East Los Angeles College
2023-24 General Catalog – Spring 2024 Supplement

This supplement contains additions and corrections to the 2023-24 catalog. New course descriptions, certificates, or degrees that were state approved after the publication of the 2023-24 print/online catalog are included.

Key:
GREEN – Corrections/additions RED – Deleted New – Approved for 2023-24 Updates

Distance Education Courses (p. 94)

New Approvals effective for Spring 2024
Online
ADM JUS 014
ADM JUS 049
ADM JUS 160
ADM JUS 475
ALD HTH 056
ALD HTH 057
ANTHRO 103
ANTHRO 111
ART HIST 100
ASTRON 005
BSICSKL 034CE
CHICANO 025
CHICANO 033
CHICANO 046
CHICANO 054
COLLEGE 101
CS 213
CS 216
ESL NC 161CE
FRENCH 026
HLTHOOC 040
HLTHOOC 051
HUMAN 001
LAW 010
LING 007
PUB REL 001
THEATER 278

Online Live-Only
ARC 110
ARC 133
ASL 003
ASL 004
ESL NC 050CE
ESL NC 051CE
SPANISH 024

C-ID Approved Courses Chart (p. 111)

NEW	C-ID Number	ELAC Course
	C-ID MATH 110	BUS 015
	C-ID PSY 130	PSYCH 052
	C-ID SWHS 110	SOC 019
Add	C-ID ENGR 120	ENG GEN 121

New - Course Transferability Changes effective fall 2023:
ACCTG 019 Ethics for Accounting Professionals (3) **UC: CSU**
ADDICST 001 Understanding Ethics and Counseling (3) **UC: CSU**
ADDICST 007 Addiction Treatment and Recovery (3) **UC: CSU**
ADM JUS 003 Legal Aspects of Recovery (3) **UC: CSU**
ADM JUS 005 Criminal Investigation (3) **UC: CSU**
ADM JUS 075 Introduction to Corrections (3) **UC: CSU**
ANIMATN 218 Fundamentals of Animation (3) **UC: CSU**
ANIMATN 221 Advanced Three-Dimensional Animation I (3) **UC: CSU**
ANIMATN 225 Three-Dimensional Character Animation (3) **UC: CSU**
ANIMATN 226 Three-Dimensional Previsualization and Camera Techniques (3) **UC: CSU**
ARC 110 Introduction to Architecture (1) **UC: CSU**
ARC 161 Introduction to Computer-Aided Architectural Design (2) **UC: CSU**
ARC 162 Computer-Aided Design and Drafting (3) **UC: CSU**
ARC 221 Architectural Rendering (2) **UC: CSU**
ARC 261 Computer-Aided Design for Architecture I (3) **UC: CSU**
ARC 262 Computer-Aided Design for Architecture II (3) **UC: CSU**
ART 600 Typography I (3) **UC: CSU**
ART 601 Typography II (3) **UC: CSU**
ART 604 Graphic Design I (3) **UC: CSU**
ART 605 Graphic Design II (3) **UC: CSU**
ART 606 Graphic Design III (3) **UC: CSU**
ART 633 Introduction to Computer Graphics (3) **UC: CSU**
ART 645 Introduction to Web Site Design (3) **UC: CSU**
ART 646 Intermediate Web Site Design (3) **UC: CSU**
CH DEV 002 Early Childhood: Principles and Practices (3) **UC: CSU**
CH DEV 030 Infant/Toddler Development (3) **UC: CSU**
CH DEV 031 Infant/Toddler Care and Education (3) **UC: CSU**
CH DEV 042 Teaching in a Diverse Society (3) **UC: CSU**
CH DEV 044 Early Intervention for Children with Specials Needs (3) **UC: CSU**
CH DEV 045 Programs for Children with Special Needs (3) **UC: CSU**
CIS 120 Introduction to Databases (3) **UC: CSU**
CIS 192 Introduction to Cloud Computing (3) **UC: CSU**
CIS 193 Database Essentials in Amazon Web Services (3) **UC: CSU**
CIS 194 Compute Engines in Amazon Web Services (3) **UC: CSU**
CIS 195 Security in the Cloud (3) **UC: CSU**
CIS 210 Introduction to Computer Networking (3) **UC: CSU**
COLLEGE 101 Navigating Your Path Through College to Career (1) **UC: CSU**
CHICANO 071 The Chicano in Los Angeles (3) **UC: CSU**
HEALTH 005 Health Equity (3) **UC: CSU**
HEALTH 054 Adult and Pediatric First Aid, CPR, and AED Skills Certification (1) **UC: CSU**
HEALTH 055 Adult and Pediatric First Aid, CPR, and AED Skills Recertification (1) **UC: CSU**
KIN 327-2 Lifelong Fitness Lab II (1) **UC: CSU**
KIN 327-3 Lifelong Fitness Lab III (1) **UC: CSU**
KIN MAJ 111 Diversity & Equity in Sport (3) **UC: CSU**
LAW 021 International Public Law (3) **UC: CSU**
MUSIC 783-1 Pop Music Workshop I (1) **UC: CSU**
MUSIC 783-2 Pop Music Workshop II (1) **UC: CSU**

