



## East Los Angeles College

International Student Office G1-101, 1301 Avenida Cesar Chavez, Monterey Park, CA 91754

Tel: (323) 265-8796 Email: elac\_iso@elac.edu

### Intent to Transfer Out Form

Your SEVIS I-20 record can only be transferred to one campus. If you have made your final decision to transfer out, please complete this form and submit **with your school's acceptance notice/letter/email** to the International Student Office in person or via email.

Print your Name: \_\_\_\_\_, \_\_\_\_\_  
Last Name First Name

ELAC ID # **88 or 90**-\_\_\_\_\_-\_\_\_\_\_ SEVIS I-20 # **N**\_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_ Email: \_\_\_\_\_@\_\_\_\_\_

*If enrolled at ELAC for a future term, all classes must be dropped before submitting this form.*

#### I have decided to transfer to the following school:

Transfer semester: \_\_\_\_\_ SEVIS I-20 Record Release Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Winter/Spring/Summer/Fall (Earliest release date is last day of the current semester)

Name of School: \_\_\_\_\_

SEVIS School Code (if known): \_\_\_\_\_

School's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

School's Telephone: (\_\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_

By signing this form, I understand my SEVIS I-20 record will be transferred on the date that I requested. If I change my mind, it is my responsibility to inform the International Student Office 5 days before my SEVIS I-20 record release date. I will be responsible for notifying the new school regarding my SEVIS I-20 record transfer.

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_