

A. Ryan-Romo announced that negotiations between the district and classified representatives have ended and that their agreements will impact student workers, including tutors, beginning next week, when employment of peer tutors will cease. J. Hernandez commented that this is a matter of urgency and thus we should take immediate action.

M/S/P (A. Immerblum/A. Khuu) to add the following urgency item to the agenda: Support exemptions for tutors from new limits on student workers. (Unanimously approved)

Support exemptions for tutors from new limits on student workers. (Urgency item)

M/S/P (A. Immerblum/A. Khuu) to support exemptions for tutors from new limits on student workers.

AUP Template Modifications

M/S/P (A. Immerblum/A. Khuu) to approve the AUP template modifications, with request that all dates be double-checked.

CTE Chairs Committee Recommendation on Allocation of Innovation Hours

J. Hernandez provided some background on this item, explaining that this recommendation was developed in response to a request for CTE chairs to evaluate their own programs for the purposes of how allocation of innovation hours would occur.

M/S (A. Khuu/M. Cagigas) to approve the CTE Chairs Committee Recommendation on Allocation of Innovation Hours.

M/S (A. Khuu/M. Cagigas) to approve the CTE Chairs Committee Recommendation on Allocation of Innovation Hours.

[6/11/2018 Senate Executive Committee]

Careers Ladder Project support for ELAC Guided Pathways (Approval)

M/S/P (A. Khuu/M. Cagigas) to approve spending \$6000 for the short-term expenses of employing the services of the Career Ladders Project.

Cornerstone for Professional Development (Approval)

M/S/P (A. Khuu/L. Stone) to approve the adoption of Cornerstone for Professional Development (based on the recommendation by the PD committee).

5/22/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm> S. Wardinski reminded the Senate that the Senate Exec will be approving curriculum recommendations during the summer. The Senate commended the Curriculum Committee for their hard work, with particular attention to Patty Vasquez.

Guided Pathways Mission Statement and Priorities incorporating input from campus forums (Approval)

M/S/P (L. Stone/A. Khuu) to approve the intent of the Guided Pathways Mission Statement and Priorities.

Senate Exec Recommendation: Motion to support the resolution of Santa Barbara City College Academic Senate opposing the 115th Online College and the proposed medical coding program (Approval)

M/S/P to approve the motion made by the Senate Exec (Motion to support the resolution of Santa Barbara City College Academic Senate opposing the 115th Online College and the proposed medical coding program)

Vote of No Confidence in State Chancellor—Motion that, in light of the State Chancellor's lack of consultation with the ASCCC in the development and implementation of recent state initiatives, the ELAC Academic Senate joins several other college Academic Senates throughout the state and affirms a vote of no confidence in California Community College Chancellor Eloy Oakley (Approval)

M/S/P (S. Wardinski/L. Gaines) that, in light of the State Chancellor's lack of consultation with the ASCCC in the development and implementation of recent state initiatives, the ELAC Academic Senate joins several other college Academic Senates throughout the state and affirms a vote of no confidence in California Community College Chancellor Eloy Oakley.

Vote for LAS Rep. on Faculty Hiring Prioritization Comm. (Approval)

S. Souki received a majority of the votes and was approved for the position.

Revisions to Hiring Prioritization Committee Process and HPC Faculty Position Request Form, including Rubric (Approval)

M/S/P (C. Turk/L. Stone) that the Oral Response should be optional but Highly Recommended. Opposed V. Castellon, S. Wardinski.

M/S/P (L. Stone/A. Khuu) to approve the Revisions to Hiring Prioritization Committee Process and HPC Faculty Position Request Form, including Rubric.

5/8/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

Elections Committee Report on Nominations for Second VP:

M/S/P (L. Stone/L. Gaines) to dispense with rules and approve of the sole nominee, Ken Chaiprasert, for 2nd VP by acclamation.

Professional Development Committee Recommendation:

M/S/P (L. Gaines/K. Chaiprasert) to approve the Opening Day Agenda.

Reaffirming College Senate Purview in Implementing State Initiatives:

Resolved, That the District Academic Senate of the Los Angeles Community College District reaffirm that local college Academic Senates have ultimate purview in the implementation of state initiatives, such as AB 705 and Guided Pathways; and

Resolved, That the District Academic Senate will encourage college Academic Senates and faculty to collaborate with one another to share best practices and to be better informed about the various options and resources available to them for implementing state initiatives in a manner that best meets the needs of their students.

M/S/P (S. Wardinski/L. Stone) to support the resolution

Senate position on scheduling parameter prohibiting full-time faculty from teaching online for more than 40% of load:

Resolved, That the Academic Senate of East Los Angeles College finds that a scheduling parameter prohibiting full-time faculty from teaching online for more than 40 percent of their load is unreasonable; and

Resolved, That the Academic Senate of East Los Angeles College recommend that the college administration revise its parameter to allow department chairs to schedule full-time faculty to teach online for more than 40% of their contract load in instances when the instructor performs well in that modality and proves to maintain academic and professional obligations such as meeting with students and participating on committees.

M/S/P (K. Chaiprasert/A. Khuu) to support the resolution.

4/24/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>.

Curriculum Recommendations on DE Philosophy Statement:

M/S/P (L. Stone/L. Gaines) to approve the DE Philosophy Statement.

Elections Committee Recommendation (Approval):

M/S/P (S. Wardinski/L. Stone) to approve the revised elections procedures.

Professional Development Committee Recommendations (Approval):

M/S/P (N. Ramirez/L. Stone) to approve the Professional Development recommendation regarding the Opening Day theme.

M/S/P (N. Ramirez/K. Chaiprasert) to approve the Professional Development recommendation to make the PD Office a Hub for PD Activities.

Learning Assessment Committee Recommendation (Approval):

M/S/P (L. Doran/S. Wardinski) to approve the LAC recommendation regarding the update to the SLO Addendum Form as revised to include the phrase, “In the submission of this addendum, the department chair acknowledges that a majority of the discipline members have discussed and approved the SLOs.” This statement would be placed just underneath the title of the document

Opposed: Arthur Placencia

Encourage Faculty Adoption of OER—Zero Cost Textbook (Approval):

M/S/P (J. Bernard/S. Wardinski) to amend the main motion by striking “whenever possible.” Opposed R. Posada and C. Turk.

M/S/P (S. Davey/L. Stone) that ELAC encourages the use of low or no cost textbooks. Opposed R. Posada.

4/10/2018

Perkins/Workforce funding requests approved by CTE Subcommittees:

M/S/P (K. Khashayar/K. Chaiprasert) to approve the funded projects. (Opposed: A. Banuelos; Abstained: S. Wardinski.)

Reception for Brenda Chan, Hayward Award

3/27/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

Guided Pathways Multi-Year Work Plan:

M/S/P (K. Chaiprasert/A. Khuu) to approve the Guided Pathways Multi-Year Work Plan

Elections Committee Recommendation—Postpone Election of Second Vice President until May:

M/S/P (A. Khuu/D. Hale) to approve the Election Committee recommendation to postpone election of Second Vice President until May

Initiation of Expedited Program Viability for programs affected by out of compliance Course Outlines of Record:

M/S/P (S. Wardinski/A. Khuu) to initiate Expedited Program Viability for programs affected by out of compliance Course Outlines of Record

3/13/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

M/S/P (S. Davey/C. Cleveland) to have future CC reports include only the relevant changes to degree courses or certificates. (Opposed: B. Khallesi, J. Stapleton, A. Placencia, K. Khashayar)

Ad Hoc Committee on ASFCCC Part Time Faculty Scholarships:

M/S/P (A. Khuu/L. Gaines) to approve the nomination of Nouha Hallak for this scholarship .

Decide on whether to hold March 22 candidate forum if multiple candidates for Second Vice President election:

M/S/P to reserve two minutes each to hear from candidates at the next Senate meeting if there are multiple candidates. (L. Stone/ L. Gaines)

Proposed Resolutions for ASCCC Spring 2018 Plenary:

J. Hernandez provided draft resolutions which have been altered slightly since they were last presented at Senate.

1. Collegiality: J. Hernandez proposed a re-titling to “Defining Collegiality in the Workplace.”

2. English Class Size

3. Maintain Categorical Funding: minor grammatical revisions were made. J. Hernandez provided some clarification on categorical funding and block grants

M/S/P (K. Chaiprasert/A.Khuu) to forward these draft resolutions to the Area C meeting and eventually to the ASCCC.

EMC Recommendation to allocate additional hours for Strong Workforce Program related courses with the condition that those disciplines are evaluating their current offerings as needed, and that additional hours be provided for the departments that are affected by multiple measures as needed:

M/S/P (A. Khuu/L. Stone) to approve the EMC recommendation. (Opposed: R. Crawford, C. Turk, S. Wardinski, C. Cleveland, E. Flores, J. Stapleton, T. Snead, K. Reutimann, A. Mahrenholz; J. Bernard)

2/27/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

Add Leading from the Middle Academy (LFMA) Team to Guided Pathways Steering Committee:

M/S/P (A. Khuu/M. Cagigas) to approve a revision to add the members of the LFMA to the Guided Pathways Steering Committee.

Elections Procedures for Filling Vacancy for Second VP:

M/S/P (L. Gaines/S. Wardinski) to adopt these procedures as revised.

2/13/2018

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>

AB 705 Implementation: MMAP for students placing for fall 2018:

M/S/P (S. Wardinski/L. Gaines) The Senate recommends placement of student in English and Math using self-reported high school grades and coursework contingent on the departments establishing rubrics for that placement and —to the extent feasible— through the assessment center. (Opposed V. Castellon)

English cap set at contract class size, Senate Exec recommendation:

The Senate approved the recommendation by the Senate Exec that English classes be capped at the contract class size goal.

Foundation—ASFCC Funding for Professional Development:

A2Mend Conference—ASFCCC Scholarship App due Feb 16

Part Time Faculty Scholarship Nomination Process

U. Lee, V. Castellon, and M. Quintero volunteered to serve on the ad hoc committee.

M/S/P (A. Khuu/S. Wardinski) to approve the nomination process and the members that volunteered.

Graduation Keynote Speaker Rankings:

M/S/P (K. Khashayar/V. Castellon) to approve the Graduate Committee Ranking of Keynote Speaker Nominations.

Guided Pathways Liaison and Taskforce Appointments:

M/S/P (S. Wardinski/A. Khuu) to approve the Appointment of our Guided Pathways Facilitators as Guided Pathways Liaisons to the State Senate.

12/12/2017

Public Forum/Announcements:

M/S/P (C. Cleveland/K. Chaiprasert) to cease any future or currently pending course cancellations until further consultation can take place between chair and administrators in person.

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>.

Ad Hoc Committee on ASCCC Faculty Award Nominations:

M/S/P (L. Gaines/A. Khuu) to approve the recommendation. B. Chan thanked the committee and senate for their support. J. Hernandez congratulated her on her nomination.

HPC Recommended Prioritization List:

M/S/P (L. Stone/M. Cagigas) to forward the list of the top twenty candidates.

Guided Pathways Faculty Facilitators:

M/S/P (D. Hale/K. Khashayar) to support the reassignment of 3 faculty at (at least) 0.4 for Guided Pathways facilitation.

11/28/2017

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>.

One-time Change to Class Cancellation Policy:

The proposed one-time change is:

In lieu of the timeline delineated in the first two sentences for cancellations prior to the start of the course, classes with fewer than 15 students may be cancelled starting December 15 following consultation with chairs, including consideration of exceptions, as specified in the policy.

M/S/P (S. Wardinski /L. Gaines) to approve the policy.

SGCC bylaws:

M/S/P (L. Orosco/K. Chaiprasert) to approve the SGCC bylaws.

Counseling Department Hiring Policy:

M/S/P (S. Wardinski. A. Figueroa) to approve the Counseling Department Hiring Policy

Bylaws of Professional Growth Committee (Conference and Tuition Committee):

M/S/P (L. Gaines, A. Khuu) to approve the Bylaws of Professional Growth Committee (Conference and Tuition Committee).

ELAC Winter/Spring Work Plan:

M/S/P (K. Chaiprasert/D. Hale) to approve the ELAC Winter/Spring Work Plan.

11/14/2017

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>.

Senate Exec Recommendation: Draft Revisions to DSPS Procedures:

The Senate approved the Revisions to DSPS Procedures recommended by the Senate Executive Committee.

ITFAC Recommendation:

The Senate approved the motion from ITFAC that District IT establish an electronic suggestion box for faculty to send concerns & issues relating to the SIS

Create a Senate Nomination Process for ASCCC Faculty Awards:

2018 Hayward Award: teaching/professional excellence, 1 FT & 1 PT nominee

2018 Stanback-Stroud Diversity Award: one faculty member or group of faculty

M/S/P (L. Gaines, K. Booth) to approve a process for considering nominations for the ASCCC Faculty Awards and create an ad hoc committee for the purpose of reviewing possible nominations and making a recommendation to the Senate.

ELAC Guided Pathways Winter/Spring Work Plan:

The ELAC Guided Pathways Winter/Spring Work Plan was postponed by consensus.

Senate Recommendations on Budget Adjustments, Senate Exec Recommendation:

Motion to propose a 2 year moratorium on the hiring of a second Vice President of Instruction and 1 year moratorium on the hiring of other administrators, unless specifically funded from restricted funds

M/S/P to amend the main motion to propose a 2 year moratorium on the hiring of a second Vice President of Instruction and 1 year moratorium on the hiring of new administrators, unless specifically funded from restricted funds.

M/S/P (H. Stone/S. Maga) to split the main motion to separate the 2 year moratorium on the hiring of the second VP from the 1 year moratorium on new administrators. (S. Wardinski, M. Papenkova, and L. Doran opposed)

M/S/P (L. Stone/D. Hale) to propose a 2 year moratorium on the hiring of a second Vice President of Instruction. (Opposed C. Cleveland, S. Maga, D. Sangha, L. Stone, K. Booth, A. Placencia, U. Lee)

M/S/P (L. Stone/D. Hale) to propose a 1 year moratorium on the hiring of new administrators, unless specifically funded from restricted funds. (Opposed A. Placencia)

M/S/P (C. Turk/ K. Reutimann) to institute an administrative hiring prioritization process.

SGCC Bylaws:

Postponed by consensus

Counseling Department Hiring Policy:

Postponed by consensus

10/24/2017

Curriculum Committee Report:

The Senate approved the course and program changes recommended by the Curriculum Committee. For a summary of committee actions, visit <http://www.elac.edu/facultyStaff/committees/acadsenate/curriculumSummary.htm>.

Resolution to Explore New Scholars College:

The Senate approved the Senate Exec Resolution to Explore the Development of a New Scholars College as a College Prep Pathway of ELAC School of Continuing Education.

Update on the situation in E3 labs and potential space for the Career and Workforce Development Center:

M/S/P (L. Orozco/S. Wardinski) to refer to the Educational Planning Subcommittee the idea of creating a taskforce to explore the use and funding of learning labs, including the Reading and Speech Labs.

Learning Labs not Enterprise Funds:

M/S/P (A. Khuu/L. Gaines) that the Senate strongly recommends against using, as a budget consideration, the expectation that positive attendance in the tutoring centers and learning labs will be the primary determinant to pay for most or all of non-tutoring support faculty and staff because such an expectation is antithetical to the educational philosophy underlying the College Mission.

Academic Senate AUP for 2018-19:

M/S/P (S. Wardinski/L. Stone) to approve the Academic Senate AUP for 2018-19.

10/10/2017

Curriculum Committee Report And Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Integrated Plan: Student Success & Support Program, Student Equity, and Basic Skills Initiative:

M/S/P to approve the Integrated Plan (M. Cagigas/L. Stone).

Chairs Council Recommendations:

1. Dean approval of SCR's within 48 hours of receipt: In some cases, chairs put in requests to adjust staffing, and when these requests are not dealt with in a timely way, this impacts
 2. Support Goal 1 of our College Mission of promoting student success by restoring the funding of, and ensuring access to, student support centers and labs: The chairs want to support efforts to increase student success by ensuring that students have access to labs.
- The Senate approved the recommendations of the Chairs Council.**

Refer "concern about shifting administrative assignments" to Chairs Council:

M/S/P (L. Hashimoto-Stone/S. Wardinski) to refer the issue of concern about restructuring of administrative assignments to Chairs Council.

Senate Support for Letter on 2011 Title IX Guidelines requesting that the college and district continue to uphold the recommendation for Title IX implementation issued in 2011, despite the recent changes issues by the current administration:

M/S/P (L. Orozco/ L. Hashimoto-Stone) to support the letter on 2011 Title IX Guidelines.