MUSIC 783-3 Pop Music Workshop III (1) **UC: CSU**
MUSIC 783-4 Pop Music Workshop IV (1) **UC: CSU**
PHOTO 022 Creative Photo-Vision (3) **UC: CSU**

Business Administration Department (p.190)

New Skills Certificates

Introduction to Front-End User Interface Skills Certificate

Required Courses:

	CIS 148	Introduction to Web Development HTML5 & CSS (3.0)
	CS 112	Programming in JavaScript (3.0)

Elective Courses:

	CIS 101	Introduction to Computers and Their Uses (3.0)
OR	CIS 111	Supporting Windows Desktops (3.0)

Total: 9 units

Introduction to Back-End Development Skills Certificate

Required Courses:

	CIS 120*	Introduction to Databases (3.0)
	CS 119	Programming in Python (3.0)
	CS 152	Server-Side Ruby Web Programming (3.0)

Total: 9 units

Updated:

Global Business Relations Certificate of Achievement

Required Courses:

BUS 011	Job Retention and Responsibility (1.0)
ECON 011	Economics for Globalization (3.0)
LAW 026	International Law of Business and Commerce (3.0)
MARKET 023	Introduction to Social Media Marketing (3.0)
BUS 015	Business Statistics (3.0)
or	
ECON 020	Statistics for Economics (3.0)
INTBUS 001	International Trade (3.0)
or	
INTBUS 002	Transport Systems (3.0)

Total: 16 Units

New Degree

Paralegal Associate in Arts Degree

The Paralegal Program is designed to prepare the student to assist attorneys and legal professionals in all phases of legal work. The program also equips students with the knowledge necessary to enter the legal service fields in skilled professions such as Paralegals, Legal Assistants, Title Examiners, Abstractors, Title Searchers, Court Reporters, Court Captioners, Legal Secretaries, Administrative Assistants, Public Policy Administrators, and Legal Support Staff.

Required Courses: 21 Units

LAW 001	Business Law I (3.0)
LAW 002	Business Law II (3.0)
CIS 101	Introduction to Computers and Their Uses (3.0)
LAW 010	Introduction to Legal Assisting I (3.0)
LAW 004*	Directed Field Work in Legal Assisting (3.0)
LAW 017	Legal Writing (3.0)
LAW 051	Legal Research for Paralegals (3.0)

Electives: 9 Units

LAW 003	Civil Rights and the Law (3.0)
LAW 008	Law and Society (3.0)
LAW 013	Wills, Trusts and Probate Administration (3.0)
LAW 018	Marriage and Family Law (3.0)

LAW 021	International Public Law (3.0)
LAW 026	International Law of Business and Commerce (3.0)
LAW 060	Environmental Law and Policy (3.0)
REAL ES 005	Legal Aspects of Real Estate I (3.0)
LAW 931	Cooperative Education – Law (3.0)
ADM JUS 001	Introduction to Administration of Justice (3.0)
ADM JUS 004	Principles and Procedures of the Justice System (3.0)
Total Units for Major:	30 Units
LACCD GE Pattern:	21 Units
Complete additional degree-applicable units, if needed, to reach 60 units.	
Total units:	60 Units

Note: 3-6 units of major courses may be double counted towards LACCD general education.

Child, Family and Education Studies Department (p. 216)

New Certificate of Achievement

Child Development STEAM Certificate of Achievement
Required Courses:

CH DEV 003	Creative Experiences for Children I (3.0)
or	
CH DEV 036	Literature for Early Childhood (1.0)
and	
CH DEV 037	Literature for School Age Children (2.0)
CH DEV 002	Early Childhood: Principles and Practices (3.0)
CH DEV 004	Creative Experiences for Children II (3.0)
CH DEV 007	Introduction to Curriculum in Early Childhood Education (3.0)
CH DEV 034	Observing and Recording Children's Behavior (3.0)
CH DEV 018	STEAM for Early Childhood Educators (2.0)
	Total units: 17

Kinesiology Department (p. 285)

New Degree

Recreation and Leisure Studies Associate in Arts Degree

The Recreation and Leisure Studies AA program provides students with the education, training, and hands-on experience needed to enter the field of recreation, parks, and leisure industries. Students learn basic service industry skills necessary for successful employment in the recreation, leisure, and parks field. This program is designed to meet the needs of students interested in seeking entry-level employment in a wide range of positions within the recreational industry. Career opportunities include recreation attendant, program coordinator, event planner, recreation program leader, corporate wellness, pool manager, camp counselor, theme park attendant, and other related occupations.

