Accreditation Steering Committee Minutes

May 23, 2019, 1:30-3:00 PM
G1-301C

1. Present:
   Minghuei Lam (Dean, Acad. Affairs) David K Song (Fac. Accred Chair)

2. Meeting called to order @ 1:45 PM: No quorum
3. Announcements/Updates
   a. District accreditation conference call was held on May 15, 2019. The District has a good working draft which will be circulated out to all the colleges for feedback on June 15, 2019 and a follow-up conference call will be set-up. The format of the district report will be similar to the Follow-Up Report: the District will write up a general response, and each individual college can expand on any specific impact to their campuses.
   b. As the entire district has migrated over to Office 365, OneDrive will be utilized to centralize the drafting of the Midterm Report and the collection of relevant evidence.
   c. The goal for summer is to produce a working draft and collect most of the evidence by the beginning of the Fall semester. The original timeline is still applicable: a fully revised draft should be ready for approval by local committees by November or December.
4. Summer meeting time suggestions: June 20 or July 25, 2019 from 2-3:30 PM.