Student access to Learning Center when Writing Center/Math Lab Unavailable:

Amended: M/S/P that students be free to seek tutoring at the Learning Assistance Center without restriction (S. Davey, S. Ortiz). Opposed: V. Castellon

9/26/2017

Curriculum Recommendations:

The Senate approved the course and program changes recommended by the Curriculum Committee.

Special Election for First Vice President:

M/S/P (L. Gaines/K.Booth) to approve by acclamation Alan Khuu as First Vice President.

Policy on Using Balance for Prioritized Augmentations:

M/S/P (L. Hashimoto-Stone/K. Khashayar) to approve the Policy on Using Balance for Prioritized Augmentations.

Committee Self-Evaluation:

M/S/P (K. Chaiprasert/L. Hashimoto Stone) to approve the Committee Self-Evaluation.

Statement of Support for DACA Students & Employees:

M/S/P (J. Bernard/K. Chaiprasert) to approve the Senate Statement of Support for DACA Students and Employees

9/12/2017

Special Election Procedure for First Vice President:

Given that there is one candidate, it was agreed by consensus there is no need for a forum.

Approval of Lisa “Hashi” Hashimoto-Stone as Senate Parliamentarian:

M/S/P (K. Booth/ K. Chaiprasert) to approve Lisa “Hashi” Hashimoto-Stone as Senate Parliamentarian.

Senate Exec Recommendations for Senate Action:

M/S/P (S. Wardinski/K. Khashayar) to adopt Guided Pathways Steering Committee and Fall 2017 Work Plan, with the addition of the articulation officer to the committee membership.

Policy for Naming of Buildings:

The EGSC recommendation to approve the ELAC Policy for Naming of Buildings was voted on and approved.

Learning Assessment Committee:

The LAC recommendation to approve Department SLO Facilitator Deliverables was voted on and approved.

2016-2017

5/23/2017

Curriculum recommendations:

Curriculum recommendations were approved as presented.

Officer Elections:

Vote of Acclamation for Jeff Hernandez as President, Julie Bernard as Secretary, Marcia Cagigas as Treasurer, J. Edward Stevenson as VP, and Kevin Booth as 2nd VP.

Resolution honoring retiring senate president Alex Immerblum

Voting for Curriculum Committee vacancies (2) in Cluster C: Communication Studies, English, Journalism, Media Arts, Modern Languages, and Theater Arts:

Jessica Hansen and Sanae Jennings were elected

Institutional Effectiveness Partnership (IEPI) Framework of Indicators:

M/S/P (J. Stevenson / S. Wardinski) to approve the Institutional Effectiveness Partnership Initiative Framework of Indicators 2016-17.

Accreditation Report:

M/S/P (J. Hernandez / K. Booth) to approve the Accreditation Report as presented.

EPSC recommendation regarding sweeps of students during the new registration process:

M/S/P (J. Hernandez / S. Wardinski) to approve the EPSC recommendation regarding sweeps of students during the new registration process.

5/9/2017

Curriculum recommendations:

The Senate approved the Curriculum Committee recommendation to support clarity for a drop date when using CurricuNet.

Elections Committee: Nominations were announced and the voting process was reviewed:

Nominations for the following positions were announced:

President (reassigned time .8): J. Hernandez;

First Vice President (reassigned time .6): J. Stevenson;

Second Vice President (reassigned time .4): K. Booth;

Secretary (reassigned time .2): J. Bernard;

Treasurer (reassigned time 0.05): M. Cagigas;

The new Senate President will choose the Parliamentarian at a future meeting, and the Senate will vote to approve or not approve the appointment.

Approval of CAFÉ Bylaws:

M/S/P (J. Hernandez / L. Hashimoto-Stone) to approve the CAFÉ Bylaws as presented.

Voting for CTE representatives on the HPC:
B. Chan was elected.

HPC process for 2018-19:
M/S/P (K. Booth /E. Flores) to approve the HPC process for 2018-19.

Adoption of the revision to the Basic Skills Committee Bylaws (formally called the Student Success Committee):
M/S/P (S. Wardinski / L. Orozco) to approve the Basic Skills Committee Bylaws, with the following changes: “Student Success Committee” will be changed to “Basic Skills Committee,” and “Writing Center” will be changed to “Reading and Writing Center.”

South Gate Shared Governance Committee draft bylaws:
M/S/P (J. Hernandez / L. Orozco) to approve the South Gate Shared Governance Committee Bylaws with the following change: instances of “SGC” will be changed to “SGCC.”

Senate Executive Committee recommendation:
1. The Senate officially recognizes the CTE Committee as the faculty group entrusted to advance CTE programs.
2. The Senate supports CTE Committee creating a subcommittee that will review and approve requests for Perkins and Workforce funding.
3. The Senate supports flow charts indicating the roles of the various committees that are involved with CTE specific funding programs or initiatives.
4. The Senate recommends contracting with an outside agency that will conduct an economic impact study of the region and will use that data as a basis for the programs demand gap analysis for the college. This gap analysis will inform the rubrics used by the subcommittees that approve requests for funding.
The Senate Exec committee recommendations regarding CTE Committee and Perkins and Workforce Funding were approved as presented

California Apprenticeship Council (CAC) proposed MQs for Apprenticeship Instructors:
M/S/P (J. Hernandez / K. Booth; opposed: K. Khashayar) that the ELAC Academic Senate recommend a vote against the CAC’s proposed MQs for Apprenticeship Instructors.

4/25/2017

Curriculum recommendations:
The Senate approved the course and program changes recommended by the Curriculum Committee.

Approval of faculty appointments to campus committees:
The “Appointments to Senate Committees for Fall 2017- Spring 2019” document will be posted under the Committees page on the Senate website.
M/S/P (J. Stevenson / J. Hernandez) to approve the faculty appointments to the campus committees.

Proposed Weekend College:

M/S/P (J. Stevenson / L. Gaines) to support the proposed Weekend College experience.

Program Review and Viability Committee (PRVC) recommendations:

M/S/P (L. Gaines / L. Hashimoto-Stone) to approve the revised Annual Update template as presented.

M/S/P (J. Stevenson / L. Gaines; opposed S. Wardinski) to approve the one month extension to submit 2018-19 AUPs.

Professional Development Committee recommendation:

The PD Committee recommendation to approve the opening day theme was voted on and approved.

4/11/2017

LAC's Recommendation regarding "ELAC Learning Outcomes Assessment Connections" (Senate Executive Committee revised):

M/S/P (S. Davey / E. Flores) to approve the "ELAC Learning Outcomes Assessment Connections" document as presented.

Request for OIEA / LAO update:

M/S/P (J. Hernandez / M. Cagigas) to recommend that Senate request an update from OIEA and the Learning Assessment Office on the implementation of an assessment committee for the service units and report this update at the April 25, 2017 Academic Senate meeting. All, except for R. Crawford, voted to support the Senate Exec recommendation.

3/28/2017

Learning Assessment Committee Recommendations:

Unanimously approved the LAC recommendation for the ELAC Learning Outcomes 3-Year Assessment Cycle.

ELAC Learning Outcomes Assessment Connections:

M/S/P (J. Hernandez / L. Orozco; Opposed: J. Stevenson) to refer the "ELAC Learning Outcomes Assessment Connections" document to Senate Exec to perfect the wording.

PD Committee Recommendation for the 2017 Opening Day agenda:

Unanimously approved the PD Committee recommendation for the 2017 Opening Day agenda.

Campus Committee bylaw revisions:

Equity Advisory Committee:

M/S/P (J. Hernandez/ L. Gaines) to approve the revised Equity Advisory Committee Bylaws.

3SP Committee:

M/S/P (J. Stevenson/ J. Hernandez) to approve the revised Student Success and Support Program (3SP) Advisory Committee Bylaws.

EPSC Committee:

M/S/P (J. Hernandez / L. Gaines) to approve the revised Educational Planning Subcommittee Bylaws.

Elections Committee Updates and Call for Officer Nominations:

M/S/P (S. Wardinski / L. Gaines) to adopt the “Nomination for Officer Position” form.

M/S/P (J. Hernandez / J. Stevenson) to approve the election procedures for 2017.

3/14/2017

Learning Assessment Committee Recommendations:

Unanimously approved LAC’s recommendation for “Department SLO Facilitator Deliverables.

Approval of faculty appointments to Professional Development Committee and Facilities Planning Subcommittee:

M/S/P (S. Wardinski / L. Garcia) to approve the following faculty appointments to the Professional Development Committee:

- **Liberal Studies: Ken Chaiprasert**
- **CTE: Brenda Chan**
- **Student Services: Suzette Morales-Guerra**
- **Sciences: Ray Oropeza**

M/S/P (S. Wardinski / J. Stevenson) to approve Charles Fogel as a Senate appointed representative to the Facilities Planning Subcommittee.

Recommend Community Policing approach by Sheriff’s on campus:

M/S/P (S. Davey / S. Wardinski) to recommend that the Administration, in conjunction with the Academic Senate, work with the Sheriff to promote a community policing approach. An update on this will be provided at the second Senate meeting in April and will include lock-down procedures and protocol for Sheriff interaction with students and faculty in the classroom.

Support for current location of “free speech” zone:

M/S/P (J. Hernandez / J. Bernard) to approve that the “free speech” zone remain where it is currently located.

M/S/P (L. Garcia / L. Hashimoto-Stone; opposed: R. Adsit) that the Administration direct the Sheriff’s Department to redirect outside groups to the “free speech” zone when appropriate. Faculty should also be informed of the protocol for non-compliance of the “free speech” zone.

Math Department request for 6 week Job Announcement:

M/S/P (S. Wardinski / K. Khashayar) to approve the Math Department's request for a six week job announcement.

2/28/2017

Graduation Committee recommendation regarding keynote speaker:

M/S/P (J. Hernandez / S. Wardinski) to approve the graduation keynote speaker recommendations.

Petition from the discipline of Electron Microscopy to move from the Department of Allied Health to the Department of Life Sciences (previously noticed):

M/S/P (S. Wardinski /J. Hernandez) to approve petition from the discipline of Electron Microscopy to move from the Department of Allied Health to the Department of Life Sciences.

Senate Executive Committee recommendation regarding campus Steering Committee for statewide initiatives:

M/S/P (J. Hernandez / L. Orozco) to approve the creation of the Integrated Plan Committee with the composition made up of the co-chairs or designees of each program, 3SP, Equity and Basic Skills. The charge of the Integrated Plan committee is to (1) develop an Integrated Plan receiving input from the three existing committees; (2) provide appropriate feedback to the three existing committees, including sharing copies of the Integrated Plan; and, (3) oversee the implementation of the Integrated Plan in conjunction with the three existing committees, and reporting out to the Education Planning Subcommittee (EPSC), Strategic Planning Committee, and the Academic Senate.

Recommendation to support a campus Integrated Plan Committee: Approved by acclamation.

2/14/2017

Proposed changes in PRVC faculty membership:

M/S/P (J. Hernandez / S. Davey) to approve the Program Review Viability Committee membership change from "Department Chair (Liberal Arts and Sciences)" and "Department Chair (Workforce Education) to "Faculty Representative (Liberal Arts and Sciences)" and "Faculty Representative (Workforce Education)."

Approval of Monica Thurston as CTE Department Chair representative for PRVC:

M/S/P (S. Wardinski / K. Booth) to approve Monica Thurston as "Department Chair (Workforce Education)" representative for PRVC.

12/13/2016

LAC Recommendation: Approval of Learning Assessment Office Sustainability Plan:
M/S/P (J. Hernandez / L. Gaines) (Opposed: A. Ryan-Romo) to approve the Learning Assessment Office Sustainability Plan.

M/S/P (S. Wardinski / J. Stevenson) that in the temporary absence of the SLO coordinator, and for as long as the vacancy remains, that department chairs, by whatever process deemed appropriate, will attest to the fact that the SLOs attached to course outlines match what is in eLumen prior to sending it to the curriculum chair so that course outlines can go forward for curricular review.

PD Committee Bylaws – New Membership List:

- 1 Faculty CTE
- 1 Faculty Sciences
- 1 Faculty Liberal Studies
- 1 Faculty Student Services
- 1 Classified Admin Services
- 1 Classified Academic Affairs
- 1 Classified Student Services
- 1 Administrator Dean
- 1 PD Coordinator
- 1 LAO Coordinator

PD Committee Recommendation for revision to PD Committee Bylaws membership with the understanding that “1 Faculty Sciences” will be changed to “1 Faculty STEM.”(Opposed: J. Hernandez, A. Ryan-Romo, J. Bernard)

South Gate Substantive Change Report:

M/S/P (J. Hernandez / A. Ryan-Romo) to approve the South Gate Substantive Change Report.

Senate Exec. Committee motion in support of the resolution to create a Senate leadership Team to attend ASCCC plenaries:

M/S/P (A. Ryan-Romo / J. Stevenson) to support the resolution to create a Senate leadership Team to attend ASCCC plenaries.

11/22/2016

Senate Exec. Committee Resolution Affirming Faculty Support of Students and Employees:

M/S/P (S. Wardinski / A. Ryan-Romo) to support the ELAC Senate Resolution in Affirmation of Faculty Support of Students and Employees, with the addition of “both the Monterey Park and South Gate campuses” after the second East Los Angeles College in the last resolve.

Approval of revised SSSP Advisory Committee Bylaws:

M/S/P (L. Orozco / J. Hernandez) to approve the revised SSSP Advisory Committee

Bylaws.

Adoption of Faculty Handbook:

M/S/P (J. Bernard / L. Orozco) to adopt the Faculty Handbook.

LAC request to become a Senate committee:

M/S/P (J. Hernandez / L. Gaines) to recognize LAC as an official Academic Senate Committee.

Hiring Prioritization Committee (HPC) recommendations:

M/S/P (J. Stevenson / J. Hernandez) to accept the HPC's ranking of the Learning Assistance Center position as forwarded by the HPC.

M/S/P (J. Stevenson / K. Khashyar) to approve the HPC final priority rating summary sheet with the one change of converting the Learning Assistance Center position from replacement to growth.

Resolution regarding CANVAS:

M/S/P (N. Haddad / S. Davey) (Opposed: J. E. Stevenson, L. Gaines, S. Maga, P. Daw, K. Cross, A. Khuu, A. Mendiola, C. Walker, A. Ryan-Romo, B. Khollesi, A. Perez, R. Lyle, K. Khashayar) that the Academic Senate strongly supports recommending, but not mandating, CANVAS training for instructors who are teaching face-to-face classes.

11/8/2016

The Professional Development Committee Recommendation on Professional Development for the Learning Assessment Process:

M/S/P (PD Committee) PD Committee recommends that ELAC supports ongoing use of department and campus facilitators and the LAO coordinator, at current funding levels, for all learning and student service outcomes assessment in order to continue ongoing the Professional Development and outcomes assessment at ELAC.

10/25/2016

Learning Assessment Committee:

M/S/P (S. Ortiz / L. Orozco) (Opposed: S. Wardinski, M. Romo, V. Castellan) to approve the Learning Assessment Committee recommendation that each discipline collect per student data for at least one course that fits in the following criteria: a) it fulfills a GE requirement, or b) it is an introductory course for the discipline, and c) it offers more than one 1 section. In the event that the size of the discipline does not allow for criteria c, the discipline will select a course meeting a or b.

10/11/2016

Proposed revision to BR 8601: Adding a priority registration category for students participating in special programs:

M/S/P (J. Hernandez / A. Ryan-Romo) that the ELAC Senate recommends that the DAS recommends to the Board the revision to the Board Rule 8601 to state the

following: “Students participating in the LA College Promise (or equivalent college promise programs with other school districts) who have met all required elements of the program.”

9/27/2016

Curriculum Recommendations:

- 1. Courses and Degree changes: Vote to approve curriculum changes to courses and degrees passed unanimously.**
- 2. M/S/P (J. Hernandez / L. Gaines) to accept the recommendation of the Curriculum Committee that the establishment of new departments, changes to disciplines within established departments, or changes in department names require Senate approval no later than the final Senate meeting in March.**
- 3. Because Media Arts & Technology and Journalism have split into two departments, Journalism needs to be added into a cluster. Vote to include Journalism in Cluster C passed unanimously.**

Approving Committee Self-Evaluation for 2015-16:

M/S/P (A. Ryan-Romo / L. Gaines) to approve the Committee 2015-16 Self-Evaluation for FY 2016-17.

Approving Annual Update (AUP):

M/S/P (J. Stevenson / J. Bernard) to approve the Annual Update as presented.

Senate Executive Committee approved motions:

Officially expresses to the President our serious concern about the communication that was sent to the faculty regarding the Sherriff’s authority.

Recommends to the President that he takes all measures necessary to give the highest priority to resolve the technical challenges affecting eLumen login.