Required Courses: 15 Units

RECR 100	Introduction to Recreation and Leisure Services (3.0)
RECR 131	Outdoor Recreation (3.0)
RECR 132	Recreation and Leisure Services (3.0)
RECR 133	Inclusive Leisure (3.0)
RECR 134	Leisure in Society (3.0)

Choose one Health Course Elective: 3 units

HEALTH 002	Health and Fitness (3.0)
HEALTH 005	Health Equity (3.0)
HEALTH 007	Physical Fitness and Nutrition (3.0)
HEALTH 008	Women's Personal Health (3.0)
HEALTH 011	Principles of Healthful Living (3.0)
HEALTH 012	Safety Education and First Aid (3.0)
HEALTH 013	Drugs, Health, and Society (3.0)
HEALTH 015	Stress Management Strategy (3.0)
HEALTH 043	Men's Health and Fitness (3.0)

Choose two KIN MAJ Course Electives: 6 units

KIN MAJ 100	Introduction to Kinesiology (3.0)	
KIN MAJ 103	Introduction to Coaching (3.0)	
KIN MAJ 106	Sports Ethics (3.0)	
KIN MAJ 109	Women in Sport (3.0)	
KIN MAJ 110	Sport in Society (3.0)	
KIN MAJ 111	Equity and Diversity in Sport (3.0)	
KIN MAJ 112	Sports in Cinema (3.0)	
KIN MAJ 116	Introduction to Exercise Physiology (3.0)	
KIN MAJ 117	Personal Trainer Instructor (3.0)	
KIN MAJ 121	Lifespan Motor Development (3.0)	
KIN MAJ 122	Health and Physical Activity in Diverse Populations (3.0)	
KIN MAJ 134	Advanced Lifesaving (3.0)	
KIN MAJ 135	Water Safety Instruction (3.0)	

Total Units for Major: 24 Units

LACCD GE Pattern: 21 Units

Complete additional CSU units, if needed to reach 60 units

Total units: 60 Units

Note: 0-6 units of major courses may be double counted towards general education.

New Courses

RECR 100 Introduction to Recreation and Leisure Services (3.0) CSU

This course introduces students to the historical, philosophical, and social issues in the field of recreation and leisure. With emphasis on various sectors, students examine leisure service delivery systems, public parks and recreation, nonprofit and for-profit sectors, therapeutic recreation, and diverse groups. Additional topics include delivering recreation and leisure services, such as program delivery systems, recreational sport management, adventure and outdoor recreation, types of art and cultural experiences, and international perspectives. Discussions include various educational programs, services for people across the life span, and leisure as a profession.

RECR 131 Outdoor Recreation (3.0) CSU

This course introduces the principles and philosophies of outdoor recreation. Emphasis is on creating optimal learning opportunities in outdoor environments, designing effective lessons, and identifying methods that are best for the participants and the environment. Additional topics in outdoor recreation include risk management, safety, recreational trends, employment opportunities, health benefits, and cultural and social issues.

RECR 132 Recreation and Leisure Services (3.0) CSU

This course introduces students to competency-based management in the field of recreation and leisure. Students examine the scope of management responsibilities and how management can affect an agency and its customers. With emphasis on specific management areas, students examine financial management, marketing, human resources, employee development, communication, and evaluation. To broaden students' perspectives, additional topics include strategies for advancing diversity, equity, and inclusion in the workplace, reducing prejudice, and building competencies for addressing interpersonal and systemic challenges. This course also prepares students for the Certified Park and Recreation Professional (CPRP) qualifying exam.

RECR 133 Inclusive Leisure (3.0) CSU

This course provides practical and theoretical information to prepare students to apply the concept of inclusivity to all areas of the recreation and leisure field. Students examine how inclusivity can be applied to personnel and administrative practices, organizational philosophy, infrastructure design, and community relations among groups from diverse populations such as those with disabilities, social and cultural differences, and diversity of all ages. Additional topics include programming in sports, art, aquatics, tourism, fitness, and special events. Discussions include perspectives on ethical issues facing people with disabilities, inclusive recreation, and leisure as a matter of social justice, and as a critical professional practice.

RECR 134 Leisure in Society (3.0) CSU

This course presents an overview of leisure and its impact on both the individual and society. Topics include the meanings of leisure, the vastness of the ideas, and the benefits as well as the negative implications of leisure. Emphasis will be on the effect of leisure on the quality of life, the social significance, and the factors that influence individuals' leisure choices and the level of involvement in leisure activities.

Physical Education, Associate in Arts Degree (p. 286)

Under "Elective: Complete 9 units from the following courses:"
Add: KIN MAJ 129

Media Arts (p. 315)

Correction:

Animation (Level II) Certificate of Achievement (p. 316)
A Certificate of Achievement program consisting of all of the courses required for the Animation Level I Certificate of Achievement, plus an additional 15 units as follows:
Certificate of Achievement in Animation Level I (21 units)
ANIMATN 219* Animation Process and Production (3)
ANIMATN 227* Three- Dimensional Animation **Project** (3)
ANIMATN 225* Three-Dimensional Character Animation (3)
OR
ANIMATN 264* 3D Modeling (3)
ANIMATN 226* Three-Dimensional Previsualization and Camera Techniques (3)
OR
ANIMATN 265* Rendering (3)
ART 209 Perspective Drawing I (3)
                                                            Total: 36 units

Social Sciences Department (p. 378)

Correction: Associate Degree for Transfer in Political Science (. 382)

List B:
POL SCI 040
 Or
 SOC 014

New Degree
Associate Degree in Arts for Transfer in Social Work and Human Services
The Associate of Arts in Social Work and Human Services for Transfer (AA-T) degree, offered by the Social Science Department, is intended for students who plan to transfer and complete a bachelor's degree in social work, Human Services, or a related field at a California State University (CSU) campus. The curriculum is designed to meet lower-division major requirements for the social work and human services (or similar) major at a CSU, including collaborative health and human services, criminal justice, human services, social work, and sociology.

