TRANSFER & GRADUATION TIMELINE

STARTING THE TRANSFER PROCESS

☐ Attend University Transfer Fair and Workshops.
☐ Submit General Petition to Admissions Office, E1 105, for IGETC Foreign Language with a copy of Translated High School Transcript.

TRANSFER APPLICATION

☐ AUGUST: Start UC Application; Work on Personal Insight Questions.
☐ AUGUST: Check Private University Deadlines.
☐ SEPTEMBER 1st - 30th: Transfer Admission Guarantee (TAG) FOR 1 UC.
☐ SEPTEMBER 1st - NOVEMBER 30th: Submit UC Applications and supplemental applications if needed.
☐ OCTOBER 1st - NOVEMBER 30th: Apply to CSU’s and supplemental applications if needed and state if receiving Associate Degree for Transfer (ADT/AAT/AST) on CSU Application.
☐ DECEMBER - JANUARY: Check email for information requests and submit by deadline.
☐ MAY 1ST: usually the deadline for Enrollment Confirmation Deposit (ECD) for CSU’s.
☐ JUNE 1ST: usually the deadline for Statement of Intent to Register (SIR) for UC’s.

GRADUATION PETITION & CEREMONY

☐ FEBRUARY: see counselor to sign ADT/AA/AS Graduation Petition if qualify.
  • ADT Verification usually due first week of March. Graduation gowns may be borrowed from International Student Office and caps can be purchased in book store in May.
☐ JUNE: ELAC Graduation Ceremony; check ELAC website for information.

TRANSFER READY

☐ MAY: Email Intent to Transfer Out Form to elac_iso@elac.edu with university acceptance email. Continue to check email daily for any updates or documents needed.
☐ JUNE: Order official transcripts with CSU Certification or IGETC Certification request in Admissions, E1 105 by due date (usually July 1st).
☐ ATTEND: University Orientation. If traveling to home country during summer before transfer, have New I-20 with Travel Signature from new school mailed to home country.
☐ TRAVEL: When traveling to home country during summer before transfer, students must have I-20 Travel Signature from new school.
☐ U.S. POST OFFICE: Apply for Change of Address to have mail forwarded to new address.

Note: Requirements can change at any given time