Elections Committee:

M/S/P (J. Hernandez / J. Stevenson) to approve the appointment of J. Bernard to the Elections Committee.

9/13/2016

Support for SLO Facilitator deliverables:

M/S/P (L. Gaines / J. Hernandez) to support SLO facilitator deliverables, amending the due date from Oct. 1st to Nov. 1st.

Approving senate appointments to campus and district committees:

- Jennifer Alvarado for CTE vacancy on EPSC
- Dennis Garcia for both TPSC and ITFAC
- Luis Orozco for TPSC and ITFAC
- Lakshmi Reddy for Grants Committee
- Ran Gust for CAFÉ and alternate on ITFAC

M/S/P (L. Gaines/ J. Stevenson) to approve appointments to campus committees.

Professional Development Committee (PDC) recommendations:

Motion from the Professional Development Committee recommends to the Academic Senate and the ESGC that the Budget Committee support that the Office of Professional Development have a secure funding stream for the annual Opening Day activity of \$28,723.00 (based on 3 year expenditure average).

Motion passed unanimously.

ELAC participating in state-wide leadership development program:

Motion from the Professional Development Committee requests the Academic Senate support the recommendation that “ELAC apply to be part of the Institutional Effectiveness Partnership Initiative by submitting an application for ‘Leadership Development Funding’ for the full amount of \$50,000.”

Motion passed unanimously.

2015-2016

5/24/2016

Adoption of Academic Senate Bylaws:

M/S/P (S. Wardinski / R. Adsit) to approve the adoption of Academic Senate Bylaws.

Revisions of “Faculty Flex Handbook”, formerly known as the “ELAC Professional Development Handbook”:

M/S/P (K. Khashayar / J. Hernandez) to approve the Faculty Flex Handbook.

Petition for the Establishment of a new department, Journalism:

M/S/P (J.E. Stevenson/ L. Gaines; all voted Yes, with the exception of S. Wardinski and A. Ryan-Romo) to accept the petition from Journalism for the establishment of a new department.

Recommendation from EPSC to support Open Educational Resources (OER):

M/S/P (R. Adsit / A. Ryan-Romo) for the Academic Senate to adopt the following resolution:

Whereas, The significant rise in costs of textbooks is a barrier to college attendance, student access, and student success;

Whereas, Many colleges are interested in reducing the cost of textbooks to increase student access to necessary course materials; and

Whereas, The intent of the College Textbook Affordability Act of 2015 (AB 798, Bonilla, 2015) is to reduce costs for college students by encouraging faculty to accelerate the adoption of lower cost, high-quality, open educational resources (OER);

Resolved, That the Academic Senate of East Los Angeles College support efforts to increase student access to high-quality open educational resources and reduce the cost of textbooks and supplies for students in course sections for which open educational resources are to be adopted to accomplish cost savings for students. The Senate also supports the discretion of faculty in choosing their books for their courses and the addition of Unjoo Lee as the OER Coordinator.

5/10/2016

Approval of Revised Learning Assessment Committee (LAC) Bylaws:

M/S/P (L. Hashimoto-Stone / R. Adsit) to accept the revision to the LAC Bylaws

Integrated Professional Development Strategic Plan for FY 2016-2019:

M/S/P (J. Hernandez / L. Gaines) to approve the Integrated Professional Development Strategic Plan for 2016-2019 with much accolade.

Approval of the 2017-2018 “Faculty Position Request Form” and rubric:

M/S/P (J. Stevenson / E. Flores) to accept the HPC’s “Faculty Position Request Form 2017-2018” and rubric.

4/26/2016

Institutional Effectiveness Partnership Initiative (EPSI) Framework of Indicators:

M/S/P (E. Flores/L. Gaines) to accept the Educational Planning Subcommittee’s IEPI Framework of Indicators recommendations.

AUP Form:

M/S/P (J. Hernandez / L. Gaines) to approve the AUP with revisions for FY 2017-18 for academic departments with revisions.

4/12/2016

EPSC additional objectives and action items for approval:

M/S/P (J. Hernandez/R. Adsit) to approve the additional Objectives and Action Items to the Educational Master Plan.

Hiring 2nd Librarian:

M/S/P (J. Hernandez/E. Montenegro) that the Senate support prioritizing college resources to extend college services, including Library hours, to meet the needs of nontraditional students and, to ensure this takes place, requests that the President exercise his authority under the hiring policy to accept and fill the position titled “Library Priority 2: G” on the spring 2016 Hiring Prioritization List.

3/22/2016

Extending Library Hours and hiring an additional Librarian:

M/S/P (J. Hernandez/ L. Hashimoto-Stone) that the Senate support prioritizing college resources to extend college services, including Library hours, to meet the

needs of nontraditional students, and, to ensure this takes place, requests that the President exercise his authority under the hiring policy to accept and fill the position titled “Library Priority 2: G” on the spring 2016 Hiring Prioritization List.

Learning Assessment Committee (LAC) recommendation: 2016 Facilitator Proposal:

M/S/P (J. Hernandez / R. Adsit)

to approve the Learning Assessment Committee recommendations for the 2016 Facilitator proposal.

Proposed revisions to Senate Constitution:

M/S/P (S. Wardinski / L. Hashimoto-Stone) to amend Clause 6, Option 2 to include the Learning Assessment Coordinator to serve as a voting member of the Senate.

M/S/P (S. Wardinski / R. Adsit) to accept Option 2 in Clause 6: “The Chair of the Curriculum Committee, Chair of the Senate’s Professional Development Advisory Committee, and the Learning Assessment Coordinator shall serve as voting members of the Senate.

M/S/P (J. Bernard / R. Adsit) to approve the division of duties of the Vice President by having a second Vice President.

M/S/P (R. Adsit / J. Hernandez) to maintain the current non-voting members of the Senate Exec.

M/S/P (J. Hernandez / L. Gaines) to approve the proposed Constitution draft with the final revisions.

3/8/2016

Graduation Committee recommendations regarding Keynote Speaker:

M/S/P (J. Hernandez / K. Khashayar) to accept the recommendations of the Graduation Committee of the 1st, 2nd, and 3rd keynote speakers.

Tentative approval for Loss of Enrollment and BOG Fee Waiver appeals:

M/S/P (J. Hernandez / L. Orozco) to move the endorsement of the recommendation action items for Loss of Enrollment and BOG Fee Waiver Appeal, with the addition of adding “comprehensive” in place of “additional.”

Hiring Prioritization Committee (HPC) recommendations:

M/S/P (J. Hernandez / L. Hashimoto-Stone) to forward the Hiring Prioritization Committee ranking, as presented, to the President.

2/23/2016

Learning Assessment Committee (LAC) recommendations:

M/S/P

(J. Hernandez / R. Adsit) to support the recommendation from the Learning Assessment Committee regarding eLumen to include a number scale (0-4), mastery level identifications for the rubric, and data collected on the CLO level.

M/S/P (J. Hernandez / J. Stevenson) to support the Learning Assessment Committee regarding technical review.

M/S/P (L. Hashimoto-Stone / R. Adsit) to approve the wording, “CLOs will only be accepted by the Learning Assessment Committee if they are submitted by the Department Chair in consultation with the department SLO facilitator,” for courses not under review by the Curriculum Committee.

M/S/P (L. Gaines / L. Hashimoto-Stone) to accept the revised technical review process

2/9/2016

Votes were taken on the following Senate Exec approved motions:

i. M/S/P (Hernandez / Cagigas) that the Senate Exec recommends that the Academic Senate move to extend the deadline for updating the affected CTE top-coded courses from March 1st to April 1st.

ii. M/S/P (Hernandez / Cagigas) That the Senate reaffirms the moratorium on updates of SLOs into TracDat with the stipulation that edits can be made when initiated at the request of the Learning Assessment Coordinator.

iii. M/S/P (Hernandez/ Bernard) That the Senate Exec recommends to the Learning Assessment Committee that the department facilitator approval of the CLOs during the technical review process is only valid when the approval is consistent with the approved criteria for technical review.

M/S/P (J. Hernandez / R. Adsit) to postpone pending review by the Learning Assessment Committee (LAC).

Approval of appointments to Academic Senate Task Force on Continuing Education:

M/S/P (J. Hernandez / L. Gaines) to approve the appointments to Academic Senate Task Force on Continuing Education.

12/8/2015

Revisions to the Probationary Position Request Form and HPC Rubric:

M/S/P (L. Gaines / J. Hernandez) to accept the department chairs' recommendation to change the submission date of the additional spring HP application to February 11 instead of February 19.

M/S/P (J. Hernandez / E. Flores) to approve the rubric for spring HPC 2016

Senate Executive Committee policy recommendation:

M/S/P (J. Stevenson/ R. Adsit) to approve the Senate Executive Committee recommendation that the campus go on automatic lockdown anytime weapons are drawn by any party.

MSP (J. Hernandez / R. Adsit) to amend the main motion to include the five step plan that Jason Hosea presented to the Senate. The five steps are a) the need for a plan, b) periodic training, c) a disaster preparedness coordinator, d) an emergency response team, and e) disaster caches on site.

Petition to move discipline of International Trade from the Department of Anthropology, Geography, Geology to Computer Applications & Office Technology (CAOT):

MSP (S. Wardinski / K. Cross; Voted no: K. Khashayar, R. Lipscomb, R. Crawford, J. Ross) to accept the petition to move discipline of International Trade from the Department of Anthropology, Geography, Geology to Computer Applications & Office Technology (CAOT).

Task Force on South Gate / Firestone Programming recommendations:

M/S/P (S. Wardinski / R. Adsit) to approve the programming recommendations by the Task Force on South Gate / Firestone with the additional recommendation to locate and investigate lab space at the current South Gate site for STEM courses.

11/24/2015

Learning Assessment Committee (LAC) recommendations to improve the CLO process:

LAC is looking for Senate support to improve the current CLO process. Based on the approval of the motion, at the next Senate meeting Amanda Ryan-Romo will
1) provide a list of courses that will meet the criteria of the 6-step CLO Assessment cycle;

2) request for action from those disciplines units that did not meet this criteria (deans will be included in this step);

3) start a moratorium on submitting new CLO's or revising current CLOs from December 12, 2015, through May 31, 2016, except for new courses, in order to manage the transition from TracDat to eLumen. Changes to the CLO process would take effect in fall 2016; and

4) ensure that the assessment methods be compatible with the CLO's.

In cases where the assessment method is not compatible with the CLO, the course will be found out of compliance.

M/S/P (J. Hernandez / L. Gaines) to approve the Learning Assessment Committee's recommendations on taking a new direction.

Student Equity Plan – Revised:

M/S/P (J. Hernandez / S. Wardinski) to approve the Student Equity Plan – Revised

Approval of a spring HPC process with timeline:

The preliminary timeline is:

February 19, 2016 - Chairs submit petition to HPC

March 4, 2016 - HPC makes recommendations to the Senate

March 8, 2016 - Senate approval

M/S/P (S. Wardinski / J. Hernandez) to create a spring HPC process that includes a parallel to the fall HPC process with a preliminary timeline.

11/10/2015

Vote to approve Accreditation Self-Study:

M/S/P (J. Hernandez / S. Davey) to approve the Accreditation Self-Study.

HPC priority recommendations:

M/S/P (J. Bernard / K. Cross) to approve the usage of the corrected list provided to the Academic Senate.

M/S/P (J. Bernard / J. Hernandez) to accept a spring HPC ranking up to #64 to be submitted to the President.

Creation of a Student Equity Advisory Committee:

M/S/P (J. Hernandez / S. Wardinski) to approve the creation of a Student Equity Advisory Committee and Bylaws.

10/27/2015

Draft petition form for moving disciplines between two departments:

M/S/P (J. Hernandez / R. Adsit) to approve the draft petition form for moving disciplines between two departments.

Policy for validating CTE courses every two years that require prerequisites, co-requisites, and advisories:

M/S/P (J. Hernandez / S. Wardinski) to approve the policy for validating CTE courses that require prerequisites, co-requisites, and advisories.

Approval of Senate President appointees to campus committees:

M/S/P (J. Stevenson / J. Hernandez) to approve additional senate representative appointees for FY 2015-17.

School of Continuing Education: Task Force

M/S/P (J. Hernandez / J. Stevenson) to form an Academic Senate Task Force that can examine the areas of the Adult Education legislation which falls under the purview of the Academic Senate.

10/13/2015

Approved revision to ITFAC Bylaws:

M/S/P (P. Daw/J. Stevenson) to accept the ITFAC Bylaws.

Approval of Educational Planning Subcommittee Bylaws:

M/S/P (L. Gaines/J. Hernandez) to approve the changes in membership to the Educational Planning Subcommittee Bylaws.

Approval of SSSP Annual Credit and Noncredit Reports:

M/S/P

(J. Hernandez / J. Stevenson) to approve the SSSP Annual Credit Reports.

M/S/P

(S. Wardinski / J. Stevenson) to approve the SSSP Annual Noncredit Reports.

Approval of Professional Development Plan proposal:

M/S/P (J. Stevenson / J. Hernandez) to approve the “Concept Paper for Professional Development at ELAC,” adding “adaptive learning” in the “Secure Space” section in support of another one of the grants the college has received.

9/22/2015

Voting for Vacancy for Cluster C: Comm. Studies, English, Media Arts and Technologies, Modern Languages, and Theater Arts:

M/S/P (R. Adsit/L. Gaines) to approve by acclamation Alex Solis’s appointment to the Curriculum Committee representing Cluster C

Approval of PRVC Bylaws:

M/S/P (J. Hernandez/ R. Adsit) to approve the PRVC Bylaws.

Learning Assessment Committee (LAC) recommendations:

M/S/P (R. Adsit/E. Flores) for the Senate to accept the SLO policy #1-4.

M/S/P (R. Adsit/E. Flores) (In favor: 18, Opposed: 9: L. Garcia, L. Gaines, J. Kawahara, E. Flores, V. Castellon, J. Bernard, J. Stapleton, M. Sigman, N. Haddad) to accept the last two clauses in the SLO Policy Recommendations.

M/S/P (J. Hernandez/R. Adsit) (opposed: S. Wardinski) to accept eLumen as future SLO platform.

Approval of ESL/Basic Skills 2015-16 Expenditure Plan:

M/S/P (J. Hernandez/L. Hashimoto-Stone) to accept the BSI/ESL 2015-16 Expenditure Plan.

Recommendation to participate in OEI and adopt Canvas:

M/S/P (J. Hernandez/P. Daw) (Opposed: S. Wardinski) that the Academic Senate recommends East Los Angeles College participate in the Online Education Initiative (OEI) and adopt Canvas as its sole Learning Management System (LMS), thereby replacing Etudes and Moodle, based on the following implementation cycle:

October 2015 – start 3-month implementation (OEI –cohort #1),

November 2015 – train faculty on Canvas through fall 2016

January 2016 – start running Canvas parallel with Etudes/Moodle through fall 2016

December 2016 –complete full conversion

January 2017 – retire Etudes/Moodle; Canvas will be sole LMS

2014-15 Committee Self-Evaluation:

M/S/P (E. Flores/S. Wardinski) to approve/adopt the 2014-15 Senate Committee Self-Evaluation, with the additions of the SLO's and OEI and Canvas.

2016-2017 Annual Update Plans (AUP):

M/S/P (J. Hernandez/E. Flores) to accept the 2016-2017 Academic Senate Annual Update Plan (AUP).

9/8/2015

Senate Executive Committee Recommendation regarding Bylaw change:

M/S/P (J. Hernandez /K. Booth) to approve the change in the Academic Senate Bylaws.

Learning Assessment Committee (LAC) Recommendations:

M/S/P (J. Hernandez/Pauletta Daw) to approve LAC recommendation to adopt eLumen.

ITFAC Bylaws:

M/S/P (S. Wardinski/K.Booth) to approve ITFAC Bylaws.

Distance Learning (DL) Committee recommendation regarding Canvas:

M/S/P (J. Hernandez/R. Adsit): that the Senate endorse the decision making process of the Distance Learning Committeeto explore adopting Canvas and the Online Education Initiative (OEI), and that the Senate makes its recommendation at the end of that decision making process when it receives an implementation timeline

2014-2015

5/26/2015

Recommended revisions to SLO process:

M/S/P (R. Adsit / JE Stevenson) to accept the LAC Resolution with the addition to the first resolve: except in the semester when a comprehensive CLO report is being written on a course.

Revisions to Annual Update Plan (AUP) for Academic Departments:

M/S/P (J. Hernandez / J. Stevenson) (Approved: J. Hernandez, S. Davey, B. Sherman, E. Montenegro, J. Bernard, D. Villacorte, M. Cagigas) to accept the revision of the Annual Update Plan (AUP).