To earn the AA-T in Social Work and Human Services, students must complete the following:
- Completion of 60 semester units or 90 quarter units of degree
- Minimum grade of "C" (or "P") for each course in the major, and
- Completion of IGETC and/or CSU GE-Breadth.

Students are strongly encouraged to consult with a counselor for more information regarding university admission and transfer requirements, as this AA-T in Social Work and Human Services may not be the best option for students intending to transfer to a particular CSU campus or to a college or university that is not part of the CSU system.

Required Core:

Course	Title
SOC 019	Introduction to Social Services (3.0)
SOC 020*	Directed Practice in Social Welfare (3.0)
SOC 001	Introduction to Sociology (3.0)
PSYCH 001	General Psychology I (3.0)
MATH 227	Statistics (4.0)
or	
MATH 227S	Statistics with Support (4.0)
or	
PSYCH 091	Statistics for the Social and Behavioral Sciences (4.0)
or	
ECON 020	Statistics for Economics (3.0)

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          or
          BUS 015          Business Statistics (3.0)
          ANATOMY 001** Introduction to Human Anatomy (4.0)
          or
          PHYSIOL 001*     Introduction to Human Physiology (4.0)
          or
          BIOLOGY 020*     Human Anatomy and Physiology (8.0)
          ECON 001         Principles of Microeconomics (3.0)
          or
          ECON 002         Principles of Macroeconomics (3.0)
     List A:  Select two courses:  6 units
          ADM JUS 001      Introduction to Administration of Justice (3.0)
          ANTHRO 102       Human Ways of Life: Cultural Anthropology (3.0)
          CH DEV 001       Child Growth and Development (3.0)
          CH DEV 011       Child, Family and Community (3.0)
          COMM 122         Intercultural Communication (3.0)
          ENGLISH 103*     Composition and Critical Thinking (3.0)
          HISTORY 011      Political and Social History of the United States to 1877 (3.0)
          HISTORY 012      Political and Social History of the United States from 1865 (3.0)
          PSYCH 014**      Abnormal Psychology (3.0)
          PSYCH 041        Life-Span Psychology: From Infancy to Old Age (3.0)
          CHICANO 004      Introduction to Chicana/o Studies (3.0)
          SOC 002          American Social Problems (3.0)
          SOC 011          Race and Ethnic Relations (3.0)
          Total Units for Major:      28-32
          Complete additional CSU transferable units, if needed, to reach 60 units.
          IGETC or CSU GE Pattern
          Total Degree Units:  60
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Note: 14-20 units of major courses may be double counted towards general education, depending on which transfer GE pattern is chosen.

Career and Continuing Education Department (p. 404)

New courses:

ESL NC 111CE English Seminar for Speakers of Other Languages – Level 1 (0.0)
Provides needs-based instruction in English language skills (reading, writing, listening, and speaking) and systems (grammar and pronunciation) on topics of concern to English Language Learners. Students will use teamwork and communication skills to enhance learning. This course is designed for students who need to strengthen foundational level skills.

ESL NC 112CE English Seminar for Speakers of Other Languages – Level 2 (0.0)
Provides needs-based instruction in English language skills (reading, writing, listening, and speaking) and systems (grammar and pronunciation) on topics of concern to English Language Learners. Students will use teamwork and communication skills to enhance learning. This course is designed for students who need to strengthen developing level skills.

ESL NC 113CE English Seminar for Speakers of Other Languages – Level 3 (0.0)
Provides needs-based instruction in English language skills (reading, writing, listening, speaking) and system (grammar and pronunciation) and related digital literacy skills. Students will use teamwork, communication, critical thinking and creative thinking skills to enhance learning. This course is designed for students who need to strengthen skills related to Adult Education level content.

ESL NC 161CE College ESL VI: Writing and Grammar (0.0)
This course is designed for students at the advanced level of English language acquisition and provides instruction in writing extended essays in a variety of ways, analysis of readings, grammar development, punctuation and spelling improvement, as well as verbal communication.

