1. Sign into your student portal: [https://mycollege.laccd.edu](https://mycollege.laccd.edu)

2. Click on “Manage Classes (Add/Drop)”

3. On the Left-Hand side, select “Class Search and Enroll”

4. Select the term (semester) you are trying to add the class for:
5. On “Enter Keyword”, search the name of the class ex: English 101

6. Remove the “East Los Angeles College” filter

7. On the Left-Hand side, select the **LACCD Campus** you are trying to add the class for (leave blank for all campus options).

8. Select the name of the course you are searching for & all class options for the **selected campus** should become available