Senate Executive Committee recommendation regarding PRVC:

M/S/P (R. Adsit / S. Wardinski) to approve the PRVC recommendation to change and increase membership, and Senate Executive recommendations to separate Program Review from Viability.

Revisions to ELAC's Strategic Planning Committee membership/purpose:

M/S/P (J. Hernandez / K. Booth) to accept revisions to ELAC's Strategic Planning Committee membership and purpose.

Revisions to Governance Policy Handbook:

M/S/P (M. Stevenson/ R. Adsit) to approve the Governance Policy Handbook 4th edition to support the self-study with minor edits to be developed by a Handbook Review sub-committee.

SIS System:

M/S/P (J. Hernandez / M. Stevenson) to support the Districts SIS System.

5/12/2015

Motion to approve the Election Committee letter, as well as the Friday 5/15/2015 deadline to send out e-mail blast to all faculty:

M/S/P (JE Stevenson / R. Adsit) move to amend the main motion to change the nomination deadline to Tuesday, May 19, 2015 at noon. Main motion passed as amended: move to approve the election committee letter, as well as the Tuesday, May 19, 2015, noon, deadline to send out e-mail blast to all faculty.

Creation of a new department: Media Arts & Technologies:

M/S/P (JE Stevenson / K. Booth) to approve the creation of a new department to be called the Media Arts and Technologies Department.

Senate sponsored South Gate Task Force:

M/S/P (J. Hernandez / L. Gaines) to recommend that the Senate create a joint task force to plan the development of the educational program at Firestone.

Curriculum Two key revisions to BR6700: Keeping records for three years and 30 unit renewal:

M/S/P (S. Wardinski /R. Adsit) that the Senate authorize the Academic Senate President to inform the DAS to offer an amendment to BR 6703.20 as presented to change the period which grade records must be kept from 3 years back to 1. M/S/P (S. Wardinski / D. Mannone) that the Senate authorize the Academic Senate President to offer an amendment to BR 6705 at the upcoming DAS meeting supporting the unit limit for Academic Renewal be maintained at 18 units rather than expanded to 30 as proposed

Recommended revisions to SLO process and Senate Executive Committee recommendation regarding PRVC:

M/S/P (JE Stevenson / D. Mannone, abstention J. Hernandez) to table Action Item “revision to SLO process” and Action Item “Senate Executive Committee recommendation regarding PRVC”.

M/S/P (J. Hernandez /K. Booth) that the Senate direct the Senate President to ask the “powers that be” that no final decision be made on a new SLO system until LAC and Senate, at their next meeting, can give input.

Revisions to “Unit Overload Policy”:

M/S/P (JE Stevenson / M. Stevenson) to approve revisions to the “Unit Overload Policy”.

4/28/2015

Creation of a new department from Life Sciences:

M/S/P (J.E. Stevenson/K. Booth) to approve the creation of a new department from Life Sciences called Allied Health.

Professional Development Committee:

M/S/P (J. Bernard/ J.E. Stevenson) to approve the Professional Development Committee’s second version as the agenda and timeline for Opening Day.

Approval of Key indicator goal for “Framework of indicators” as outlined by SB 860”:

M/S/P (J. Hernandez / R. Adsit) to approve EPSC’s recommendation of Key Indicators to send the Chancellor’s Office.

Learning Assessment Committee (LAC) recommended revisions to SLO process:

**M/S/P (J. Hernandez / R. Adsit) to approve the first resolution:
“Resolved that the Learning Assessment Committee ask the Academic Senate to declare the following policy: all syllabi must display accurate, current Course Learning Outcomes.”**

M/S/P (J. Hernandez / L. Gaines) to approve the second resolution:
“Resolved that the Learning Assessment Committee will devote time at each committee meeting to a brief presentation and discussion of assessment of CLO results, hereafter called the “Assessment Spotlight”, and Resolved that the Learning Assessment Committee recommend the Student Success Committee do the same at least 2 times per semester.”

Revisions to unit limits for winter sessions and semesters:

M/S/P (K. Booth / L. Rudametkin) to accept an increase in units in the fall and spring semesters from 18/18.5 to 19, and to increase overload requests from 19.5 to 23 for fall and spring semesters.

M/S/P (J. Hernandez/J. Bernard) to approve the revisions of unit overload from 18 to 19 units and to address the overload approval revisions at a subsequent meeting.

4/14/2015

Program Declaration Form Revisions:

M/S/P (S. Wardinski / R. Adsit) to approve revisions to the Program Declaration Form.

Senate Letter in response to President’s “SLO Update” letter:

M/S/P unanimously (L. Gaines / R. Adsit) to accept the draft letter to the faculty in response President Martinez’s letter on SLOs.

Senate Executive Committee recommendations regarding revisions to HPC application form:

M/S/P (J. Hernandez/R. Adsit) to approve the modification to the HPC form.

Senate Executive Committee recommendations regarding the committee appointment process:

M/S/P (R. Adsit/ K. Booth) to approve the length of service and all faculty notification of vacancies of Senate representation on committees.

State Authorization: Non-resident student distance education policy:

M/S/P (S. Wardinski / R. Adsit) to approve blocking any students residing outside of California from taking online classes through ELAC if they reside in a state where there is no agreement.

3/10/2015

Graduation Keynote Speaker:

M/S/P (J. Hernandez/ K. Khashyar) to approve the Graduation Committee’s recommendation on the keynote speaker.

Graduation Committee Bylaws:

M/S/P (S. Wardinski/ R. Adsit) to approve the Graduation Bylaws with one edit and with the inclusion of a section describing when the committee meets.

Mission Statement:

M/S/P (J. Hernandez/R. Adsit) to approve the revision to the Mission Statement with the change to spell out ELAC.

Appointments to Committees:

M/S/P (JE Stevenson/R. Adsit) to approve the membership of the names listed in bold on the Committees List.

Information Technology Faculty Advisory Committee (ITFAC):

M/S/P (J. Hernandez/ M. Stevenson) to reaffirm the existence of ITFAC.

2/24/2015

Proposed Policy Regarding Course Offering Recency:

Motion M/S/P (A. Lyle / M. Stevenson) (unanimously) to amend the policy to make the period of the cycle three years rather than two years.

2/10/2015

Revise Program Definition:

M/S/P (S. Wardinski / J. Hernandez) to accept revisions to the “Definition of Program” with minor edits.

Program Archival Process:

M/S/P (S. Wardinski /J. Hernandez) to direct the Curriculum Committee to develop a process for departments to archive a program, in accordance with the Accreditation committee.

Learning Assessment Committee (LAC) recommendations:

M/S/P (R. Adsit / L. Gaines) Opposed: S. Wardinski: to approve LAC recommendations for revisions to Institutional and General Education Learning Outcomes.

Student Success and Support Program Committee (SSSP) recommended By-laws changes:

M/S/P (S. Wardinski / L. Gaines): to approve the revisions to the Student Success and Support Program Committee (SSSP) By-laws. Only two minor changes were considered: tightening the wording in the Purpose statement and adding an additional member, a Student Services Dean.

12/9/2014

Discussion concerning Curriculum, DCC, and Senate Purview:

**M/S/P (J. Hernandez/E. Flores): that the Senate reaffirm its support for local senate purview and encourages its Curriculum Chair to communicate that at the DCC.
Abstained: J. Kawahara and K. Khashayar**

Learning Assessment Committee (LAC) recommendations:

M/S/P (R. Adsit/JE Stevenson) to approve locking of TracDat

M/S/P (JE Stevenson / M. Stevenson) to rescind the current Institutional GE Learning Outcomes assessment process. Abstention: S. Wardinski

M/S/P (JE Stevenson / L. Gaines) to replace rescinded IGELOs with LAC's draft proposal, including the additional revisions proposed by the Kinesiology Department.

Opposed: S. Wardinski, C. Cleveland, and J. Kawahara. Abstention: A. Lyle

Chairs Council Recommendation on Restoration of Section Hours to those disciplines that are still below 2009:

M/S/P Motion/Recommendation (M. Romo / J. Hernandez) OIE provide specific data on those disciplines that are still below the 2009 levels before any decision is made on this matter.

11/25/2014

HPC Recommendations:

M/S/P (R. Adsit / K. Booth) In Favor: 19 Opposed: 4 (JE Stevenson, M. Stevenson, MP Cagigas, A. Lyle) Abstention: L. Gaines. A motion was made that if positions were submitted without department approval, they should not be considered.

Petition for Establishing New Department – Communication Studies:

M/S/P (JE Stevenson / M. Stevenson) Moved to approve petition for establishing new Communication Studies department.

Professional Development Committee recommendation: Allow flex time for Senate meetings

M/S/P (S. Wardinski / K. Booth) Move to approve Professional Development Committee recommendation to allow flex time for Senators at Senate meetings.

Department Name Change – Foreign Languages to Modern Languages:

M/S/P (S. Wardinski / JE Stevenson) Motion to approve changing the name of the Foreign Languages Department to Modern Languages.

10/28/2014

Draft Equity Plan, with changes:

M/S/P (L. Gaines/R. Adsit) A motion was made by M. Stevenson to accept the Equity Plan with a few grammatical changes.

Completion of Self-Evaluation:

M/S/P (R. Adsit/L. Gaines) Motion to accept the 2013-2014 Committee Self-Evaluation with the noted changes.

Rescinding adoption of ISA Policy for Tenure-Track positions:

M/S/P (M. Stevenson/ JE Stevenson) Motion to rescind approval of the Senate Tenure Track ISA Policy as of the start of Spring 2015. 7 Opposed (S. Wardinski, L. Rudametkin, R. Adsit, J. Bernard, K. Booth, M. Romo, R. Gust) 1 Abstention (K. Cross)

Revised HPC Rubric for ISA:

M/S/P (J. Hernandez/JE Stevenson) Motion to approve the Revised HPC Rubric for ISA Policy.

Bachelor Degree at CCC Pilot Program:

M/S/P (S. Wardinski/J. Hernandez) Motion for East Los Angeles College Senators to support the development of an LACCD BA degree and ELAC's participation in that development be contingent on the support of the department involved.

10/14/2014

No important motions passed.

9/23/2014

Tentative Approval of 3SP Planning document (without final Equity Plan):

M/S/P (J. Stevenson/J. Bernard) Motion to approve the 3SP plan.

Unit Load for semesters and Intersessions revisited:

M/S/P (S. Wardinski/L. Rudametkin) 3 Opposed (C. Turk/J. Stevenson/K. Khashayar) Motion to reaffirm unit limit on the Senate Policy.

Approval of Basic Skills Initiative plan:

M/S/P (J. Hernandez/ J. Stevenson) Move to approve the Basic Skills Initiative (BSI) plan.

Student Success Committee revised membership and purpose:

M/S/P (J. Hernandez/ L. Gaines) 8 opposed (Wardinski and others). Move to approve Student Success Committees draft with the addition of Academic support and Student Services in the committee purpose.

M/S/P (R. Adsit/ J. Stevenson) 1 opposed (Wardinski). Motion to accept Student Success Committee's revised membership and purpose to include the 3SP coordinator.

9/9/2014

Curriculum Recommendations:

M/S/P (Adsit/Romo) that the ELAC Academic Senate supports the continued presence of critical thinking assignments in course outlines of record within the LACCD.

Draft ISA Policy for new Tenured Track Positions:

M/S/P/ (Wardinski/Hernandez) to accept the ISA Policy for New Tenured Track Position with the one change of removing the last line in the "Evaluation" section. M. Stevenson opposed.

Senate Representatives Serving on Probationary Evaluation Committees:

"Classroom Visit Evaluation Form": M/S/P (Hernandez/Adsit) to approve the revision

to the Classroom Visit Evaluation Form to include the term “student-centered (or learning-centered) strategies...”

2013-2014

6/3/2014

Curriculum Recommendations:

Senators approved by consensus the latest curriculum recommendations from the Curriculum Committee.

Election of the Liberal Arts and Sciences Senate Representative on the HPC:

C. Youngblood was elected in a vote by written ballot.

Possible Changes to the District's GE Pattern:

“Model 3 (21 units) is a melding of the current Plan A and Plan B. Students would be required to complete an American Institutions course and one other course in the Social and Behavioral Sciences. This model is representative of the ELAC Mission Statement and General Education Philosophy and was presented to the DCC by ELAC Curriculum Committee Chair, S Wardinski.”

M/S/P / 1 opposed (Hernandez/Rudametkin) that the ELAC Academic Senate supports the ELAC recommendation that the DAS adopt Model 3 from the 4 proposed plans for change to the District's General Education Plan.

Revisiting 18-unit Semester Limit:

M/S/P (Hernandez/Khashayar) to allow counselors to begin approving exceptions to the 18-unit limit whereby students can enroll in 19 units following the end of priority registration for the fall 2014 semester (June 3, 2014).

Proposed Policy on SLO Sustainability:

“It will be college policy to reserve resource augmentation only for progress satisfying the expectations for Program Learning Outcomes (PLOs). Similarly, it will be college policy to offer only those courses satisfying the expectations for Course Learning Outcomes (CLOs). Recognizing that meeting these expectations will require cultural change, it will be college policy to continue and enhance its support for department chairs and faculty, including offering intervention strategies as requested.”

M/S/P /1 opposed / 1 abstained (Hernandez/Flores) to approve the proposed Policy on SLO Sustainability.

5/13/2014

Recency of Minutes from Department Advisory Meetings to Support Curriculum Actions:

M/S/P Wardinski/Adsit that advisory meeting minutes submitted in support of a change to a department's curriculum must be dated within one calendar year of the meeting to be considered recent.

Approval of HPC Revisions to the Senate-Approved Rubric:

M/S/P (Hernandez/Adsit) that the Senate approves the minor changes and edits made to the Rubric for HPC previously approved by the Senate on February 11, 2014.

Support for ELAC to Apply as a Pilot Campus for the Common Assessment Initiative (CAI):

M/S/P (Gaines/Rudametkin) that the Academic Senate supports the college's application to serve as a Pilot College for the Common Assessment Initiative.

LAC Bylaws - Vote to Adopt:

M/S/P (Hernandez/Adsit) to approve the Learning Assessment Committee Bylaws.

Recommendation Regarding CLO Technical Review Process:

M/S/P (Hernandez/Adsit) to accept the alternative Technical Review Verification Process for Course Learning Outcomes with these changes: in Box 2, the phrase "currently approved curriculum system" will replace "Electronic Curriculum Development System", and in Box 4 additional language will state that two technical reviewers for CLOs, one each from CTE and Liberal Studies, will serve on the Curriculum Committee in a non-voting capacity regarding curriculum issues.

DE Handbook:

M/S/P (Hernandez /Adsit) that the senators will review the Distance Education Handbook electronically and provide feedback to the Senate Executive Committee no later than June 9 so that the Committee can form a recommendation to approve and provide it to the Distance Education coordinator.

Achieving the Dream - Continued Involvement:

M/S/P (Hernandez/Cagigas) that the Academic Senate endorses ELAC's submission of an application to ATD requesting that the college participate in ATD as a Leader College.

4/22/2014

Reversing Summer Unit Limit Policy:

M/S/P (Benavidez/Hernandez) to change the number of units allowed for students for the two summer sessions 2014 to 9 units, but the number of units allowed will revert to 8 if there is only one 5-week summer session in subsequent summer sessions.

Approval of Nursing Department Hiring Committee Policy:

M/S/P (Adsit/Flores) to approve the Nursing Department Hiring Committee Policy after including an amendment to clarify the notification process: The department chairperson notifies all regular and tenure-track faculty members and non-voting emeritus faculty extending

Approval of Chemistry Department Hiring Committee Policy:

M/S/P (Hernandez/Adsit) to approve the Chemistry Department Hiring Committee Policy as presented.

CLO Technical Review Checklist:

M/S/P with 1 opposed (Hernandez/ Gaines) that the Senate adopt the CLO Technical Review Checklist and a technical review process with the stipulation that the validators are faculty members of the Learning Assessment Committee.

Professional Development Committee - Opening Day Recommendations:

M/S/P (Turk/Benavides) to support the Professional Development Committee's proposed plan for Opening Day.

3/25/2014

DCC Action – Proposals to Replace Plans A and B as General Education Patterns:

M/S/P (Adsit/Wardinski) that the East Los Angeles College Academic Senate recommends that the DCC should table any recommendation to DAS to allow for further discussion regarding universalization of Plans A and B for general education to become one plan.

Revisions to Student Success and Support Program Advisory Committee Bylaws:

M/S/P (Gaines/Adsit) 1 opposed to approve the most recent changes to the Student Success and Support Program Advisory Committee Bylaws.