Certificate of Completion: Updates
English as a Second Language, Level I (p. 407)
    Required Courses:
        ESL NC 040CE   Writing/Grammar/Reading/Vocabulary/Listening/Speaking I (0.0)
        ESL NC 044CE   Conversation (0.0)
        or
        ESL NC 111CE   English Seminar for Speakers of Other Languages – Level 1 (0.0)

English as a Second Language, Level II (p. 407)
Required Courses:
        ESL NC 041CE   Writing/Grammar/Reading/Vocabulary/Listening/Speaking II (0.0)
        ESL NC 044CE   Conversation (0.0)
        or
        ESL NC 112CE   English Seminar for Speakers of Other Languages – Level 2 (0.0)

English as a Second Language Level III (p. 407)
Required Courses:
        ESL NC 042CE   Writing/Grammar/Reading/Vocabulary/Listening/Speaking III (0.0)
        ESL NC 044CE   Conversation (0.0)
        or
        ESL NC 113CE   English Seminar for Speakers of Other Languages – Level 3 (0.0)

Health Care Professions Preparations Certificate of Completion (p. 408)
Required Course:
VOC ED 320CE Exploring Healthcare Careers (0)
And one of the following courses:
VOC ED 138 CE Nursing Concepts (0)
or
VOC ED 352CE Diabetes, Heart Disease, and Other Chronic Illnesses (0)
or
VOC ED 358CE Emergency Medical Response Introduction (0)
or
VOC ED 390CE Physical Therapist Aide Introduction (0)
or
VOC ED 395CE Phlebotomy Technician Introduction (0)
or
VOC ED 521CE The Effects of Aging on Body Systems (0)

LACCD AP 4100 Graduation Requirements for Degrees and Certificates – October 16, 2023 Update (p. 103-107)

The Graduation Requirements for programs at each of the nine colleges in the Los Angeles Community College District are published in the college's catalogs.

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Associate Degree Requirements

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Unit Requirement

A minimum of 60 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education. The 18-unit major or area of emphasis unit minimum applies even when the units generated by the required courses exceeds 18 units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit-for-prior-learning, credit-by-exam, external course credit bearing fewer units, etc.), the student does not have to make up the difference between the 18-unit minimum and the listed major/area of emphasis unit totals listed in the college catalog.

Associate Degrees for Transfer, as defined in Education Code Section 66746, must be aligned with transfer model curricula as approved by the Chancellor of the California Community Colleges and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of the Intersegmental General Education Transfer Curriculum (IGETC), the California State University General Education Breadth Requirements (CSU GE-Breadth Plan) or their variations as required for approval by the California Community Colleges Chancellor's Office.

Residency Requirement

Students must complete (i.e. earn) no fewer than 12 units at the college conferring the degree.

Exceptions to residency: The College President or designee may grant exceptions to residency to alleviate injustice or undue hardship upon review of student petition per established college protocol.

Scholarship Requirement
Local Associate Degrees: A "C" (2.0) cumulative grade point average or better in all degree applicable coursework in the curriculum upon which the degree is based including external degree applicable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

Associate Degrees for Transfer: A "C" (2.0) cumulative grade point average in all CSU transferable coursework upon which the degree is based including external CSU transferable coursework used to meet degree requirements. When calculating the cumulative grade point average only include external coursework if it is being applied to satisfy a degree requirement (major, general education, elective).

Minimum Course Grade Requirements
Major coursework: Each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

General Education coursework: The following indicates the course grade requirement for each general education plan.
LACCD General Education Plan: Course grades of D- or better are permissible.
○ *Some LACCD courses meet both a general education area and competency (math or reading and written expression). In cases where a student receives a grade lower than "C-", the course may be applied to the LACCD GE area even though it does not meet the minimum grade of "C-" for competency.*
• California State University General Education Breadth Plan (CSU GE- Breadth Plan): Course grades of D- or better permissible except in Areas A1, A2, A3, B4 which require course grades of C- or better.
• Intersegmental General Education Transfer Curriculum (IGETC): Course grades of C or better required.

Elective coursework: Course grades of D- or higher permissible. Competency Grade Requirements: See

Additional Requirements section.

Additional Requirements

The associate degree also requires demonstrated competence in reading, written expression, mathematics and satisfactory completion of an ethnic studies course.

Coursework used to satisfy these additional requirements may also be applied toward satisfaction of general education requirements and major/area of emphasis requirements.

Through the collegial consultation process, the Chancellor, acting on behalf of the Board of Trustees, shall rely primarily upon the recommendation of the District Academic Senate, to establish procedures for determining these additional requirements.

1. Reading and Written Expression Competency for the Associate Degree may be met by completion of any of the following:

   a. Satisfactory completion of a course in English at the level of the course typically known as Freshman Composition. This requirement may also be met by satisfactory completion of an English course taught in another department or discipline that requires entrance skills at a level equivalent to those for Freshman Composition, or by demonstrating competency that is comparable to satisfactory completion of a specified English course. The equivalence of English coursework, and the methods of demonstrating comparable competency in written expression and reading is determined by the college/district.

   b. Verification of passing with a grade of C or P or higher Freshman Composition from any California Community College or the equivalent from any United States regionally accredited institution with a grade of C- or higher, or Credit/Pass/Satisfactory if equivalent to a grade of C- or higher per the sending institution's transcript key.

   c. Verification of passing with a grade of C or P or higher a California Community College (CCC) course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area A2: Written Communication and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 1A: English Composition at the CCC where the course was taken including courses taken within the LACCD colleges.

d. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Procedures.