3/11/2014

“Learning Outcomes Fundamentals for Faculty”:

M/S/P (Hernandez/Adsit) to approve the SLO Handbook, Learning Outcomes Fundamentals for Faculty.

Expand the Purpose and Membership of the Professional Development Committee:

M/S/P (Adsit/Hernandez) to approve the Resolution on ELAC Academic Senate Professional Development Advisory Committee that will include faculty, staff, and administrators.

Proposed Grants Committee Process and Membership:

M/S/P (Hernandez/Adsit) to approve the creation of the Grants Committee as presented.

President Martinez's Decision Regarding Graduation Keynote Speaker and Follow-Up Senate Executive Committee Recommendation:

M/S/P (Wardinski/Adsit) to accept the Shared Governance Process for the Identification and Selection of the Graduation Keynote Speaker.

2/25/2014

Senate Support for ELAC Collaboration with CSULA and LAUSD:

M/S/P (Hernandez/Benavides) that the Senate heartily endorses the "GO (Great Opportunities) East L. A." collaboration.

Proposed "Student Success and Support Program Advisory Committee (formerly known as the Matriculation Committee) Operating Agreement" – Bylaws:

M/S/P (Hernandez/ Rudametkin) that the Senate supports reconstituting the Matriculation Committee as the Student Success and Support Program Advisory Committee and supports the operating agreement (bylaws).

2/11/2014

ELAC Senate Position Regarding LACCD Common Course Outlines of Record:

M/S/P (Wardinski/Benavides) that the ELAC Senate supports a position in favor of local control of college curriculum.

Generic Policy for Establishing a Hiring Selection Committee:

M/S/P (Wardinski/Adsit) that the Academic Senate approves the Generic Policy for Establishing a Hiring Selection Committee recommended by the Senate Executive Committee.

Approval of Math Department's Process for Establishing a Hiring Selection Committee:

M/S/P (Hernandez/Gaines) to approve the Math Department's Process for Establishing a Hiring Selection Committee.

Graduation Committee's Recommendation for Keynote Speaker:

M/S/P (Hernandez/Gaines) to support the Graduation Committee's recommendations including the order ranked for inviting a potential speaker to the June 2014 graduation ceremony.

Revised HPC Application and Rubric:

M/S/P (Wardinski/Hernandez) to accept the application to be prepared by a department for a faculty position that will be considered by the HPC and the rubric to be used by the HPC to determine the positions.

12/10/2013

Proposed Distance Education Deadline - March 15, 2014:

M/S/P (Khashayar/Wardinski) to set the deadline for submission of the Distance Education Addendum to the Course Outline of Record to March 15, 2014, so that the online courses can be offered in the fall 2014 semester.

Senate Response to Board Report BT4 Agenda:

M/S/P (Bernard/Hernandez) to recommend to the Board of Trustees that they reject the proposed Pilot Hiring Process for College Presidents.

Campus Policy on Winter Enrollment Limit:

M/S/P/ 2 opposed (Benavides/Stevenson) to expand the 5-unit limit to 6 units for the winter 2014 intersession.

Revised Processes for Conference/Tuition Requests:

M/S/P (Hernandez/Adsit) to endorse the Conference/Tuition Committee's recommendations for processing procedures and timelines for conference and tuition reimbursement requests

Policy Outlining the Campus Process for Renaming a Department:

M/S/P (Benavides/Adsit) to approve the Academic Policy for Renaming a Department and the form to be completed by the requesting department.

Senate Scholarship Motion:

M/S/P (Wardinski/Rudametkin) that no more than two students from a department may be awarded the department's annual Senate scholarship.

CAFÉ Recommendations:

M/S/P (Hernandez/Wardinski) that the Academic Senate supports CAFÉ's Recommendation 1 - College to hire an ombudsperson to resolve conflicts between members of the campus community; Recommendation 3 – Senate to begin discussing the adoption of a campuswide anti-bullying policy with the college president; and Recommendation 4 - Senate and AFT to work together in promoting these policies but tables Recommendation 2 - Senate to send a memo to department chairs encouraging them to use the new policy in evaluations beginning fall 2014 pending discussion with the AFT.

Committee Bylaws to Specify the Time the Committee Meets:

M/S/P (Hernandez/Wardinski) that the specific times during which committee meetings will be held will be designated in a committee's bylaws.

11/26/2013

Revisit the Motion to Withdraw the DSPS Specialist Position from Consideration:

M/S/P (Hernandez/Adsit) that the Senate reconsider the prior motion to remove the DSPS Disability Specialist from the list of recommended hires for 2014-2015.

M/S/P (Hernandez/Rudametkin) to return the DSPS Disability Specialist position (#11) to the hiring prioritization list for 2014-2015.

Approve Priority List to Forward to the College President:

M/S/P (Bernard/Davey) that the Senate will forward the first 25 positions in ranked order to the president for his consideration for faculty probationary hires for 2014-2015.

M/S/P (Stevenson/Gaines) that the Senate will not include assignment descriptors with the counseling positions that are in the list for recommended faculty probationary hires for 2014-2015 that will be forwarded to the president.

Action on Conference /Tuition Requests:

M/S/P (Hernandez/Adsit) that the Senate requests that President Martinez provide a grace period for the 21-day requirement for his signature for approval of conference attendance so that current conference requests can be honored; the Senate will consider the change in policy to incorporate the 21-day requirement in the spring.

11/12/2013

HPC Recommendations:

M/S/P (Hernandez/Gaines) 1 opposed that the Senate will incorporate all ten counselor positions for 2014 as part of the priority ranking to be considered as requested by the Counseling Department and that this action does not set a precedent for future HPC considerations.

M/S/P (Davey/Posada) 1 opposed and 2 abstentions to remove the request for a DSPS Disability Specialist from the list of recommended faculty hires for 2014.

10/22/2013

Grants Committee Rubric Pertaining to Education Master Plan:

M/S/P (Hernandez/Booth) to approve the Grants Committee Rubric with one grammatical change in the first column of the section of the rubric titled "Advancement of Educational Master Plan" and to approve the EPSC's recommendation that no grant proposal scoring a zero ("0") in its relation to the Educational Master Plan will be pursued, pending further approval from the Resource and Institutional Development Office.

Adelante Program Viability Report and PRVC Recommendations:

M/S/P (Hernandez/Wardinski) to approve the Adelante Program Viability Report and the PRVC Recommendations dated September 8, 2013.

Men and Women's Kinesiology Viability Report and PRVC Recommendations:

M/S/P (Wardinski/Cone) to approve the Viability Study for Men's and Women's Kinesiology and the PRVC Recommendations dated October 3, 2013.

Learning Assessment Committee's Adoption of the Rubric for the CLO Process:

M/S/P (Hernandez/Adsit) to support the Learning Assessment Committee by endorsing the Rubric for the CLO Process.

Winter 2014 Registration:

M/S/P (Stevenson/Sunda) 13 yes votes; 9 no votes that the College should make the exception to the five-unit policy and increase the number of units to six that veterans who are performing satisfactorily with a 2.0 grade point average can take for winter 2014 intersession.

10/8/2013

Approval of Revised Ethics Policy:

M/S/P (Hernandez/Davey) to approve the revised Faculty Ethics Policy.

Learning Assessment Committee Recommendation:

M/S/P (Hernandez/Wardinski) to approve the Senate Executive Committee version with the words "discipline approved" added. Thus the policy will read: Starting November 1, 2013, all Course Outlines of Record submitted to the Curriculum Committee must have discipline- approved Course Learning Outcomes (CLOs) attached before they will be put on the Curriculum Committee agenda.

Reading as a Discipline within Our District:

Resolution 1. Resolved, that the District Academic Senate supports the establishment of a reading discipline in the district whose faculty shall be required to meet minimum qualifications as set forth in the state "Minimum Qualifications for Faculty and Administrators in California Community Colleges" (p. 48). M/S/P (Adsit/Wardinski that the ELAC Academic Senate supports this resolution.

Resolved, that the District Academic Senate support LACCD Reading discipline faculty and the AFT in their negotiations to establish an appropriate unit load that includes non-teaching instructional support. M/S/P (Wardinski/Adsit) that the ELAC faculty supports the substitute Resolution 2.

9/24/2013

Senate Self-Evaluation Form:

M/S/P (Hernandez/Rudametkin) to accept the Senate's Self- Evaluation 2012-2013.

Senate Self-Evaluation (Program Review):

M/S/P (Wardinski/Gaines) to accept the Senate's Self-Evaluation for Program Review 2013-2019.

Learning Assessment Committee Recommendations:

M/S/P (Davey/Hernandez) to accept the 2013 Proposal for a Department SLO Facilitator.

M/S/P (Hernandez/Adsit) 14 approved / 4 opposed that the Senate supports the Learning Assessment Committee's definition of authentic assessment to be "A form of assessment in which students are asked to perform real world tasks that demonstrate meaningful reflection and application of essential knowledge and skills."

2013-2014 BSI Action Plan:

M/S/P (Hernandez/Turk) 12 approved / 8 opposed that the Senate accepts the 2013-2014 BSI Action Plan and requests a report on tangible outcomes.

9/10/2013

Proposed Changes to BR 8603 – Vote Regarding Additional Revisions:

M/S/P (Wardinski/Morales) that the ELAC Senate recommends the following course of action on revisions to Board Rule 8603:

- a) That the proposed revisions to BR 8603, with the exception of student athletes and international students, be put on the Board agenda immediately for approval;**
- b) That all constituencies be allowed more time to fully vet the proposal to provide enrollment priority for student athletes and international students; and**
- c) That we continue to pursue ways to ensure courses for international students.**

Vote to Adopt Draft Policy for the Selection and Evaluation of ISA/Consulting Instructor Positions:

M/S/P (Flores/Booth) to accept the draft of the Policy for the Selection and Evaluation of ISA/Consulting Instructors with the addition regarding the AFT Agreement Article 13.D.10-11.

Department Chairs Unanimous Support for Stipends for Department - Appointed SLO Representatives:

M/S/P (Romo/Booth) that the Academic Senate gives a vote of confidence to move the SLO process toward student success and categorically stands against unethical actions that will impede the process.

8/27/2013

No motions passed.

2013-2012

5/28/2013

Voting for Senate Officers:

M/S/P (Adsit/Rudametkin) The current Board, A. Immerblum, president; J. Hernandez, vice president; S. Davey, treasurer; and B. Baity, secretary, who were nominated at the last Senate meeting were approved by acclamation

Proposal for IGELo Assessment Process/Cycle:

M/S/P (Wardinski/Bernard) 14 yes / 3 opposed to accept the proposal titled “Institutional General Education Learning Outcomes (IGELos) Assessment Process with one change in the section “Formation of Assessment Committees” bullet item 2: delete “No more than” and substitute “Up to...” and change the term “best practices” to read “effective practices” in the last paragraph of the section “Assessment Process.”

General Education Outcome Assessment Report:

M/S/P (Hernandez/Davey) to receive the General Education Outcome Assessment Report for the Social and Behavioral Sciences Area.

CAFÉ Draft of Ethics Policy:

M/S/P (Hernandez/Gaines) to accept the Ethics Policy.

B1456 AND FYC – Counseling Department:

M/S/P (Benavides/Gaines) to strongly support the Counseling Department’s recommendations.

5/14/2013

Maintaining a List of Adjunct Faculty:

M/S/P (Posada/Rudametkin) that the Senate strongly urges that Academic Affairs establish and maintain an accurate electronic list of all adjunct faculty.

General Education Outcome Assessment Report:

M/S/P (Hernandez/Flores) to receive the GE Outcome Assessment Report for English Composition.

Student Success and Support Program (SB 1456) – Moving Admissions Date from Spring to Fall Semester:

M/S/P (Hernandez/Wardinski) that due to the increased matriculation requirements imposed by SB 1456 and in preparation for fall 2014, the admissions application date will be moved from spring 2014 to fall 2013.

4/23/2013

PRVC Recommendation to Approve Expedited Program Viability Report:

M/S/P (Hernandez/Wardinski) to approve the report citing the recommendations by the Program Review and Viability Committee that the Insurance: Property and

Casualty Degree and Certificate and the Microcomputer Programming Specialist Certificate be discontinued.

Policy on Consistency of Assessments in the SLO Process:

M/S/P / 1 opposed / 1 abstention (Adsit/Hernandez) to adopt this policy: “Consistent SLO assessment will foster dialog and provide insight into student learning needs. To achieve this goal, faculty teaching common courses will use common assessments or an agreed-upon set of evaluative criteria.”

Model – Student Success Committee GE/CTE Course Recommendations:

M/S/P (Hernandez/Gaines) to accept the list of GE/CTE Course Recommendations proposed by the Student Success Committee.

4/9/2013

First Year Completion Cohort – GE Course Recommendations:

M/S/P / 1 opposed (Youngblood/Adsit) that the SSC propose a revised list of suggested GE/CTE courses along with rationalizations that would not become official until it is approved by the Senate.

3/26/2013

Proposed Vote on Academic Freedom and Responsibilities Policy Draft:

M/S/P (Hernandez/Adsit) to accept the draft of the Academic Freedom and Responsibilities Policy as originally presented.

M/S/P (Hernandez/Adsit) to approve the original draft of the Academic Freedom and Responsibilities Policy with the move of the first sentence of the fourth paragraph to become the first sentence of the fifth paragraph and upon approval of the faculty ethics statement at a later date.

3/12/2013

Increasing FON and the number of Probationary Hires for Fall 2013-2014:

M/S/P / 1 abstention (Hernandez/Wardinski) to move to adopt the Chairs Council recommendation that the president select future hires from the current hiring list.

First Year Completion Initiative – Senate Position:

M/S/P / 12 yes / 6 opposed / 2 abstentions (Hernandez/Rudametkin) that the Academic Senate approves the First Year Completion Framework, including the First Year Completion Cohort, presented by the Senate Executive Committee on the condition that distribution of the 100 GE/CTE/Transfer hours will be determined in a manner approved by the Senate.

ELAC Definition of Standards – Proposed Language from the Accreditation Response Group (ARG):

M/S/P / 14 yes / 3 opposed (Flores/Adsit) to accept the suggested minimum standards recommended by ARG to be reported in Annual Report due to ACCJC on March 30.

2/26/2013

Vote to Combine ILOs and GEOs to Form IGELOs:

M/S/P (Davey/Youngblood) to combine the three ILOs and the previously adopted general education learning outcomes to form Institutional General Education Learning Outcomes (IGELOs).

2/12/2013

Keynote Graduation Speaker:

M/S/P (Hernandez/Gaines) that the Senate accept the recommendations of the Graduation Committee for potential speakers at graduation with the request that the selection criteria for a speaker will be expanded in future years to allow elected officials who are not running for office in the same year as the graduation ceremony to be considered.

GE Philosophy Statement:

M/S/P (Hernandez/Wardinski) that the Senate adopt the General Education Philosophy Statement as revised.

12/11/2012

EMC Rubric for Future Annual Scheduling for 2013-14:

M/S/P with 2 opposed/1 abstention (Hernandez/Banuelos) to support the 2013-14 rubric to be used by EMC for annual scheduling.

Policy on Consistency of CLOs and Assessments:

M/S/P / 2 opposed (Hernandez/Banuelos) that CLOs must appear on the course syllabi to ensure consistency of CLOs and assessments.

11/27/2012

HPC Recommendations for Fall 2013 Probationary Hires:

M/S/ P / 1 opposed (Hernandez/Gaines) to forward the HPC recommendations for hiring probationary faculty for fall 2013 as published for the November 27 Senate meeting with the removal of the Instructional Designer growth position to the President for his consideration.

Approval of Learning Assessment Committee Bylaws:

M/S/P (Wardinski/Adsit) that the draft of the Bylaws will be returned to the Learning Assessment Committee for their consideration of a realignment of the administration membership: a change from two deans of instruction AND four vice presidents or designee to two vice presidents of academic affairs OR two deans of instruction and the Vice President of Student Services or designee and the Vice President of Administrative Services or designee.

President's Response to Senate's Recommendation for Dean Assignments:

Recommendation 1: That Kerrin McMahan, not Carol Kozeracki, be assigned to oversee the catalog since K. McMahan is already the curriculum dean.

M/S/P (Wardinski/Hernandez) that the Senate requests that the President reconsider his response to recommendation 1 and provide a written explanation if declines the recommendation.

Recommendation 2: That one existing dean be assigned to the areas of the academic support centers, noncredit, and specially funded or first-year cohort based programs.

M/S/P (Hernandez/Adsit) that the Senate registers its concern that the President has not addressed how the Program Review Validation Committee recommendation concerning department organization will be handled and finds that this lack of follow-through undermines the integrity of program review on campus.