2. Mathematics Competency for the Associate Degree may be met by completion of any of the following:

   a. Satisfactory completion of a course in mathematics at or above the level of the course typically known as Intermediate Algebra (either Intermediate Algebra or another mathematics course at or above the same level, with the same rigor, and with Elementary Algebra as a prerequisite, approved locally). This requirement may also be met by satisfactory completion of a mathematics course taught in another department or discipline that requires entrance skills at a level equivalent to Intermediate Algebra, or by demonstrating competency that is comparable to satisfactory completion of a mathematics course at or above the level of the course typically known as Intermediate Algebra.The equivalence of mathematics coursework, and the method of demonstrating comparable competency in mathematics is determined by the college/district.

   b. Verification of satisfactory completion of any credit course (C- or higher, or the equivalent) or noncredit course (Pass (P) or the equivalent) at or above the level of the course typically known as Intermediate Algebra or the equivalent from any United States regionally accredited secondary ("high school") or post-secondary institution. (Note: Non accredited secondary institutions shall be considered on a case-by-case basis.)

   c. Verification of passing with a grade of C or P or higher a California Community College course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area B4: Mathematics/Quantitative Reasoning and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 2A: Mathematical Concepts and Quantitative Reasoning at the CCC where the course was taken including courses taken within the LACCD colleges.

   d. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Procedures.

3. Ethnic Studies Course requirement for the Associate Degree may be met as follows:

   a. Verification of passing with a grade of C or P or higher a transfer-level course (minimum of three semester units or four quarter units) in ethnic studies from any California Community College or the equivalent from any United States regionally accredited institution with a grade of C- or higher, or Credit/Pass/Satisfactory if equivalent to a grade of C- or higher per the sending institution's transcript key. This requirement may be satisfied by obtaining a satisfactory grade in a course in ethnic studies taught in or on behalf of other departments and disciplines.

   b. California Community College courses approved to meet an ethnic studies area in any intersegmental general education pattern.

   c. Ethnic studies courses deemed by the college ethnic studies faculty to meet the California Community Colleges Ethnic Studies core competencies, and approved by the college academic senate or curriculum committee as appropriate per local processes.

   d. Coursework used to meet the Ethnic Studies local graduation requirement may be double-counted on the LACCD general education plan where applicable.

4. Students who maintain continuous catalog rights as defined in this administrative procedure may satisfy competency according to the requirements stated in college catalogs.

5. The District Academic Senate shall establish whether a course meets the competency requirements as established in this administrative procedure.

General Education Requirement

General Education is designed to introduce students to the variety of means through which people comprehend the modern world.

Developing and implementing a specific philosophy of General Education is a responsibility of each college, since each must be sensitive to the unique educational needs and learning environment of its students. Each college shall publish its statement of philosophy in their catalog.

The following general education plans are offered at the colleges of the Los Angeles Community College District: the LACCD General Education Plan; the California State University General Education Breadth Plan (CSU GE- Breadth Plan); and the

Intersegmental General Education Transfer Curriculum (IGETC). The colleges of the LACCD shall not impose any requirements in addition to the CSUGE plan or IGETC requirements, including any local college or district requirements, for students completing any of these general education plans for an associate degree.

Associate in Arts/Science Degrees may use any of the GE plans documented herein. Associate Degrees for Transfer must use the CSUGE Breadth plan or the IGETC or their variations as required for approval by the California Community Colleges Chancellor's Office.

1. **LACCD General Education Plan**

   This associate-level general education plan is appropriate for students planning to earn an associate degree who do not plan to transfer to a baccalaureate granting institution.

   LACCD General Education reciprocity: LACCD General Education requirements satisfied through a course or an examination at one LACCD college shall be accepted as fulfilling the same requirement(s) at the LACCD college granting the associate degree. (For coursework completed outside the LACCD, see AP 4051 Acceptance and Evaluation of External Coursework)

   At least 21 semester/28 quarter units of general education coursework must be completed in the following areas, to include an ethnic studies course in at least one of the areas:

   a. Area A: Natural Sciences (3 semester/4 quarter units minimum)
   Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

   b. Area B: Social and Behavioral Sciences and American Institutions (6 semester/8 quarter units minimum)

   Courses in the social and behavioral sciences are those which focus on people as members of society. This category includes introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.

       i. B1: American Institutions (3 semester/4 quarter units minimum)

       ii. B2: Social and Behavioral Sciences (3 semester/4 quarter units minimum)

   c. Area C: Humanities (3 semester/4 quarter units minimum)
   Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. Such courses include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

   d. Area D: Language and Rationality (6 semester/8 quarter units minimum)

   Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses. Such courses include:

       i. D1: English Composition (3 semester/4 quarter units minimum)

       ii. D2: Communication and Analytical Thinking (3 semester units/4 quarter units minimum)

   e. Area E: Health and Physical Education (3 semester units/4 quarter units minimum)

       i. E1: Health Education (one course minimum)

       ii. E2: Physical Education Activity (1 semester/1 quarter unit minimum) Area E waivers for Prior

   Learning and high-unit Majors

           1. Area E shall be waived for students who complete a degree in Nursing.

           2. Area E shall be waived for students who have completed a Public Service Academy training as determined by local college protocol.