11/13/2012

Establishing an Ethics/Academic Freedom Committee:

M/S/P (Hernandez/Adsit) to create a Senate Committee on Academic Freedom and Ethics (CAFÉ) to develop a policy on academic freedom, to develop a college ethics statement, to propose college activities in collaboration with the Professional Development Committee to encourage the development of a mutual respectful and collegial academic culture, and to periodically review college policies and practices for adherence and communication of the academic freedom and ethics policies and make recommendations to the Senate as needed.

10/23/2012

Exceptions to the Summer Unit Limit Policy:

M/S/P / 1 opposed (Hernandez/Adsit) that the Senate's policy on the limit for winter and summer will be contingent on the District's and/or the college's ability to implement it (5-unit maximum in winter and 8-unit maximum in summer).

4th Attempt Petition Form and Process – First Draft:

M/S/P (Hernandez/Adsit) that a Senate-approved committee modeled after the current Registration Ad Hoc Committee be appointed to review petitions from students requesting 4th attempts.

M/S/P / 18 approved / 1 opposed / 4 abstentions (Hernandez/Manalo) that the Senate supports the draft of the petition process for allowing 4th attempts with extenuating circumstances contingent upon review of the final form along with a rubric the

review committee will use at a subsequent meeting.

Revising Guidelines for Senators Appointed to Probationary Evaluation Committees:
M/S/P / 1 opposed (Hernandez/Manalo) to approve the revised version dated October 9, 2012, of the “ELAC Senate Guidelines for Senate Representatives Serving on Probationary Evaluation Committees.”

10/9/2012

Senate Input/Recommendations Regarding Administrators’ Assignments:
M/S/P (Hernandez/Posada) to recommend to the administration that the dean who is responsible for the catalog will also be responsible for curriculum and that only one dean will oversee the academic support centers, noncredit, specially funded or first-year cohort-based programs, and Math.

9/25/2012

Approval of the Revised Form for the Creation of a New Department:
M/S/P (Grimmer/Gaines) to accept the revised form, dated September 14, 2012, for the creation of a new department.

Approval of the Cover Letter for Grade Change Policy:
M/S/P (Hernandez/Youngblood) to accept the Cover Letter dated September 13, 2012, with the Subject Line: ELAC Policy on Grade Change and In Lieu Requests as presented.

Summer/Winter Unit Limit Policy:
M/S/P/ 19 yes votes / 4 no votes (Adsit/Wardinski) to adopt the ELAC policy of a 5-unit limit for enrollment in winter classes during this period of workload reduction and to revisit the policy when there is funding for enrollment growth.

M/S/P/ 17 yes votes / 3 no votes / 2 abstentions (Posada/Gaines) to accept the ELAC policy of an 8-unit limit for enrollment in summer classes during this period of workload reduction.

Spring/Fall Semester Unit Limit Petition and Process:
M/S/P/ 1 no vote (Gaines/Grimmer) to accept the ELAC policy and process that permits students to take 19.5 to 23 units with a counselor’s approval.

Technology Master Plan:
M/S/P with 1 “No” vote (Adsit/Davey) to accept the Technology Master Plan.

Facilities Master Plan:
M/S/P (Gaines/Davey) to accept the Facilities Master Plan.

Accreditation – Overview of Two Substantive Change Reports:
M/S/P (Hernandez/Adsit) to accept the two substantive change reports: one report seeking approval of a new Certificate of Achievement and a new Associate of Science Degree in Technology and Logistics and the other seeking approval of six programs for which at least 50 percent of the courses can be completed online.

2012 - 13 BSI Budget:

M/S/P (Hernandez/Gaines) to approve the 2012-13 BSI budget, goals, and action plans.

Budget (District and College):

M/S/P (Hernandez/Wardinski) that the Senate supports the allocation of \$80,000 for database renewals and an additional sum for book purchases.

9/11/2012

Final Approval of the Educational Master Plan 2012-2018:

M/S/P (Hernandez/Adsit) to approve the Educational Master Plan 2012-2018.

Approval of Revised EPSC Bylaws:

M/S/P (Hernandez/Rudametkin) to approve the Bylaws for EPSC.

2012-2011

5/22/2012

Initial Plans for Opening Day, August 23, 9:00 a.m. to 3:30 p.m:

M/S/P (Hernandez/Wardinski) that the Senate supports the August 23 Opening Day program being developed by Professional Development.

EPSC Draft List of Planning Objectives - Follow Up:

M/S/P (Youngblood/Adsit) to incorporate Photography's ideas with language to be determined by the Senate Executive Committee into the current goals and objectives and present them to Educational Planning Subcommittee.

5/8/2012

Hiring Policy Revision Draft:

M/S/P (Wardinski/Gaines) to approve the Faculty Hiring Policy with the inclusion of the revised language to specify the role of the Selection Committee chair during the final interview of the finalists for a position.

4/24/2012

Revised HPC Application Form for Full-Time Position:

M/S/P (Hernandez/Bernard) to approve the HPC form with three changes: the request for a replacement will be set at five years, the statement regarding OIE's provision of data will be added, and the date for the HPC to hear departments' oral statements for the need for a position will be changed to a date earlier than November 16.

Resolution Regarding DE Committee Purview:

M/S/P/ 1 opposed/ 1 abstained (Hernandez/Wardinski) to adopt the Resolution

Regarding Distance Learning and the DE/DL Committee with the plan for the Senate to revisit the resolution at its first meeting in September if the matter of equal representation of Senate and AFT has not been resolved.

Policy Regarding a Fourth Attempt of a Course:

M/S/P (Hernandez/Wardinski) that the Senate recommends that for the fall semester, no fourth attempt of a course will be allowed, thus giving the Senate adequate time to develop a process for approving fourth-attempt petitions to be effective for spring 2013.

Adoption of Senate Bylaws Revisions:

M/S/P (Flores/Posada) that the Senate approves the revised Senate Bylaws and that the two issues of Vacancy and Recall will be revisited by the Bylaws Committee.

4/10/2012

Selection of Graduation Speaker:

M/S/P (Hernandez/Adsit) that the Senate will forward the names of S. Mendez (ranked #3) and G. Molina (ranked #4) to the Graduation Committee as potential speakers, but if a Graduation Committee member wishes to attend the next Senate meeting on April 24 to make a case for another speaker based on an explanation of the rationale for their ranking of the potential speakers, another vote can be taken.

Summer Session Admissions Recommendations:

M/S/P (Hernandez/Adsit) that neither in-person registration, online registration, nor add permits will allow enrollment beyond the six-unit maximum.

3/27/2012

Motion from Previous Meeting -In fall 2012 every discipline must have an updated course outline of record on file before the course can be offered:

M/S/P (Hernandez/Adsit) with 2 opposed that by November 1, 2012, every course in a discipline must have an updated course outline of record on file before the course can be offered.

3/13/2012

Official Approval of Engineering and Technologies Department Name Change:

M/S/P (Hernandez/Adsit) to approve the name of the merged departments of Engineering and Electronics to be Engineering and Technologies.

2/28/2012

Discussion items only. No actions taken.

2/14/2012

Grade Change Policy Revisions:

M/S/P (Adsit/Gaines) to approve the revised draft of the Grade Change Policy with one formatting correction – all written in bold in the two bulleted items under Part B of the policy.

12/13/2011

HPC Recommendations:

M/S/P (Gaines/Hernandez) that the Senate president will forward to President Wieder the recommended list of faculty hires submitted by HPC with the explanation of the two anomalies which have come to light as the result of a retirement in Art - Animation effective at the end of this semester and the knowledge that the Foreign Language position ranked #8 is a growth position, not a replacement position.

Proposal for Addressing the Ed Planning Objective Regarding Effective Pedagogy:

M/S/P with 1 opposed (Hernandez/Adsit) to support the plan to have R. Cornner engage graduate students to work with faculty volunteers to determine effective pedagogical techniques and link them to success in the underrepresented student populations.

Proposed Policy Regarding Unit Overload:

M/S/P (Wardinski/Hernandez) that the Senate endorses the policy proposed by the Counseling Department with the following edits: insert ELAC before every occurrence of the word student and make the following change in #1 of the criteria list: “The ELAC student must have at least a 3.0 GPA and meet at least one of the remaining criteria.”

11/22/2011

Presidential Search Process:

Presidential Search Process – Two Senate Reps Identified: M/S/P (Benavides/Adsit) that the Senate president, Alex Immerblum, and the Senate vice president, Jeff Hernandez, will serve on the Presidential Search Committee.

Grade Change Policy and Memo Update:

M/S/P (Wardinski/Gaines) that the Senate will suspend further discussion or edits or approvals of the Grade Change Policy cover memo until the Senate receives a notice in writing from Michael Shanahan or his representative about the Senate’s right to intervene in the area of grade change policy.

11/8/2011

Draft Guidelines for Senate Representatives Serving on Probationary Evaluation Committees:

M/S/P (Hernandez/Gaines) to accept the draft of the Guidelines for Senate Representatives Serving on Probationary Evaluation Committees with two changes to bulleted item one: delete the phrase inside the parentheses and add the phrase ... or areas for improvement to the end of the item.

Budget Priorities and ESGC:

M/S/P (Youngblood/Hernandez) if the list of unfunded priorities to be funded for Liberal Arts and Sciences is not completed by the next Budget Committee meeting, then J. Hernandez will approach Interim President Wieder to complete the list.

AtD Team Makeup:

M/S/P (Adsit/Jaramillo) to present the list of attendees to the Strategic Institute in February as proposed by J. Hernandez to the AtD core team for their consideration. If one of the identified faculty cannot attend, then someone from the library should be added.

10/25/2011

LAAC's Recommended Official Reporting Date for SLOs:

M/S/P (Hernandez/Kasnetsis) that the Senate approve the LAAC recommendation that the official SLOs will be those SLOs that will be posted on TracDat on January 15, 2012.

Adopting Code of Ethics and Academic Freedom Policy:

M/S/P (Hernandez/Gaines) that the Senate affirmatively acknowledges the current Board Rule 1204 regarding academic freedom and a code of ethics.

Draft Form for Faculty Who Are Serving on Campus Committees:

M/S/P (Gaines/Adsit) to approve the form to be completed by all faculty who serve on senate appointed committees.

Hiring Policy Revisions:

1. Page 4, Section II.C.3. – No fewer than eight candidates will be interviewed instead of five, with a new sentence added to allow for a smaller number under certain circumstances.
2. Page 4, Section III.A.1.e. – The statement about “equivalency” will remain.
3. The two major areas of disagreement between the administration and faculty were discussed:
 - (a) Page 7, Section V.I. – The Selection Committee chair, in keeping with the guidelines for EEOC compliance, may conduct reference checks of the invited candidates prior to the selection of finalists to verify.... D. Senensieb: questioned the strength of the phrase “in keeping with the guidelines...” because of the danger of someone making a mistake in the process because he/she conducted reference checks improperly. Hernandez acknowledged this legitimate concern, stating that there must be training for the individuals checking references. He suggested that we could drop this item if the administration favors allowing chair to sit in on final interview. K. Kasnetsis noted that does not think someone needs training to do reference checks and wants to be free to ask questions that the EEOC representative agrees to.
 - (a)) Page 9, Section VIII.A. – This section still holds to the request that the president will allow the Selection Committee chair to observe and act as a resource to the college president as he/she asks questions.

(b) Page 9, Section VIII.D. Beginning with the third sentence in this section, the following changes were made.

.... If the president still finds that he/she cannot choose a final candidate, then the president shall notify the Selection Committee and the Academic Senate president of his/her decision, and the position shall be reopened. meet with the Selection Committee to discuss these issues. If the Selection Committee and the president cannot reach an agreement as to a candidate, then the president shall put his or her objections in writing to the Selection Committee and to the Academic Senate president, and the position shall be reopened.

M/S/P (Senensieb/Hernandez) that the Senate approves the changes to the draft of the Hiring Policy, including those changes in Section II.C.3., Section III.A.1.e., Section V.I., Section VIII.A., and Section VIII.D. A. Immerblum will present the approved draft to Interim President Wieder for her consideration.

DAS Executive Committee Meeting with Chancellor:

M/S/P (Wardinski/Hernandez) that Senate President A. Immerblum write a letter to the Chancellor, with a copy to the president of the Board, to express our concern about districtwide priority registration and the negative impact it is having on ELAC students' ability to get classes and to request that he put a stop to the current practice and restore the previous practice that allows colleges to establish their own priority registration as outlined in Board Rule 8603.

10/11/2011

Vote to Appoint CTE Representative to HPC:

M/S/P (Hernandez/Gaines) to accept by acclamation Jim Uyekawa as the Senate CTE representative on the HPC.

Proposal to Increase Minimum Annual Faculty Dues to \$50:

M/S/P (Gaines/Hernandez) to increase the annual faculty dues to \$50.

Impact of Districtwide Priority Registration on Student Athletes:

M/S/P 1 No vote (Gaines/Wardinski) that the Senate endorses early registration for student athletes.

Evaluation Guidelines for Senate Reps on Probationary Committees:

M/S/P (Canales/Gaines) to approve the "Classroom Visit Evaluation Sheet" as a note-taking template to be used in preparation of an evaluation committee's narrative with the goal of having this document or a revised version of this document be part of the official data collection for future faculty evaluations.

Establishing a Policy to Officially Acknowledge Discipline-approved SLOs:

M/S/P (Youngblood /Hernandez) that the Senate, in conjunction with the LAC, will set a date for recording SLOs on TracDat that will be considered the official SLOs.

State/DAS issues:

M/S/P (Wardinski/Adsit) to include an additional whereas in the revised draft motion that identifies the Board Rule as a fundamental reason for restoring the

previous practice of allowing colleges, not the district, to establish priority enrollment at each campus.

9/27/2011

2011-12 Senate Annual Update Draft:

M/S/P (Hernandez/Adsit) to approve the Senate Annual Update 2011-2012 with the recognition that there will be minor revisions to the first action item.

Approval of Basic Skills Funding Budget:

M/S/P (Hernandez/Gaines) that the Senate approves the ESL/Basic Skills Action Plan and any other documentation needed for submission of the 2011-12 budget plan with minor changes to wording being acceptable.

Grade Change/In Lieu Policy–Minor Change:

M/S/P (Wardinski/Adsit) to make the three changes to the ELAC Policy on Grade Change and In Lieu Requests.

9/13/2011

No motions passed.

2011-2010

5/24/2011

Accreditation – Substantive Change Report:

The College is seeking ACCJC's approval of ten programs for which students will be able to earn credit by taking their courses online. **M/S/P (Baity/Youngblood) to approve the Substantive Change Report for Distance Education.**

Firestone Programming – Faculty Center and Staff Space:

M/S/P (Adsit/Hernandez) that the Senate supports the need for a space of 1,200 square feet for the Faculty Center at Firestone Center.

Empowering the Senate Executive Committee during the Summer:

M/S/P (Youngblood/Kallan) to allow the Senate Executive Committee to act, in the absence of the full Senate, on all Senate matters during the summer vacation.

DAS Motion regarding Academic Rank:

M/S/P/ 1 opposed (Adsit/Hernandez) that the Senate supports A. Immerblum's proposal to the DAS to consider a revision of the DAS Academic Rank Policy.

5/10/2011

Vote to Adopt Revised College Mission, Goals, and Vision Statement:

M/S/P (Posada/Gaines) to approve this vision statement: Through our emerging focus on student-centered instruction, integrating learning, and faculty support programs, East Los Angeles College endeavors to be an exemplary model for student academic, technological, and artistic achievement.

M/S/P (Hernandez/Posada) to approve the Mission and Goals as presented.

District Priority Registration Proposal:

M/S/P (Hernandez/Gaines) that the ELAC Academic Senate opposes the Priority Registration Task Force Proposal for Priority Registration.

4/26/2011

Elections Committee Update:

M/S/P (Youngblood/Ladd) to allow voting to continue into the first week of May so that adjuncts will have a full week to vote.

4/12/2011

Opening Day Initial Planning:

M/S/P (R. Adsit/J. Hernandez) that the Senate approves the idea of using the text Teaching Unprepared Students: Strategies for Promoting Success and Retention in Higher Education as the basis for Opening Day workshops and for follow-up professional development activities during the year, recognizing that the book will promote dialogue on teaching and learning. Also less time will be devoted to presentations from the administration on Opening Day.

Achieve the Dream Core Membership:

M/S/P (J. Hernandez/R. Adsit) that the Senate will lobby for the addition of Evelyn Escatiola to the list of attendees at the Seattle Conference for Achieve the Dream in June.

3/22/2011

Academic Rank – Revised Draft for Discussion and Possible Vote:

M/S/P with five faculty opposed (Hernandez/Canales) to adopt the new academic rank process with the addition of a fourth bullet that the policy shall apply retroactively and will not cause the loss of any current ranking.