           3. Area E shall be waived for Emergency Medical Technicians (EMT), Licensed Vocational

Nurses (LVN) and Certified Nursing Assistants (CNA) as determined by local college protocol.

4. Area E shall be satisfied with credit for military service:

   a. Military Personnel on Active Duty: documentation must verify at least 181 days of active duty

   b. Former Military Personnel currently NOT on Active Duty: Active Duty documentation (DD 214) must indicate student's length of service, which must include 181 days of active duty

5. High Unit Majors: After all double-counting of major units with

   general education units is completed, the number of units in Area E (E1 and/or E2) specified below shall be waived:

Degree major/area of emphasis total units:	Units in LACCD GE Area E (E1 and/or E2) that shall be waived:
39.5	0.5
40.0	1.0
40.5	1.5
41.0	2.0
41.5	2.5
42.0 or greater	3.0

2. **California State University General Education Breadth Plan (CSU GE- Breadth Plan)**

The CSU General Education-Breadth (GE-Breadth) program allows California community college transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer. This plan is governed by the California State University system. All requirements of the plan, including the scholarship requirement, are the purview of the California State University system.

Additionally, varied forms of the CSU GE Breadth plan approved by the CSU (such as, but not limited to "CSU GE for STEM") may be used in lieu of the standard CSU GE Breadth plan defined above for all local associate degrees.

   a. Guidelines for CSUGE Breadth Certification

      i. A student must petition in order to obtain CSUGE Breadth Certification.

      ii. LACCD colleges shall provide CSUGE Breadth Certification to students regardless of last California community college attended.

      iii. CSUGE Breadth Certifications will be processed without regard to the student's current enrollment status or number of units accrued at the certifying college.

3. **Intersegmental General Education Transfer Curriculum (IGETC)**
   The Intersegmental General Education Transfer Curriculum is a general education program that California Community College transfer students can use to fulfill lower-division general education requirements at a California State University or University of California campus. This plan is governed by the Intersegmental Committee of the Academic Senates (ICAS). All requirements of the plan, including the scholarship requirement, are the purview of ICAS.

Additionally, varied forms of the IGETC plan approved by the CSU and/or UC (such as, but not limited to "IGETC for STEM") may be used in lieu of the standard IGETC plan defined above for any major for which it is approved. Guidelines for IGETC Certification (see the IGETC Standards)

Degrees Earned from Other United States Regionally Accredited Postsecondary Institutions

Associate Degrees

LACCD Associate Degree general education requirements are fully satisfied by students who have earned an Associate degree from a United States Regionally Accredited Institution. The Associate Degree competency requirements in mathematics and written expression must still be satisfied and will be evaluated on an individual student basis.

Bachelor's Degrees
LACCD Associate Degree general education requirements and mathematics and written expression competency requirements are fully satisfied by students who have earned a Bachelor's degree from a United States Regionally Accredited Postsecondary Institution.

California Community College Graduation Requirement in Ethnic Studies

All students must meet the Ethnic Studies course graduation requirement, regardless of the level of the previously earned degree, and will be evaluated on an individual basis. Exception: Associate Degree in Nursing Students who have a baccalaureate or higher degree from a United States Regionally Accredited Postsecondary Institution.

Graduation Requirements for Associate Degree in Nursing
To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States Regionally Accredited Postsecondary Institution are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work.

These students are not to be required to complete any other courses required by the college for an associate degree.

Double-Counting of Coursework
A course may only be counted once for General Education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement, a major/area of emphasis requirement and a local additional graduation requirement. There is no limit on the number of courses that may be used simultaneously in this manner. Unit credit for a course is only counted once.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan, the CSU GE Breadth Certification requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements.

Associate Degrees for Transfer and Local Associate Degrees
A student who completes an Associate Degree for Transfer (ADT) in a particular major/area of emphasis may also be awarded a local associate in the same major/ area of emphasis provided that the student completes any additional coursework required for the local associate degree.

Conferring the Degree when offered at multiple LACCD Colleges
A student may choose to earn a degree from any college in the LACCD regardless of home college status provided that the student meets the associate degree residency requirement at the college selected by the student to confer the degree. While students may meet all requirements at multiple LACCD colleges, including residency, for the same degree, as defined by degree type and major title, only one degree will be awarded by the LACCD

Additional and Concurrent Associate Degrees
Additional Associate Degrees: Students who have previously earned an associate degree or higher from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

Pursuant to catalog rights, described herein, completion of all current degree requirements – i.e., scholarship, residency, competency, general education, and major requirements.

Major course requirements completed in previous degrees awarded can be used again for additional degrees. See AP 4051 Acceptance and Evaluation of External Coursework

There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of the Academic Senate and the Board of Trustees Shared Governance Board Policy (BP/AP 2510, Participation in Local Decision Making).