Changes to the Bylaws Regarding Adjunct Voting Timelines:

M/S/P (Hernandez/Gaines) that the Senate approves the change to the Bylaws regarding the election of the part-time representative to the Senate that will require self-nominating forms to be distributed to eligible part-time faculty by the seventh week of the spring semester, the nominations to close in the ninth week of the spring semester, and the vote to elect the part-time senator to occur during the last two weeks of April.

3/8/2011

No motions passed

2/22/2011

Draft “Petition to Create a New Department”:

M/S/P (Hernandez/Flores) that the Senate approves the Petition to Create a New Department with the agreed upon grammatical/punctuation changes and the move of the signature block for department chairs and deans to the top of page 4.

Revised Definition of Programs:

M/S/P unanimously (Gaines/Flores) to approve the proposed new definition of programs.

DBC Discussion Regarding Faculty Hiring:

M/S/P (Hernandez/Youngblood) that the Academic Senate encourages President Moreno to make some reasonable faculty hires based on the needs of the departments.

Firestone Educational Center–Master Plan Challenged:

M/S/P unanimously (Hernandez/Flores) that the Senate supports efforts to increase the number of classrooms over the planned additional 18, exploring a possible savings by reducing the size of the parking structure and the possibility of reducing the 11 percent dedicated for administrative services to achieve an appropriate balance between classroom space and other uses.

Graduation Committee –Speaker Update:

M/S/P (Gaines/Hernandez) that the Senate is unanimously appreciative of the Graduation Committee’s work and recommends that the Committee move forward and invite Dr. Tapia to be the graduation speaker.

2/8/2011

Shifting Library to Academic Support Cluster BUG for Firestone:

M/S/P (Gaines/Hernandez) to move the Library to the Academic Support Cluster BUG for Firestone.

12/14/2010

Revised Version of Proposed ELAC Distance Education Policies:

Three new policies were approved by the Senate at its last meeting. However, the AFT did not approve of the policies as passed and proposed changes to Policy #1 to ensure that DE instructor assignments follow the Contract and reworked Policy #3 regarding elac_support language for clarity. **M/S/P (Hernandez/Jaramillo) that the Senate accepts the AFT’s proposed changes to Policy #1 and Policy #3.**

11/23/2010

HPC Recommendations for fall 2011 Probationary Hires:

M/S/P (Kiledjian/Rhim) that the Senate accepts the HPC recommendations for hires for fall 2011.

Proposal Regarding Grade Changes and In-Lieu of Grade Change Policy:

M/S/P (Ramirez/Gaines) to accept the Senate Recommendations for the Policy on

Grade Change and In Lieu Requests.

Definition of “Program” for Purposes of Program Review:

The Program Review and Viability Committee is proposing “Recommendations on Program Definition” (page 13 of the packet) that defines programs as “programs of study” for academic fields and “programs of service” for non-academic areas. **M/S/P (Jaramillo/Sarantopoulos) that the Senate approves the “Proposed Recommendation on Program Definition.”**

11/9/2010

Senate Constitution:

M/S/P with 1 opposed/1 abstention (Hernandez/Adsit) that the vote required by which faculty at a special meeting can make changes to the Senate-approved revisions to the Constitution be changed from a simple majority to a two-thirds majority.

“Achieving the Dream” Participation:

M/S/P (J. Hernandez/Gaines 9 approved/6opposed/2 abstentions) that the Senate endorses East joining the “Achieving the Dream” project and committing to the annual cost of \$75,000.

10/26/2010

Senate Constitution:

M/S/P with 15 yes votes and 7 no votes (Flores/Youngblood) that the Chair of Chairs’ Council and the Chair of the Curriculum Committee will serve on the Senate Executive Committee as nonvoting members.

Facilities – Results of Senate-Sponsored Meeting Regarding Programming and Planning for the Firestone/South Gate Site:

M/S/P (Hernandez/Gaines) to accept the constituency of nine faculty representatives on the Building User Group (BUG): CTE (2), Liberal Arts (2, one of which will come from the science disciplines), Senate President, academic support center, student support services, WEC chair, and an Offsite Committee member. This number (9) is contingent on faculty being proportionately represented to the number of administrators. The number may be increased, depending upon the number of administrators on the committee.

M/S/P (Hernandez/Jaramillo) to accept the guiding principles with three corrections (see underlined): (1) Bullet 3 to read: To the extent possible, faculty representatives must have previously taught at the South Gate Center. (2) Bullet 4 to read: The four CTE and Liberal Arts faculty (3) Bullet 6 to read: Full-time Faculty Offices should be assigned to full-time faculty who are currently assigned to teach 50% or more of their workload at the South Gate/Firestone Center. The remaining full-time faculty offices should remain unassigned and available for assignment to new faculty when 50% or more of their workload is at the South Gate/Firestone Center.

10/12/2010

Proposed Revisions to the Senate Constitution:

M/S/P with 15 yes votes / 6 no votes / 3 abstentions (Hernandez/ Rudametkin) to approve the Constitution and Bylaws Revision Committee's recommendation that the chair of the Curriculum Committee serve as voting member of the Senate.

M/S/P with 19 yes votes / 4 no votes (Hernandez/Gaines) to approve the recommendation that the Parliamentarian will be elected from the senators and will have voting rights.

Proposed ELAC Distant Education Policies:

M/S/P with 1 no vote (Jaramillo/Adsit) to approve the policies related to instructor assignments, teaching policy, and ELAC support.

Facilities - Planning Proposal for Firestone/South Gate Site:

M/S/P (Arenas/Kiledjian) to accept the proposal that a special open meeting of administrators and Jacobs representatives, senators and other interested faculty, and department chairs will be held on October 22 to discuss programming issues, with continuing discussion to occur at the Senate meetings on October 26 and November 9.

9/28/2010

DE Coordinator Reassigned Time:

M/S/P (Youngblood/Gust) to make the appointment of Distance Education Coordinator a 1.0 fully reassigned position.

Proposed Revisions to the Senate Constitution:

Senators received a copy of the handout that was first distributed in May that states the list of proposed amendments to the Senate Constitution as determined by the Constitution and Bylaws Revision Committee. The proposed changes were presented in three categories:

(A) minor changes that were unanimously supported by the Committee; (B) substantive changes that received unanimous support by the Committee; and (C) substantive changes that did not receive unanimous support by the Committee. J. Hernandez, chair of the Committee, reviewed all of the changes in parts 1 and 2, with a vote for acceptance occurring after each part. Discussion on Section C will occur at the next meeting.

1. M/S/P (Hernandez/Baity) to accept all of the minor changes proposed in Section A of the handout.

2. M/S/P (Hernandez/Adsit) to accept substantive changes B1, B4, B5, B6, B7,B8, B9, and B10. Discussion will continue for B2 and B3 at the next meeting.

Hiring Policy Discussions – Vote on Options:

1. The final revised Hiring Policy will include faculty representation during the final interview with the president and the option to conduct reference checks.

2. The final revised Hiring Policy will include faculty representation during the final interview with the president and the option to conduct reference checks, but these two

items will be officially noted as not in force at this time.

M/S/P (Kiledjian/Arenas) 2 opposed to enforce option 1.

9/14/2010

Adoption of GE SLOs:

V. Jaramillo presented a handout listing the General Education SLOs that were approved at the Opening Day workshops by the respective departments for the areas of (A) Natural Sciences, (B) Social and Behavioral Sciences, (C) Humanities, and (E) Health and Physical Education. There was no approval on Opening Day of the SLOs for the area (D) Language and Rationality. However, last week the department chairs represented in this area were straw polled. Sixty percent favor the proposed SLOs for Language and Rationality while 40 percent do not favor them.

M/S/P (Hernandez/Adsit) 20 for / 2 opposed / 1 abstention that the Senate adopt all of the proposed GE SLOs with the understanding that adjustments to the Language and Rationality SLOs can be made by October 5.

Adjunct Academic Rank Survey Follow-up:

M/S/P/ 1 opposed (Hernandez/Ramirez) that the issue of academic rank for adjuncts should be forwarded to the Academic Rank Committee and that the Committee will report back to the Senate by October 26.

M/S/P (Adsit/Gaines) 10 for / 6 opposed that an adjunct faculty member will be added to the Academic Rank Committee if permitted by contract.

Modification to Senate-Appointed Committee to Interface with IT (ITFAC-Information Technology Faculty Advisory Committee):

M/S/P (Hernandez/Ramirez) that the membership of ITFAC be increased to 10, that the Committee be allowed to select its own chair, and that one of the first charges of the Committee will be to review the membership composition to ensure that all faculty interests are represented.

Automatic Deductions: Notice -80/20 Disbursement of Collected Dues:

M/S/P with 1 opposed (Kiledjian/Arenas) to accept that 80 percent of a payroll deduction from a faculty member for Senate dues will be set aside for scholarships and 20 percent will be set aside for Senate needs.

2010-2009

5/25/2010

Independent Study SLOs:

M/S/P (Hernandez/Adsit) to accept the newly revised SLO for Independent Study 185, 285, and 385. It will read Upon successful completion of this Independent Study, the study will demonstrate defined mastery of course content through homework, projects, quizzes, and/or exams.

Policy for Merger of Departments:

M/S/P (Hernandez/Adsit) that the vote taken by the Senate at its May 11, 2010, meeting to approve the merger of the Electronics and Engineering Departments represented an ad hoc policy in lieu of a formal policy to be developed in the fall semester.

5/11/2010

No motions passed.

4/27/2010

NOTICED MOTION – Recommended Revisions to 2010 Application for New Hires:

M/S/P (Kasnetsis/Flores) to include the oral response by the department chair as part of the application. Also Please will be added to the beginning of the statement “Be on time” on page 1. These changes will be incorporated into the annual update form which is currently being updated by the PRVC.

Academic Rank: Noticed Motion

M/S/P (Adsit/Youngblood) As a way of showing respect for the hard work and effort done by adjunct faculty on behalf of East Los Angeles College, and to encourage adjunct faculty to take a more active role in college affairs at East Los Angeles College, the Senate will create the ranks of Adjunct Assistant Professor (requiring four semesters of service in three years), Adjunct Associate Professor (requiring twelve semesters of service in five years), and Adjunct Professor (requiring twenty-two semesters of service in twelve years), effective immediately.

M/S/P/ 11 yes/8 no/1abstention (Hernandez/Simone) that the Senate supports the concept of academic rank for adjuncts and that the details of the academic rank process will be worked out in a reasonable time.

Enrollment Management Committee Membership:

A. Immerblum reported that the Enrollment Committee membership will consist of 12 to 13 people, including the Senate president, AFT chapter president, the articulation officer, a counselor, the Curriculum Committee chair, the chair of Chairs' Council, a chair from CTE counterbalancing small vs. large department, a vice president, a dean from CTE, a dean from liberal studies, a dean from off site, a representative from OIE, and a student representative from ASU. Additionally, the Student Success Committee has recommended that they have a representative. **M/S/P (Kasnetsis/Hernandez) to accept the membership, with the counselor representing the Student Success Committee.**

4/13/2010

Class Cancellation Policy (Revised):

Alex reported that the Class Cancellation Policy we approved last month was presented to the administration. R. Martinez, working with the IT Office, was able to secure what the Senate and chairs had requested, but the agreement required the following changes (in italics) to the document:

Class Cancellation Procedures:

The chair will cancel the identified course using ESC (Electronic Schedule Change) or notify his or her supervising dean to cancel the course.

The supervising dean will notify the Information Technology Office of the class cancellation. IT will post the cancelled class on ELAC's website and send a mass email to the enrolled students alerting them of the cancellation.

The senate approved the changes by consensus.

3/23/2010

No new policies passed

3/9/2010

"Class Cancellation Policy" Modified:

M/S/P (Davey/Adsit) to accept the Class Cancellation Policy with the new wording "via email" added to statement #2 under the heading CANCELLATION. The revised version of the statement will read: 2. The dean or Academic Affairs will notify students that their course has been cancelled via email through the ACE system and by posting the cancellation on ELAC's website.

Distance Education Instructor Training Policy – Revised Version:

M/S/P Hernandez/Baity to accept the revised policy which states that new and continuing online instructors will have the option of completing an online pedagogy course at no expense to them when they take the course that is offered by ELAC Professional Development.

2/23/2010

Formalizing the Final Draft of the Faculty Hiring Policy:

Discussion of the role of the Selection Committee chair during the president's final interview of the candidates for a probationary faculty position continued from the last Senate meeting. At the February 9 Senate meeting, two versions were presented to the senators for discussion in their departments so that a vote on the preferred version can be conducted:

Version 1 - Inclusion of the Selection Committee chair in the interview if the president invites him/her. If the president does not extend the invitation, the president must consult with the Selection Committee chair before making a final decision.

Version 2 - Participation of the Selection Committee chair in the interview and consultation with the president before the president makes a decision. D. Senensieb pointed out that Version 2, whereby a faculty member is included in the final interview process, was in the original draft of our hiring policy because the State Academic Senate supports this approach. Also a number of colleges, including Mission, Southwest, Pierce, and Valley, follow this practice. The current college president does not wish to have a faculty member sit in the final interview.

M/S/P with 2 opposed (Hernandez/Arenas) that the Academic Senate adopts for inclusion in the Faculty Hiring Policies and Procedures – Section VIII Final Interview that in addition to the president and the appropriate vice president, the Selection Committee chair will participate in the final interview of a probationary faculty member and the president will consult with the Selection Committee chair before making a final decision.

The Senate-approved Faculty Hiring Policies and Procedures will now be presented to Laura M. Ramirez and other administrators for their review.

2/9/2010

Confirmation of Distance Education Instructor Training Policy:

The latest version of the "DE Instructor Training Policy" was distributed for review before it goes to Educational Planning Subcommittee. 1. Several changes were approved: (a) At the end of #2, add "prior to teaching online." (b) In last line of #3, add "a DE/DL Committee approved" before "online pedagogy course...." (c) In the third line of the footnote, change "illegible" to "ineligible." (d) In the third line of the footnote, spell "online" without the hyphen.

12/8/2009

Adoption of Revised Class Cancellation Policy:

M/S/P (Hernandez/Gaines) to accept the revised Class Cancellation Policy.

11/24/2009

Adoption of Class Cancellation Policy:

(M. Galvan and A. Immerblum): Senators reviewed the latest draft of the Class Cancellation Policy. A. Ornelas pointed out that the first paragraph following the heading “PRIOR TO THE START OF THE COURSE” and the first paragraph following the heading “ONCE THE COURSE BEGINS” are Contract language. Two changes were proposed: move the sentence “After consultation with the department chair...” to above the heading “ONCE THE COURSE BEGINS” and delete item 3 about notification of students for enrolling in other courses. S. Davey and R. Adsit accepted a friendly amendment to their motion that the policy be approved. K. Kasnetsis and J. Stapleton spoke against adopting the policy, describing it as “a section cancelling policy.” **M/S/P with 2 opposed (Gaines/Hernandez) to accept the Class Cancellation Policy as amended to move one sentence for clarification of meaning and to delete item 3 at the end of the policy requiring deans to inform students of other options for course enrollment.**

Revisions to the Faculty Hiring Policy:

Alex reviewed the areas of contention with the administration regarding the draft Faculty Hiring Policy that the Senate Executive Committee (SEC) submitted on behalf of the Senate to the administration.

- ☐ Section II.B.2 - The inclusion of high school or business faculty on a selection committee if necessary to complete the committee. The SEC and Senate disagree with this proposal.

- ☐ Section V.G –Invitations must be extended to at least five candidates for the interview. The SEC disagrees and proposes that the eight candidates minimum be maintained as exceptions to this minimum are already included in the draft Hiring Policy.

- ☐ ☐ Section III.A.3.c - All faculty shall (rather than should) present a teaching demonstration. SEC agrees.

- ☐ ☐ Section X.C.3 – Reference checks should be conducted by the dean before the initial interviews. Administration opposes this SEC proposal.

- ☐ ☐ Sections VIII.A & B – The administration (the president) does not support the participation of a faculty member in the final interview with the president. The SEC is proposing a compromise that will require the president to consult with the Selection Committee Chair if he/she does not choose the Committee’s first-ranked candidate at the final interview.

The Senate agreed by consensus to support this proposal.

11/10/2009

Curriculum Membership:

Senate approved a non-voting ASU Rep on Curriculum Committee.

10/27/2009

Hiring Issues: Adopt HPC Rubric

M/S/P (Grimmer/Rudametkin) to adopt the Revised Faculty Hiring Policy.

10/13/2009

No motions passed.