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

- Pursuant to catalog rights, described above, completion of all current degree requirements: scholarship, residency, competency, general education, and major requirements.

- There is no maximum number of concurrent degrees that a student may be awarded.

- If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.

Completion of the General Education requirements for one associate degree will fulfill the general education requirements for additional and concurrent degrees, if the same general education pattern applies to the additional or concurrent degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each additional or concurrent degree.

Credit Certificate of Achievement Requirements Unit Requirements

A Certificate of Achievement that requires a minimum of 16 semester units must be submitted to the California Community College Chancellor's Office (CCCCO) for approval. The 16-unit minimum applies even when the units generated by the required courses exceeds 16 units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit-for-prior-learning, credit-by-exam, external course credit baring fewer units, etc.), the student does not have to make up the difference between the 16-unit minimum and the listed unit totals listed in the college catalog

A Certificate of Achievement that requires fewer than 16 units may be submitted to the CCCCO for approval if it requires at least 8 units of degree-applicable coursework. The 8-unit minimum applies even when the units generated by the required courses exceeds 8 units. Thus, when a student meets a course requirement through any means other than enrolling in and successfully completing the required course(s) (e.g., credit-for-prior-learning, credit-by- exam, external course credit baring fewer units, etc.), the student does not have to make up the difference between the 8-unit minimum and the listed unit totals listed in the college catalog.

Refer to the CCCCO Program and Course Approval Handbook for guidelines and requirements for Certificates of Achievement.

Scholarship Requirement
Each course counted towards the certificate requirement must be completed with a grade of "C" or better, or a "P" if the course is taken on a "pass-no pass" basis. The CSUGE Breadth Certificate of Achievement is exempt from this requirement.

Noncredit Certificates of Completion and Competency Certificate of Competency

A Certificates of Competency prepares students to take non-degree-applicable credit coursework, including basic skills and English as a Second Language (ESL), or to take degree- applicable credit coursework leading to completion of a credit certificate, an associate of arts degree, or transfer to a baccalaureate institution.

Certificate of Completion
A Certificate of Completion may be awarded to students completing noncredit courses in a prescribed pathway, chaptered by the Chancellor's Office, leading to improved employability or job opportunities.

Scholarship Requirement
Each course counted towards the noncredit certificate requirement must be completed with a "P."

Credit Certificate of Achievement, Noncredit Certificate of Completion, and Noncredit Certificate of Competency Residency and Conference

There is no residency requirement for Credit Certificates of Achievement, Noncredit Certificates of Completion, and Noncredit Certificates of Competency. When a student meets the requirements for conference of the same certificate at multiple LACCD colleges, as defined by the certificate type and major title, it shall be conferred at only one of those college according to the student's choice.

College-initiated Conference of Credit Certificates of Achievement, Noncredit Certificates of Completion, and Noncredit Certificates of Competency (aka, Auto-awarding)

A student's home college may confer a credit certificate of achievement, noncredit certificate of completion, or noncredit certificate of competency without the student initiating a graduation petition if all of the following are true:

1. The certificate is conferred in the term its requirements were completed per the conferring college's catalog in effect at the time or any previous version for which the student has maintained rights, and

2. The student is given the opportunity to opt out, and
3. During the opt-out period, the student does not opt out. Degrees shall not be awarded in this manner.

Catalog Rights and Continuous Attendance

College catalogs cover an academic year that reflects enrollment beginning with the fall term and includes subsequent winter, spring and summer terms. Having "Catalog Rights" means students may choose to be held to the graduation requirements listed in the catalog at the time enrollment begins in the Los Angeles Community College District (LACCD), or for any subsequent catalog year during which they maintain continuous attendance.

"Continuous attendance" means attending at least one term (fall, winter, spring, summer) each academic year at any United States regionally accredited post- secondary institution. Courses with a "W" (withdrawal) count towards determining continuous attendance. Credit and Noncredit coursework both count toward attendance.

Students granted a "MW" (military withdrawal) or an "EW" (excused withdrawal) under the provisions of BP 4230 Grading and Academic Record Symbols, will be considered to be in "continuous attendance" for their required period of military service or excused withdrawal.

Exceptions to the Catalog Rights requirements stated in this procedure may be made at the discretion of the Articulation Officer on a case-by-case basis, in conjunction with discipline faculty as appropriate, provided that exceptions are not more restrictive than what is stated in this procedure.

Retroactive Awards
Current and former students who completed a degree or certificate during the period in which they maintained catalog rights for it, but have not yet been awarded said degree or certificate, may have it conferred retroactively, effective in the term in which it was completed. This can occur without the need to re-enroll in the LACCD.

Revoking of Degrees, Certificates and General Education Certifications
Degrees, certificates and general education certifications (i.e., CSU GE-Breadth Plan, IGETC, Interstate Passport) shall not be revoked except in cases of student academic dishonesty (see AP 5530 Student Discipline) or as specified below.

Colleges shall approve any student-initiated petition to revoke a certificate of achievement, certificate of completion, or certificate of competency that was conferred by the college without a student-initiated petition (aka, via auto-awarding).

February 22, 2024