9/8/2009

Draft Revision of the Annual Update and Process:

**M/S/P with 1 opposed (Kallan/Stapleton) to approve the annual update process as presented by research representatives from the Office of Institutional Effectiveness.
September 22, 2009**

Accreditation Response Group (ARG):

M/S/P (Hernandez/Flores) to add a line to the curriculum form that will notify matriculation of prerequisites and corequisites that exist for a course. All prerequisites and co-requisites will be electronically enforced next semester.

Vote to Accept the Revised Hiring Prioritization Committee Form (part of the Annual Program Review Update):

M/S/P (Hernandez/Flores) to approve the form as presented.

Student Success Leadership and Shared Governance:

M/S/P (Hernandez/Gaines) to support the model of leadership for the student success effort in which four individuals will each oversee one of the four areas of the Basic Skills Initiative. They will report to Vice President Martinez until the Vice President of Institutional Effectiveness returns to campus.

2009-2008

5/26/2009

SLO Approval Process – Follow Up:

M/S/P (Posada/Hernandez) to remove the Dean's Signature and Date from page 3 of the Course Level Student Learning Outcomes Form.

M/S/P (Hernandez/Simone) to add a line for Department and a line for Discipline and Date in the header. The first two pages will be submitted with the Course Outline of Record by the Department to the Curriculum Committee; the third page will be created for retention by the SLO Coordinator.

5/12/2009

No motions passed.

4/28/2009

Strategic Plan - Outline Formal Approval Process:

M/S/P (Senensieb/Hernandez) to accept the Strategic Plan 2008-2011 as published.

Enrollment Management Defined:

M/S/P (Hernandez/Flores) to accept the definition of Enrollment Management and forward it to the Educational Planning Subcommittee for their consideration.

SLO Approval Process:

M/S/P (Hernandez/Hamner) that

1. the Senate reaffirms the SLO Philosophy Statement, the Senate Policy requiring SLOs to be attached to New Course Outlines, and the Senate Policy on the Development and Approval of Course Level SLOs;

2. the Senate further clarifies that any approval of course and program SLOs, including final approval, shall be performed by the discipline;
3. the Senate maintains that no centralized body, be it a campus committee or an administrator, shall have authority to disapprove course or program SLOs;
4. the Senate, the SLO staff, the SLO Committee, SLOAC, department chairs, and other faculty at-large shall encourage and assist disciplines with the implementation of SLOs, SLO assessment, evaluation of SLO assessment results, and improvements resulting from SLO assessment results.

Draft Language on Replacement Process for Faculty Hiring Document Distributed:
M/S/P (Stapleton/Simone) to support the replacement of full-time faculty.

Joint Hires Supplemental Fall 2009 Priority List:
M/S/P with One No Vote (Hernandez/Davis) to forward the positions ranked 1 to 12 for hiring for fall 2009 to President Moreno for his approval.

3/24/2009

Approval of the “Honors Course Addendum” form: The Senate approved by consensus a campus-specific form that describes the academically enriched activities and/or assignments that will distinguish an Honors course from the original course. The addendum will be attached to the updated revised course outline to the Curriculum Committee.

3/10/2009

Added Probationary Positions for Fall 2009:
M/S/P (Flores/Senensieb) to begin the hiring process for additional faculty.

Proposed Revision of Strategic Plan Statement:
M/S/P (Gaines/Flores) to accept the language of the *Student- Centered Instruction and Support Services* section of the college’s *Strategic Directions or Values* as passed by ESGC.

2/24/2009

Curriculum Committee Recommendations:
The Senate voted by consensus to accept the recommendations made by the Curriculum Committee for a skills certificate in Automotive Service Management; new courses, Law 185 and Health 15; a new Associate Degree in Insurance, a new Certificate in Insurance, and distance education courses for Law 13 and Law 18.

2/10/2009

Changes to the Course Outline of Record (COOR):
Section II: Course Content and Objectives of the COOR will be streamlined, based on recommendations from the District’s Student Success Committee and the District Curriculum Committee (DCC). The relevant pages where changes will be made were distributed. Some of the items have been reorganized, while others have been added or deleted. A significant change is the addition of a component identified as *Self-Reflective*

Learning to the Essential Academic Skills: Critical Thinking and Other Course Components section. In the section on *Methods of Instruction, Lecture and Lab* has been removed and *Purposeful Collaboration* has been added. The DAS will vote on these changes at the February 12 meeting at Trade Tech. **M/S/P (Flores/Rudametkin) to approve the proposed changes to the Course Outline of Record.**

Establishing a Policy for the SLO Approval Process:

M/S/P with 3 abstentions (Hernandez/Wiley) that the Senate adopts the draft statement on the development and approval of course level SLOs with the exclusion of item 2 regarding the role of SLOAC, which will be determined at a later date.

12/9/2008

Joint Hires Recommendations for 2009:

M/S/P (Senensieb/Hernandez) to accept the list of twenty hires recommended by the Joint Hires Committee as presented.

Defining the SLO Approval Process:

M/S/P (Hernandez/Wiley) to delete “or revised” from the motion passed at a prior Senate meeting. The newly approved motion replaces the motion of November 11 and now reads: *The Senate will adopt the policy to require representative SLOs for any new course outline to be attached with the outline before Senate approval of the course outline.*

M/S/P (Hernandez/Flores) that the Senate will require SLOs to be attached to a new course outline submitted to the Curriculum Committee from the beginning of spring 2009 semester forward. Any new course outlines that are in the pipeline are exempt.

10/28/2008

Committee Recommendations:

M/S/P (Hernandez/Gaines) to accept the recommendations of the Curriculum Committee to adopt three new courses: History 82, Insurance 100, and Insurance 104.

DCC - Approved Advanced Placement Credit E Regulation:

M/S/P (West/Hernandez) to approve the Advanced Placement Credit E Regulation on advanced placement credit.

Senate CTE Appointment to State Equipment Committee:

M/S/P (Gaines/West) that the Senate Executive Committee will appoint a Liberal Studies representative to attend the first meeting of the State Equipment Committee and that the elected representative from Liberal Studies will be chosen before the applications for state equipment funds are submitted for review.

SLOs Attached to New Course Outline:

M/S/P (Hernandez/Taback) to accept the courses recommended for approval by the

Curriculum Committee and the Committee's recommendations that SLOs will be attached to, rather than embedded in, the Course Outline of Record and that SLO development is not part of the curriculum approval process nor is approval of SLOs under the purview of the Committee.

10/14/2008

Student Success – Reviewing and Sanctioning 2008 BSI Action Plans:

M/S/P (West/Hernandez) to accept the amended document outlining the five-year action plans, target dates for completion, and responsible persons/department for the Basic Skills Program at ELAC.

M/S/P (West/Senensieb) to accept the ESL/Basic Skills Expenditure Plan for a budget of \$852,564 as proposed by the Student Success Committee.

9/2/2008

No motions passed.

8/26/2008

No motions passed.

2008-2007

5/27/2008

No motions passed.

5/13/2008

Adoption of Probationary Hires Application Form: Joint Hire Guidelines for Applying for a Faculty Position:

M/S/P (Hernandez/Gaines) to approve the document titled *Guidelines for Department/Disciplines Applying for a Faculty Position* with the addition of a second point to Section B. Educational Program (30 pts) – ... Provide copies of supporting documents, such as relevant pages from your Program Review.

4/22/2008

SLO Committee – Revision to the Draft Philosophy Statement:

M/S/P (Senensieb/Gaines) to request the SLO Committee to replace sentences 2 and 3 in the submitted draft with new sentences. Sentence 2 as revised will read *Student Learning Outcomes is an ongoing, systematic process used for supporting effective student-centered teaching practices*. Sentence 3 will read *at the heart of the SLO process is an inclusive and collegial dialogue that incorporates support for existing teaching experience as well as strategies for improvement*.

M/S/P (Senensieb/Gaines) request the SLO Committee rewrite the section on the role of the Academic Senate to clarify the Senate's role by incorporating these four concepts, (1) the Senate's oversight of the SLO process, (2) the Senate's support for the faculty members and departments in their roles, (3) the role of the departments, and (4) the role of individual faculty members.

Forwarding Educational Plan to ESGC:

M/S/P (Hernandez/West) to approve the April 2008 draft of the College Educational Plan.

Student Success:

M/S/P with One Opposed (Simone/Flores) to endorse the cover letter and matrices to be submitted to the State Systems Office before May 1.

4/8/2008

SLO Committee – Philosophy Statement and Other Documents Year-end Status Report:

M/S/P with 1 abstention (Hernandez/Davis) to approve the year-end report form with the suggested changes.

3/11/2008

Curriculum - Liberal Studies Proposed Degree Update:

M/S/P (Hernandez/Gaines) to accept the Associate in Arts degree in Liberal Studies (Teaching Preparation) as recommended by the Curriculum Committee.

Distance Education – New Policies:

Wendy, speaking as co-chair of the Distance Education Committee and as Director of the online program, presented three policies proposed by the Distance Education Committee:

1. That all distance education courses (online and hybrid) must use the same course management system (ETUDES NG) by winter 2009.
2. That the Committee discourages online classes of more than 50 students and that a first-time instructor of an online class should have no more than 25 students enrolled in the first class.
3. That all online classes must adhere to the following scheduling policies:
 - (a) Approved by the Curriculum Committee as an online class.
 - (b) Be scheduled with a specifically identified instructor rather than as *Staff*.
 - (c) Have an instructor who has been approved to teach online.
 - (d) Be advertised for at least 30 days prior to the start of the class.
 - (e) Be reported to the director of the online program at least 30 days prior to the start date.
 - (f) Changes to a class must be reported to the director of the online program, the instructor, and the students at least 30 days prior to the start of the term whenever possible.

M/S/P (Hernandez/Gaines) to adopt the three policies recommended by the Distance Education Committee on the required course management system, the size of online classes, and scheduling of online classes.

2/26/2008

Faculty Hires – Follow up:

M/S/P (Hernandez/Rhim) that the Senate President will respond to President

Isomoto's February 6 memo and copy it to Chancellor Drummond. The memo will address President's Isomoto's failure to consult directly with the Senate as outlined in our campus's hiring policy, the President's failure to provide compelling arguments for altering the recommended list, and the Senate's request that the President act immediately to request hires in Library, Engineering, and Math.

Motion to Accept Formal Policy:

M/S/P (Hernandez/Jaramillo) that the Senate approves the Policy for the Composition and Responsibilities of the Joint Hires Committee with the last line to be changed to read: *The Committee's recommendation and rationale will be forwarded to the Academic Senate.*

Liberal Arts Degree Update:

MSP (Hernandez/Davey) to accept the Curriculum Committee's recommendations regarding the changes to the Liberal Arts degree, to be renamed the General Studies Associate in Arts degree, with the addition of the phrase *30 units* to follow the statement, Plan A - General Education requirement.

M/S/P (Hernandez /West)to approve the actions of the Curriculum Committee relating to Certificates of Achievement, changes in the Associate Degree for Child Development, approval of the Theater Arts 505 for distance education, and addition of Music 250 to the curriculum.

Vote to Approve Faculty/Staff/Administrator Survey for Self Study for Accreditation:

M/S/P (Hernandez/Kiledjian) to approve the Faculty/Staff/Administrator Survey for distribution during Spring 2008 Semester.

2/12/2008

Report from Ad Hoc Committee on Jacobs Contract:

The ad hoc committee made three recommendations regarding the Jacobs contract:

- (a) That the Academic Senate recommends to the President that a Request for Proposals process for a project manager contract be commenced as soon as possible.
- (b) That undertaking the RFP process will likely necessitate an extension of the Jacobs contract for six months to a year.
- (c) That the President request more detailed and comprehensive reports from Jacobs on a regular basis (perhaps quarterly).

M/S/P (Hernandez/Hamner) that the Academic Senate, through the Senate president, present the concerns of the faculty to Acting President Isomoto as stated in the ad hoc committee's report dated December 11, 2007, and request a response to the three recommendations by January 22, 2008.

11/27/2007

Joint Hires Committee Recommendations:

M/S/P (Senensieb/Kallan) to accept the Joint Hires Committee's list of recommended faculty hires for 2007-2008 as presented, with the exception noted for Life Sciences to describe position #20 as ranked at Priority 2, and to forward the list to the administration for action.

Student Success Committee:

M/S/P (West/Hernandez) that the Senate supports the justification document requesting .2/.25 reassigned time for the faculty co- chair of the Student Success Committee.

11/13/2007

Vote to Approve Revised College Mission Statement:

M/S/P (Hernandez/Davey) to approve the revised College Mission Statement.

10/23/2007

Facilities Update:

A. Immerblum and J. Hernandez reviewed the two scenarios regarding the Performing Arts complex (PVAC) presented to the Facilities Planning Subcommittee (FPSC) at their last meeting: (1) continue with the PVAC project or (2) postpone it. Given it would cost more to postpone the project, a motion to go to bid on the PVAC passed unanimously despite the FPSC learning that we would have to locate not \$16 million but up to \$23 to 25 million to complete the funding for this project. Some of the funding can be captured from the funds set aside for the parking structure which came in at \$5 million under bid. It was reported that Chancellor Drummond is willing to support District-sponsored loans to assist all colleges that need additional money to complete building projects. It was also pointed out that we cannot seek bids on the project until all of the funding is secured. At the next FPSC meeting, Jacobs has been asked to provide their budget and a list of projects that still need to be funded and built. After the summary, discussion ensued about the dissatisfaction with the way the bond money has been allocated with no buildings to show for it.

M/S/P (Hernandez/Andrews) to create an ad hoc committee to inform the college president about contract compliance concerns with respect to Jacobs.

State Equipment Policy:

M/S/P (Kiledjian/Chuksorji) to approve the State Equipment Committee Composition, Selection, and Responsibilities document.

10/9/2007

No motions passed.

9/25/2007

No major motions passed.

9/11/2007

No motions passed.

8/30/2007

No major motions passed.

2007-2006

5/22/2007

Curriculum Committee Distance Education Addendum Recommendation:

M/S/P/1 abstention (Kiledjian/Gaines) to approve the Distance Learning Course Approval Guidelines.

4/24/2007

No motions passed.

4/10/2007

No motions passed.

3/27/2007

Curriculum Committee:

Recommendations: The Curriculum Committee discussed two concerns related to the role of the Curriculum Committee in the development and reporting of student learning outcomes.

- Regarding the expectation by the Accrediting Commission that SLOs be included with the course outline of record: the Curriculum Committee voted unanimously to recommend to the Academic Senate that SLOs should not be embedded in the Course Outline of Record; instead they should be attached as addendums to the Course Outline of Record.
- Regarding the role of the Curriculum Committee in the development of or approval of SLOs: the Curriculum Committee voted unanimously to recommend to the Academic Senate that the development of SLOs is not part of the Curriculum approval process nor is approval of SLOs under the purview of the Curriculum Committee.

M/S/P (Hernandez/Taback) to accept the courses recommended for approval by the Curriculum Committee and the Committee's recommendations that SLOs will be attached to, rather than embedded in, the Course Outline of Record and that SLO development is not part of the curriculum approval process nor is approval of SLOs under the purview of the Committee.

3/13/2007

Revised By-Laws – Approval/Disapproval:

M/S/P (Hernandez/Palomino) to approve the By-Laws for the Academic Senate as revised.

2/27/2007

Revised By-Laws – Approval/Disapproval:

1. Section F. Committees:

(b) M/S/P (Samad/Andrews) move Clause 6 of Section F to become Clause 7 and add a new Clause 6 - *In the event that a chair has not been designated for the Constitution and Bylaws Committee, the Parliamentarian will serve as chair.*

2. Section I. Amendments of Constitution and By-Laws:

(a) M/S/P with 1 No response and 1 Abstention (Senensieb/Samad) to move Section I. Clause 1 to become Clause 2 and rephrase it to read *Amendments to the By-Laws may be proposed by any full-time faculty member or the part-time Senator. A majority vote of all Senators shall be necessary for adopting proposed amendments.*

(b) M/S/P (Senensieb/Bass) to add a new Clause 1 to Section I to read *The Senate will conduct a review of the Constitution and By-Laws at least every three years.*

2/13/2007

No motions passed.

1/23/2007

No motions passed.

12/12/2006

No motions passed.

11/28/2006

Disapproval/Disapproval of Joint Hires Recommendations:

M/S/P 1 abstention (Hirsch/Samad) to accept the hiring list for 2007-2008 as presented by the Joint Hires Committee pending the verification that the Fire Technology position (ranked #5) is as stated and that the Dance position (ranked #28) will be designated as G/R (Growth/Replacement).

11/14/2006

No motions passed.

10/24/2006

No motions passed.

9/26/2006

No major motions passed.

9/12/2006

No motions passed.